

# ST. ANDREW PARISH COUNCIL

October 1, 2014

PRESENT: Pastor: Msgr. Greg Higley; Council Members: Jim Brune, Duane Evers, Margie Hagenhoff, David Hall, Tim Hronick, Alice Hutschreider, Richard McMichael, Vickie Pabst, Ginny Pattyson, JoAnn Scheidt, Connie Schepers, Don Slinkard, Brenda Tighe, Eric Volmer

ABSENT: Jim Brune, Deanna Haslag, Debbie Mehmert, Craig Schneiders

OPENING PRAYER AND BLESSING: Msgr. Greg Higley

CALL TO ORDER: Parish Council President, David Hall

APPROVAL OF MINUTES: Call made by President David Hall for approval of August 6, 2014 Parish Council Minutes. Motion made and seconded. Minutes unanimously approved.

## **REPORTS:**

### **Administration Commission**– Reported by Connie Schepers

Budget: Msgr. Higley distributed the Annual Financial Report for 2013-2014 fiscal year which was submitted to the Diocesan Finance Office. Commission discussed the report and Msgr. Higley explained the various line items. Each member also received a copy of the 2014-2015 Budget report for the first quarter.

Time Capsule: The Cemetery Committee met and discussed the placement of the time capsule commemorating the tenth anniversary of the church building. The committee recommends burying the capsule at the foot of the cross. It will be placed in a vault, which has been donated. The contents must remain dry for the next 100 years when the capsule will be opened. They are also checking on a stone that will indicate that it is a time capsule and should be opened on a certain date. There will be a ceremony to lay the stone. Larry Hartman has been caring for the Jubilee Tree, which was planted in the spring.

Painting Pillars: Steve McMichael reported that Tim Stuber has evaluated the pillars. He suggested the lower section from ground up to where the arches begin be sanded, primed and painted at a cost of \$860.00. This should last ten years. The committee agreed to recommend his bid to the parish council for approval. Kenny Schulte wants to propose a design to replace the in-ground lights and to possibly add a railing alongside the pillars. Larry Hartman is seeking two bids for stripping and repainting of the pillars. Msgr.

Higley informed the council members two companies have been contacted. Bids range from \$860.00 to \$3,500.00.

Handrails: Handrails were returned in the spring for altering the height. Msgr. Higley will be meeting with Drew Grimm soon regarding installation of the handrails. The issue at hand is how to fasten the rails to the steps in a way that will blend with the carpet.

Church Roof Repair: Deanna Haslag reported that Larry Hartman thinks we may possibly have reimbursement owed from the Diocese because the water shield already existed under the shingles of the existing roof. This will be followed up to verify, in addition to whether there will be receipt of warranty money for the old shingles. To date, coverage for shingle warranty is pending proof of purchase for the old shingles.

The meeting adjourned with a prayer.

**Social Concerns Commission:** - Reported by Alice Hutschreider

The meeting was called to order and begun with a prayer led by Marcia Kennison.

The following items were discussed:

Medical Supplies – Supplies will be inventoried and the list maintained by Helen Manson. Helen will place a notice in the bulletin notifying all parishioners of the items that are available for their use. Due to the limitations of storage space, the Commission is not in a position to accept additional donations of medical supplies. The church will assist those in need of certain equipment by making requests for those items specifically for the use of the party seeking assistance. During the discussion of medical equipment, Dana Berhorst mentioned that various service agencies (SIL and Hospice) would appreciate donations of medical equipment if parishioners have items they wish to donate.

Thanksgiving – the committee voted to increase the number of families that will be adopted for Thanksgiving Food Baskets. In the past, 6 families from each of the 3 area public schools (New Bloomfield, Callaway Hills, and North) have received baskets. This year we will increase the number to 7 families per school. PSR at St. Andrews will begin collecting canned goods and non-perishable goods on November 1. A notice will run in the bulletin on October 18/19 and October 25/26 requesting donations. Collection boxes will be placed in the Gathering Space.

Social Concerns members will sort the food into 21 boxes the Sunday before Thanksgiving so that the families will have the food before school is dismissed for the Thanksgiving holidays. In the past, the Kubisek family has donated funds for the purchase of turkeys or perishable foods. Marcia anticipates that they will continue to do this. Don Slinkard was asked to request the Knights of Columbus purchase one turkey for each

of the 21 families. Members were also asked to gather boxes to transport the food to the schools.

