

## **ST. ANDREW PARISH COUNCIL**

August 12, 2015

**PRESENT:** Pastor Joe Corel; Deanna Haslag, Staff; Jim Brune, Duane Evers, Margie Hagenhoff, David Hall, Richard McMichael, Debbie Mehmert, Vickie Pabst, Connie Schepers, Brenda Tighe, Phil Verslues

**ABSENT:** Duane Evers, Keith Kempker, Eric Volmer

**GUESTS PRESENT:** Sr. Laura, Jim and Kathy Keeven, Jim Smith

**CALL TO ORDER:** Parish Council President, David Hall

**OPENING PRAYER:** Father Joe Corel

**APPROVAL OF MINUTES:** Call made by President Hall for approval of June 24, 2015, Parish Council Minutes. Motion made by Jim Brune; seconded by Larry Winkelman. Motion unanimously approved by Council members.

### **GUEST PRESENTATION - CHRIST RENEWS HIS PARISH (CRHP)**

Guests Sr. Laura, Jim Smith, Immaculate Conception-J.C. and Jim and Kathy Keeven, St. Andrew Worship and Education Commission, presented information to the Parish Council regarding Christ Renews His Parish, also known as CRHP.

Christ Renews His Parish is a parish centered, personal and parish spiritual renewal formation weekend for adults established in 1969. It is recommended by the Renewal Office of the National Conference of Catholic Bishops. The first weekend in the Diocese of Jefferson City was held at Immaculate Conception in 2005. At present, there are seventeen (17) locations that have implemented the CRHP process within the Diocese of Jefferson City. It is designed to awaken faith and engage participation while building parish community. Parishioners from local parishes make up the initial start-up team. Future weekend teams are members within the parish who have made a CHRHP weekend. Two weekends (one for men and the other for women) are typically held twice each year. The renewal weekends can be tailored according to the size of the parish and/or number of applicants. An initial one-time registration process costs \$495.00 per parish. Handbooks for team members cost \$40 each (when ordered by parish in quantities of five or more).

Jim and Kathy expressed the interest of initiating the process of forming a Christ Renews His Parish at St. Andrew and provided answers to questions from Council members.

**Parish Council Discussion/Action Re: Christ Renews His Parish:** After a brief discussion, a call from President Hall was made to allocate an estimated \$2,500 into the current Proposed 2015-2016 FY budget in support and establishment of Christ Renews His Parish at St. Andrew. Motion made by Connie Schepers; seconded by Margie Hagenhoff. Motion unanimously passed.

**WELCOME** - President Hall

A warm welcome was conveyed to Fr. Joe Corel, followed by introduction of Council members.

**ADMINISTRATION COMMISSION** – August 5, 2015 Report

Deanna presented the preliminary budget. Discussion followed regarding projected income and expenses. It was approved with changes. Deanna will work on the final budget to bring to the Parish Council for final approval.

Tom Gredell requested a breakdown of expenditures for church repairs and improvements. Deanna will prepare a report to be presented at the next Administration Commission meeting.

There are two (2) two small cracks in the wall where the mural is to be installed. These need to be fixed first. The parish voted on the second choice mural; option that has Jesus standing. The goal is to have the cost of the mural donated by parish organizations and parishioners. There was discussion regarding the best approach to take in repairing the crack and what would happen if the crack reappears. It was decided to first find out from the mural company what it would cost to have their recommended individual repair the crack. If the cost is not reasonable, then the job will be bid. The Committee also requested information about whether the mural can be removed, if needed, for additional repairs, and then replaced. Margie Hagenhoff will be asked to follow up with Autenrieb regarding these questions.

Larry Hartman reported that he is working with Lehmen Heating and Cooling to replace the six existing units in Veit Hall with four new units. This work will be done before September 10 so it can run a few times and make sure it is working properly for the Fall Festival. While the HVAC is being installed, no events can take place in the gym.

Soap and paper towel dispensers have been purchased for all church and hall bathrooms. They will be installed first in the bathrooms in the Gathering Space.

Other items discussed were the need to look into where facility repairs and updates are needed. Among the items mentioned were the bathrooms in the gym, parking lot, and upholstery in some pews and carpeting in Church. A portion of next meeting will be to continue a needs assessment of parish repairs and updates.

Jim Brune brought up the fact that the bushes around the church are in bad need of trimming. Debbie Mehmert will talk to Tom Mehmert to see if he knows who has done this in the past.

**Parish Council Discussion/Action Re: Administration Commission:** In addition to Fr. Corel's review of the above minutes, he added that Lehmen Heating and Cooling will work directly with Larry Hartman, as the contact person, during the HVAC installation throughout completion of project. In relation to budgeting needs for the parish, a concept of needs assessment will be considered, and budgeted in terms of priorities and cost. No action taken.

**SOCIAL CONCERNS** – Reported by Roberta Schulte

Social Concerns met in July. A review of the Commission’s funding sources and expenditures were discussed. Currently, Commission members will meet Monday, August 17, to assemble school supplies for distribution to three area public grade schools: Callaway Hills, New Bloomfield and North. Over-all responses regarding the discussion of the Soup Kitchen is that it continues to do well. The Commission will continue their annual Thanksgiving and Christmas Baskets, and outreach to the local nursing homes.

