

# Annual Donation Authorization Form

St. Joseph the Worker  
Office Phone (217) 483-3772  
Contact: Jinny Sachsenmaier

700 East Spruce Street  
Chatham, IL 62629

**Member Authorization Form**

Effective Date: \_\_\_\_\_

New Authorization

Change Contribution Amount

Change Contribution Date

Change Financial Institution Account

Discontinue Electronic Giving

Name of Member (Please Print)

Envelope #:

Address

City

State

ZIP Code

## Contribution Information:

### Sunday Offering:

Semi-monthly      \$ \_\_\_\_\_

Monthly      \$ \_\_\_\_\_

(Transferred on either the 15<sup>th</sup> or 30<sup>th</sup>)

CIRCLE ONE:    15<sup>th</sup>            30<sup>th</sup>

### Annual Parish Collections:

(Withdrawn on the 30<sup>th</sup>)

January 30<sup>th</sup>  
Catholic Times (\$15.00)      \$ \_\_\_\_\_

February 28<sup>th</sup>  
Easter Flowers      \$ \_\_\_\_\_

March 30<sup>th</sup>  
Easter Offering      \$ \_\_\_\_\_

October 30<sup>th</sup>  
All Souls Day      \$ \_\_\_\_\_

November 30<sup>th</sup>  
Christmas Flowers      \$ \_\_\_\_\_

December 30<sup>th</sup>  
Christmas Offering      \$ \_\_\_\_\_

Please see reverse side for **Annual Diocesan Collections**

Please take my contribution directly from the account specified:

Checking Account (attach a voided check)     Savings Account (attach a savings deposit slip)

Bank Routing Number:

Account Number:

Routing number must start with 0, 1, 2, or 3, is 9 digits long,  
and is located at bottom of check between these symbols : :

I authorize St. Joseph the Worker Catholic Church to process debit entries to my account. I have attached a voided check or savings deposit slip. The authority will remain in effect until I give reasonable notification to terminate this authorization.

Authorized signature on my account: \_\_\_\_\_ Date: \_\_\_\_\_

Please attach a voided check or savings deposit slip.

**OVER** →

## St. Joseph the Worker Catholic Church

Name of Member \_\_\_\_\_

### Annual Springfield Diocesan Collections:

(Withdrawn on the 15<sup>th</sup>)

January 15<sup>th</sup>

Latin America \$ \_\_\_\_\_

February 15<sup>th</sup>

(for these collections)

Eastern Europe \$ \_\_\_\_\_

Catholic Charities \$ \_\_\_\_\_

March 15<sup>th</sup>

(for these collections)

Holy Land \$ \_\_\_\_\_

Seminary \$ \_\_\_\_\_

Catholic Relief Appeal \$ \_\_\_\_\_

April 15<sup>th</sup>

Home Missions \$ \_\_\_\_\_

May 15<sup>th</sup>

(for these collections)

Catholic Communications \$ \_\_\_\_\_

Retired Diocesan Priests \$ \_\_\_\_\_

June 15<sup>th</sup>

Peter's Pence \$ \_\_\_\_\_

October 15<sup>th</sup>

Propagation of Faith \$ \_\_\_\_\_

November 15<sup>th</sup>

Campaign for Justice and Hope \$ \_\_\_\_\_

December 15<sup>th</sup>

(for these collections)  
Retired Religious \$ \_\_\_\_\_  
Children's Home \$ \_\_\_\_\_

1) Complete the enclosed "annual" donation authorization form indicating:

**Sunday Offering** – Regular support of our parish.

- Frequency of payment i.e. semi-monthly or monthly;
- The amount you are authorizing; and
- If monthly, the option of either on the 15<sup>th</sup> or 30<sup>th</sup> of each month

**Annual Parish Collections** – These amounts will be debited on the 30<sup>th</sup> of the month.

- Indicate the amount in the space provided;

**Annual Diocesan Collections** (page two) – These amounts will be debited on the 15<sup>th</sup> of the month

- Indicate the amount in the space provided

2) Indicate which account you would like the electronic debit to be taken from i.e. either your checking account or your savings account. You must attach a voided check or a savings deposit slip to your authorization form. Without this information, the parish will not be able to make the electronic debits.

3) Please write both your *bank routing number* and the account number for the account specified in (2) above.

4) Sign and date the form. Either mail the completed form and attachment to the parish or bring it into the office.

You will note that you can make changes to your authorization form at any time during the year. These changes can be due to any change you want to make in the (1) contribution amount(s) and/or date(s), (2) a change in the Financial Institution and/or account, and/or (3) a discontinuance of authorizing the electronic giving program.