Christmas – The ANGEL TREE – Social Concerns will once again provide The Angel Tree project. The tree will be placed in the Gathering Space with the names of adopted family members. The tree will be put up on November 21<sup>st</sup> before Thanksgiving to allow parishioners the chance to take advantage of the Black Friday/After Thanksgiving sales. Four (4) families per school (New Bloomfield, Callaway Hills and North) will be adopted. Alice Hutschreider volunteered a group of parishioners who attend weekday masses to prepare the tags with names and wish lists. Msgr. Higley promised to bring sweet rolls for the morning work party. All gifts are to be wrapped with the name tag from the tree attached to the gift and returned to the church BEFORE December 14<sup>th</sup>. The gifts will be sorted in the brown meeting room as they arrive. Final sorting will take place on December 16<sup>th</sup> with the delivery to the schools on December 17<sup>th</sup>.

A special prayer was offered for Regina Ferris and her family at the occasion of Regina's death. Visitation was held on Thursday, funeral on Friday.

Social Concerns will meet once more before Christmas.

### **Worship/Education Commission** – Report given by Msgr. Higley

Parish School of Religion (PSR) – Start of the new school year is running smoothly. At present, fifty (50) to fifty-five (55) students are enrolled.

Rite of Christian Initiation for Adults (RCIA) – At present, seven (7) inquiries have been communicated.

Gathering Space Mural – Margie Hagenhoff reported the commission is still trying to contact Max Autenrieb Church Interior Decorating regarding ideas for a mural in the Gathering Space. No new information on this project at this time.

### **Diocesan Financial Report** – Reported by Msgr. Higley

A copy of St. Andrew's Diocese of Jefferson City Parish Financial Report was distributed for council's review and questions before submission to the Diocese. Msgr. Higley stated this is an annual report by each church in the Diocese. A thorough explanation was given of the report with council member questions being answered for clarification. After review, the final report was circulated for Msgr. Higley and Finance Committee Council member's signatures approval to submit to the Diocese of Jefferson City.

**Budget Update** – Reported by Msgr. Higley

A copy of St. Andrew Parish Current Budget - Quarter 1 2014 was also circulated for review and discussion. The report reflects St. Andrew's income, expenses and net difference for 2014 first quarter. Msgr. Higley stated the parish is doing fine, in addition to increased parishioner participation. St. Andrew parishioners will soon be receiving a letter under the signature of Bishop Gaydos and Msgr. Higley concerning the annual Stewardship Appeal drive encouraging parish-wide participation. St. Andrew parish donations has exceeded the Appeals' goal for the past three years and hopes this year's Appeal will continue to show an increase by more people participating.

**NEW BUSINESS** - Reported by Msgr. Higley

Reporting of new projects:

Gymnasium – The Diocese of Jefferson City will be providing figures and information to help the parish with energy expenses, in addition to better lighting. Steve McMichael is researching rebates for switching out existing fixtures for energy efficient fixtures.

Time Capsule – Plans continue to be made in the burying of the Time Capsule in commemoration of the tenth anniversary of the church building. See Administration Commission report above for details.

**OLD BUSINESS**

Fall Festival – Reported by Alice Hutshreider

Fall Festival update consisted of the current inventoried items ordered for the Festival, reporting of \$4,500 donations/funds received to date, and chairpersons to contact workers as a reminder of their schedules and suggesting them to be aware of areas in need of help once their scheduled time is over, as well as appeals and encouragement of overall parish involvement to work during day of Fall Festival. Issues reported to readdress for next year are purchase of Burger hams due to price increase, monitoring of serving turkey meat vs. turkey rolls, and games for children. Msgr. Higley remarked he would like for the Festival to continue to create a fun environment with more family/children centered activities. A follow-up meeting is scheduled Tuesday following Fall Festival at 6:00 pm for feedback and suggestions.

Display Case – Discussion was made concerning the use of a display case that formerly was used for display of religious items for sale. Most recently it was used for display of Time Capsule items in the Gathering Space. A couple of suggestions mentioned for the case were to display prizes for games at Fall Festival and, if there is no need for the

display case, to advertise for sale or notify parishes within the diocese of the display case for free. No action taken.

Entrance to Church Pillars - President Hall asked for motion on bid of pillars discussed earlier during Administration Report. Motion made by Connie Schepers to accept bid of \$860 for stripping and repainting church entrance pillars. Motion seconded by Alice Hutschreider. Motion unanimously passed. President Hall will make call to get project started for completion before bad weather sets in.

### **NEW BUSINESS**

Msgr. Higley reported follow up on repairs such as air conditioner, lighting fixtures and handrails will continue to be discussed at the next council meeting.

### **UPCOMING MEETINGS:**

Social Concern Members, November 23, after Sunday Mass to fill Thanksgiving Baskets

Social Concerns Commission, November 24, Monday at 6:30 p.m.

Administration Commission, November 25, Tuesday at 6:30 p.m.

**NEXT PARISH COUNCIL MEETING:** December 3, 2014, Wednesday at 6:30 p.m.

**CLOSING PRAYER:** Council meeting closed with prayer led by Msgr. Greg

**Respectfully Submitted by:** Vickie Pabst, Parish Council Secretary