

Stewardship Commission Minutes

January 18, 2012

Present: Jerry Malone, Bob Wilkins, Jerry Gondek, John Cummings
Randy Gomez, Mel Gibson, Debbie Schrandt and Fr. Leo

1. Reviewed Maintenance "To Do" List.
2. Scheduled semi-annual walk through of buildings and grounds for Thursday, February 2nd at 10 am. Jerry Malone and Bob Wilkins will coordinate it with our maintenance guys.
3. The Archdiocese of Detroit's mandated Parish Inventory was discussed. A room by room detailed record of items will be listed and photographed. A copy will be kept at the parish and a copy will be sent to the AoD Buildings Department. Bob Wilkins and Jerry Malone will complete this project. This will happen annually from now on.
4. Debbie Schrandt will contact Southbend - the maker of our 10 burner stove to see if they have a conversion kit to change the pilot lights to electronic ignition. This would be a great energy saver.
5. Several items require expert advice:
 - a. Leak in the maintenance room - Steve Das
 - b. Crack in outside brick wall of church - Paolo Vitale
 - c. Southwest corner of "black banding" around church - Mark or Vince LaMay
 - d. Waxing of Hall floor - Alice Dodge
 - e. Sealing of floor in baptismal as well as floor of baptismal area - Superior Floor Restorations
 - f. Drop ceiling in Rectory basement - Mel Gibson
6. Maintenance Wish List:
 - a. Larger snow blower - purchased
 - b. Good screwdriver set - purchased (thank you Jerry Malone)
 - c. Pole chain saw - tabled for now
 - d. Large commercial rug cleaner - to be investigated
 - e. Emergency generator for basement sump pumps - Bob Wilkins will contact a friend who is selling a used one for \$200
7. Gutter Guards for the rectory cost \$5.30 per 3' section. Estimated cost to be determined.
8. Debbie Schrandt requested any projects to be included in Capital Expenditures for next year's budget. The Finance Council will begin working on the budget on March 1, 2012.
9. Next meeting will be scheduled after the walk through on February 2nd to discuss results.