

**School District of Waukesha  
Transportation Request Form for**

**Private / Parochial Schools**

**Returning families: Due no later than June 15, 2016**

**New families: As soon as possible if requesting for transportation.**

Submit form by: mail, fax, email or online.

School District of Waukesha – Transportation Office

222 Maple Ave

Waukesha, WI 53186

Phone: 262-970-1150 Fax: 262-970-1011

Email: [transportation@waukesha.k12.wi.us](mailto:transportation@waukesha.k12.wi.us)

Online (Apr 1-Jun 15): <http://www.waukesha.k12.wi.us/Programs/Transportation.aspx>

Household Address \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_ Cell \_\_\_\_\_

Student Names: 1. \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_  
2. \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_  
3. \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_  
4. \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_  
5. \_\_\_\_\_ Grade \_\_\_\_\_ School \_\_\_\_\_

Start Date \_\_\_\_\_

**Any family who will need busing MUST complete and return this form for the 2016-17 school year. In an effort to make the routes as efficient as possible, if a request is not submitted the student(s) will not be routed.**

Section 121.54(2)(b)1., Wis. Stats., specifies that in order to be eligible to receive transportation services from the school district in which the private school pupil resides, all of the following criteria must be met:

1. The pupil resides 2 miles or more from the private school he/she attends;
2. The pupil resides within the private school's approved attendance area; and
3. The private school is located within the boundaries of the pupil's resident school district or not more than 5 miles beyond the boundaries of the school district measured along the usually traveled route. In a union high school district, with underlying elementary districts, the 5 miles from the district's boundaries is measured from the union high school district boundaries, not from each of the elementary school district's boundaries.

A student not eligible for transportation may be transported if there is room on an existing bus route and the bus does not have to alter the bus route or incur any additional cost to the district. Please see the Pay to Ride application.

Parents Name \_\_\_\_\_ Date \_\_\_\_\_

Parents Signature \_\_\_\_\_

Parent is responsible for transporting student until contacted by the bus company with busing information. This could take up to 2 weeks.

NEED BUSING  CIRCLE ONE: AM ONLY PM ONLY BOTH

NEED BUSING TO ALT ADDRESS

An alternate location will need a "Transportation to Alternate Location Form" filled out as well. That form must be completed annually by July 15th in order to be processed by the first day of school.

DOES NOT NEED BUSING

A request for transportation can be resubmitted at any time.

**Office Use Only**

Date Received: \_\_\_\_\_ Eligible for transportation: YES  NO

Comments: \_\_\_\_\_

Sent to First Student bus company: \_\_\_\_\_