



PASTORAL COUNCIL MEETING MINUTES
PASTORAL COUNCIL ROOM
1200 SAINT GABRIEL WAY, HUBERTUS WI
May 10, 2016
6:30 P.M.

In attendance: Fr. Tim, George Wiciak, Bill Collins, Ted Meyer, Randy Wittig, Beth Kangas, John Schumacher, Kevin Brehm, Jill Gehring, Liz Juern, Joe Pawlak

Absent: Brian Rick

Guests: John Borgen, Ashley Hollowell, Bill Humpal

- 1.) Opening Prayer
- 2.) Feasibility study recommendation – John Borgen
 - a. Recommendation is to proceed with a capital campaign
 - b. Scope of Capital Campaign
 - i. Donors Perspective
 1. Full vision best aligns with #1 recommendation from needs assessment
 2. Exception Value
 3. Money is “cheap”
 4. Full Vision interests
 - ii. Financial Perspective
 1. Short-term debt and mid-term debt levels
 2. Cash flow
 3. Archdiocesan requirements
 - c. How much money can be raised?
 - i. Partially scope dependent and timing dependent
 - d. Next steps

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- i. Pastoral Council recommends St. Gabriel to ask Archdiocese for permission to launch the capital campaign. Motion made and passed. Seeking clarity on the timing.
 - e. Capital Campaign Preparation Phase
 - i. Develop Case for Support
 - ii. Conduct thorough Prospect Identification
 - iii. Recruit Campaign Leadership
 - iv. Create Campaign Materials
 - v. Hold a Kick Off Event
 - f. Capital Campaign Solicitation Phase
 - i. Maximize potential of Major Donors
 - ii. Maximize potential of General Level Donors
- 3.) Approve April Meeting Minutes – Approved.
- 4.) Welcome to Ashley!
- 5.) Pastor’s Report – Fr. Tim
 - a. George Wiciak, Trustee Treasurer: I’m very happy that George has agreed to remain as the parish trustee treasurer. We are fortunate to have such a prayerful, committed and wise parishioner in this position. Thanks George!
 - b. Dave Braun, Pastoral Associate/CF Director: We are happy to welcome Dave to our Pastoral Staff beginning July 1. Look for information about Dave in future bulletins and the June Messenger.
 - c. April 23-24 1st Eucharist Celebrations went very well. Happy that we celebrate during all the weekend Masses.
 - d. Tuesday, April 26 Confirmation Mass was awesome. Very proud of our newly confirmed youth. Archbishop Listecky was very complimentary of our youth. Nick Scanlan is really coming into his own as our Youth Minister. We are very lucky to have Nick on staff at St. Gabriel.
 - e. Farewell for Judy Mortell & Lynn Ann Reesman will be after all the Masses the weekend of May 14 & 15. Please stop by Hanel Hall and thank them for the wonderful ministry they provided. We are thankful for all they have done for St. Gabriel Parish.

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6.) Reports to Pastoral Council

a. Financial Update – George

- i. Tracking above budget on revenues and below budget on expenses
- ii. Spent most of time on budgeting for upcoming fiscal year

7.) Commissions Highlights

- a. Bill looking for a place to house needs assessment updates – in process – goal is to have a central place where commissions can update and the parish can view online

8.) Parishioner's Comments - none

9.) Discussion/Action Items

a. Discussion of discernment meeting June 7th

b. All Commission Meeting at St. Boniface May 17th

- i. Bill working with Marcy Stone from St. Boniface and agenda is created – any adjustments can be made for Tuesday, October 18th at St. Boniface meeting
- ii. Copies of the agenda passed out – agenda discussed
- iii. Liaisons to commissions to reach out and find out how many plan to attend and will send out agenda

10.) Closing Prayer

11.) Adjournment

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