

## Silent Auction Instructions

We would like to thank you for volunteering to donate an item to the Silent Auction. It is through your generosity that the Auction is such a success each year. We are providing an instruction sheet to address some of the questions that we have each year.

1. To maximize the appeal of your item, think of the eye appeal, when putting it together. It does not necessarily need to be in a basket, but some type of interesting container will help draw attention to your donation.

**Example:** We had a load of firewood donated in the past. To entice people to this item the donation was displayed with a few logs tied together, some hot chocolate mix, and a picture of the truck load of wood.

2. Provide a list of all items in the donation. This should also, be typed or hand written on an appealing sheet of paper. Include the theme of the basket, the items in the basket, and person or persons donating the basket(optional). We will provide a protective sleeve for the item list.

3. All containers should have some type of see through protective cover.

4. If your donation contains items that need to be refrigerated or kept in a cool place, please keep those separate and let us know. We will see that they are placed in a cool area. Some items we have had to watch in the past were cheese, chocolate, and sometimes candles.

5. If you have a minimum bid that you would like to have set for your donations, please attach a note to the item and we will place it on the bid sheet. **Minimum bids should be set low enough to encourage additional bidding on the item.** The auction tends to work better with a low or no minimum bid listed on most baskets. Please remember it is not always possible to get exactly what we would like for each basket but every basket sold benefits our parish.

6. Baskets may be brought to church the weekend prior to the fall festival, or may be left at church in Viet Hall starting Friday evening, September 30th. There will be a table at the back door marked for Silent Auction items. Please be sure to place them with the Auction items and not the Big Raffle or Country Store. Attaching a note stating it is for the Silent Auction will help with the set up on Sunday morning.

Once again we want to thank you for your support of this booth. If you have any further questions, please call Marion Perrey (257-0046) or Angie McMichael (896-9522).

**Just a few ideas of baskets that have gone well in the past or that we think might be interesting are:** Football or Baseball ticket baskets, spa packages, dinner and movies especially with gift certificates, Helias, Jay, or New Bloomfield high school sports baskets, children's items, hunting or fishing items. Several very interesting baskets have already been donated. This should be a very exciting auction this year. Have fun with a new idea.

Thanks a bunch. This is only a success with your help.