**WORSHIP/EDUCATION COMMISSION** – No Report given

**PROPOSED 2015-2016 BUDGET** – Deanna Haslag

Deanna provided copies of the Proposed 2015-2016 Budget for review and discussion. A brief explanation of a few noticeable changes concerning increase/decrease in the budget was discussed. A thorough comparison and discussion was made concerning Category, Line Items from past FY 2014-2015 Budget to the current Proposed 2015-2016 Budget.

**Parish Council Discussion/Action Re: Proposed 2015-2016 Budget:** Contributions received from the Increased Giving Campaign, 2014 Fall Festival proceeds and Knights of Columbus contributions generated enough cash flow to allow transfer of money from checking account to savings. Deanna stated that the recording of these transactions have created some problems that does not accurately reflect the proposed amounts for some of the budget categories. She will contact Kathy Smith, Diocesan Chancery Office, as how to report the transfer of money from checking account to savings. In addition revision to some estimated expenditures were discussed.

Review of the Proposed 2015-2016 Budget was tabled for further discussion and approval at the next Parish Council meeting, scheduled for Wednesday, September 2, 2016 at 6:30 p.m. A revised copy of the Proposed 2015-2016 Budget will be prepared by Deanna.

**OLD BUSINESS**

**Parish Directory** – There has been no completion date projected for the parish pictorial directory. Fr. Joe expressed his willingness to make some contacts to find a resolution in getting the needed tasks completed to send to printer.

**Church Mural** – An update on the church mural was presented by Margie Hagenhoff. Autenrieb Murals and Statue Restoration are scheduled to come Thursday, August 13, for an on-site inspection of the wall in sanctuary needing repair before starting installation of mural. The company stated if future fractures in wall should occur after installation of mural, the mural can be removed for repair to wall because the image is painted on canvas. Currently over \$2,000 has been received toward the cost of the two murals from individual donations. A request for donations from the Ladies Sodality and Knights of Columbus will be made. Repair estimate to wall is separate

from mural cost. Phil Verslues brought up the possibility of volunteer help for repair of wall. President Hall suggested cost of repair to wall be covered under the budgeted Church Repairs and Improvements. Margie will report an update of the Autenrieb inspection at the next Parish Council meeting.

Railings –A question for discussion was brought up as of what to do with a box of unfinished railing parts, along with materials used for the installation of the railings. It was unclear whether the installation of the railings has been completed. Fr. Joe will follow-up on discussion.

Margie Hagenhoff has been working on areas in the church providing better organization for storage. Installation of shelving units behind Altar, office, music closet, and old confessional have been completed. A request for reimbursement of shelving costs was made by Margie .

Remodeling of Restrooms/Kitchen – Update was given by Margie Hagenhoff. Both automatic and manual paper towel dispensers have been installed. New dispensers have been installed at entrance of Veit Hall. Air fresheners are now being installed. Old supplies are being stored in closet downstairs.

#### **NEW BUSINESS:**

A thank you letter, dated June 25, 2015, was received from Gary Heimericks, Chairman of St. Andrew Anniversary Committee, conveying appreciation for the support given by the St. Andrew Cemetery Board for the location and placement of the Time Capsule and Parish council in support of the project.

Parish Council Member Commission Assignments/November Election – President Hall suggested a review to see if all new Council members have been assigned to serve on a Commission and whether or not there is a need to discuss a November election to fill any vacancies for current members whose terms will expire at the end of the year.

#### **Fr. Joe's Comments:**

Cursillo Trailer - Fr. Joe asked for an open discussion regarding the Cursillo trailer that has been stored on parish grounds near the Knights of Columbus building. It is unclear whether the trailer is still being used or of future need to Cursillo. A motion was made by Margie Hagenhoff to ask Jim and Kathy Keeven, St. Andrew Cursillo Representatives, about the trailer; motion seconded by Brenda Tighe. Motion unanimously passed.

ChristPower Trailer - Information was provided concerning a trailer used by ChristPower. The trailer is used twice a year by the Cathedral and Helias. A request to store the ChristPower trailer at St. Andrew was brought up for discussion. Request was tabled for future discussion.

Rectory – There is a need for volunteer(s) to mow grass at rectory.

Confirmation – Currently there are 18 candidates enrolled for Confirmation.

RCIA – There are currently 10 RCIA candidates.

NEW YEAR'S EVE PARTY – Plans are underway for a dance with live music.

JCYA – A ChristPower retreat is being hosted by JCYA during Christmas break – January 1, 2016 to mid-afternoon, January 2, 2016. Discussion was made whether Veit Hall would be available for hosting event. Margie stated clean-up for Veit Hall starts after midnight and should not be a problem. Deanna quoted reservation for Veit Hall is \$150/day.

Hunters' Board – A bulletin board is being made in an effort toward seeking parishioners to support and assist our young adults studying for their ACT. Volunteer(s) are still needed with making the bulletin board.

Facebook – St. Andrew website is being used a lot.

**NEXT MEETING:** Parish Council Meeting – Wednesday, September 2, 2016 at 6:30 p.m.

**CLOSING PRAYER:** Led by Fr. Corel

Respectfully submitted by: Vickie Pabst, Parish Council Secretary