

MEMO TO: Parents/Guardians of Notre Dame Students

SUBJECT: **Medication Policy**

Bethlehem Area School District has a strict medication policy. Included are the following conditions that must be met for the school to meet your child's medication needs:

- 1) All over-the-counter and prescription medicine require a doctor and parent to complete an authorization-to-dispense form. These forms are available in the school office.
- 2) No child is allowed to carry medication on his/her person unless special provisions are made and then **ONLY** if life threatening.
- 3) All medication is to be brought to school by an adult and is to remain in the school office.
- 4) All medication is to be in the original container and labeled with the child's name, name of the physician, dosage and time.
- 5) Every child should have at least an adequate weekly supply. If the medication is to be long term, a monthly supply is advised.
- 6) Cough drops are not allowed because of the danger of choking.

Parents, please bear in mind these rules are set forth for the health, safety, and well being of every child. If you have any questions or concerns, please feel free to call. The school nurse is in the school once or twice a week, however, she can be made available on any given day to address your needs.