

## **AGENDA**

St. Andrew Parish Council Meeting

Wednesday, October 7, 2015

**Call to Order**

David Hall

**Opening Prayer**

Rev. Joe Corel

**Approval of Minutes**

David Hall

**Reports**

Commissions:

Administration

Social Concerns

Worship/Education

**Old Business**

Parish Directory

Fr. Joe Corel

Church Mural

Margie Hagenhoff

Cursillo/Christ Power Trailer

Fr. Joe Corel

Parish Council Candidates

Duane Evers

**New Business**

**Fr. Joe's Comments**

**Next Meeting**

**Closing Prayer**

**ST. ANDREW PARISH COUNCIL MINUTES**

September 2, 2015

**PRESENT:** Fr. Joe Corel; Deanna Haslag, Staff; Jim Brune, Duane Evers, Margie Hagenhoff, David Hall, Tim Hronick, Keith Kempker, Richard McMichael, Debbie Mehmert, Vickie Pabst, Connie Schepers, Craig Schnieders, Roberta Schulte, Brenda Tighe, Phil Verslues, Eric Volmer

**EXCUSED ABSENCE:** Larry Winkelman

**CALL TO ORDER:** Parish Council President, David Hall

**OPENING PRAYER:** Father Joe Corel

**APPROVAL OF MINUTES:** Call made by President Hall for approval of August 12, 2015, Parish Council Minutes. Corrections to minutes were recorded; to be attached as an amendment to the August 12, 2015, minutes.

Parish Council Discussion/Action RE: Approval of Minutes: President Hall called for a Motion of approval of August 12, 2015, Parish Council Minutes, as amended. Motion made by Eric Volmer; seconded by Roberta Schulte. Motion unanimously approved by Council members. Accepted by Fr. Joe.

**REPORTS:**

ADMINISTRATION COMMISSION – No Report

SOCIAL CONCERNS COMMISSION– Reported by Roberta Schulte

Donated school supplies were assembled and have been distributed to Callaway Hills, New Bloomfield and North School.

WORSHIP/EDUCATION COMMISSION – No Report

PROPOSED 2015-2016 BUDGET – Reported by Deanna Haslag

A revised copy of the Proposed 2015-2016 Budget presented at the August 12, 2015, Parish Council meeting was prepared and presented to the Council. Revisions included the recording of the transfer of money from the parish checking account to the savings. Some line item categories previously budgeted as income is now budgeted as an expense due to the funding nature.

Parish Council Discussion/Action RE: Proposed 2015-2016 Budget – President Hall called for a motion to approve Current Budget – 2016 (7/1/2015 through 6/30/2016 using FY 2015-2016), as discussed. Motion made by Jim Brune; seconded by Margie Hagenhoff. Motion unanimously

passed. Accepted by Fr. Joe.

**OLD BUSINESS:**

Air Conditioning in Veit Hall – Fr. Joe reported the air conditioning is to be completed by the end of the week, September 5.

Parish Directory – Fr. Joe reported he has initiated a phone call to inquire about the finalization of tasks for the parish directory. To date, the call made has not been returned. There was discussion whether the directory could be finalized and sent to the printer at the present stage. No action was taken. Discussion was tabled for further discussion to allow Fr. Joe time to continue to gather information.

Church Mural – Margie Hagenhoff provided an update, along with bid proposals received for the council's review. Initially, "A Proposal For Murals For St. Andrew", dated May 11, 2015, was submitted by Autenrieb Murals & Statue Restoration, Inc., which included cost for both murals (\$6,400) and installation and travel expenses (\$2,600), making the total proposal cost in the amount of \$9,000.00. This initial proposal did not include crack repairs before start of installation of large mural over archway in the sanctuary.

Max Autenrieb Church Interior Decorating, Inc., submitted a "Repair Proposal For Nave East Wall Cracks", dated August 19, 2015. Total proposal cost of \$5,890.00 includes labor and materials necessary to complete all repair and finishing work on the wall as described.

On August 26, 2015, Autenrieb Murals & Statue Restoration, Inc., submitted an "Updated Proposal For Murals For St. Andrew Church". The updated proposal bid option reflects a \$2,000 savings in comparison to the original bid of May 11, if the murals would be installed while the scaffold from Max Autenrieb Church Interior Decorating's wall repair work would still be in place. Cost for travel and installation, if done in coordination with the wall repairs completed by Max Autenrieb Church Interior Decorating's repair work, would be \$600.00. The total cost for all mural and installation work would be reduced to \$7,000.00 from the original bid of \$9,000.00.

Parish Council Discussion/Action RE: Church Mural: Rainbow Painting has paint for match of wall. Donations totaling \$5,000 dollars have been collected (\$3,000/Altar Sodality, and \$2,000/personal donations). Knights of Columbus will be approached for a donation. Murals displayed in a frame can be viewed in the Gathering Space, along with donation envelopes provided for anyone interested in donating.

A call for motion was requested by President Hall to accept "Updated Proposal For Murals for St. Andrew Catholic Church", dated August 26, 2015, from Autenrieb Murals & Statue Restoration, Inc. and Max Autenrieb Church Interior Decorating, Inc., dated August 19, 2015. Motion made by Margie Hagenhoff; seconded by Duane Evers. Motion unanimously passed. Fr. Joe accepted pending Diocesan approval.

Altar Railings – Fr. Joe reported the finishing touches on the altar railings have been completed.

Parish Council Commissions & Elections - Fr. Joe called for discussion of a Parish Council Election and the pending assignment of Council members yet to serve on their choice of a Commission .

Parish Council Commissions - Keith Kempker will serve on Administration Commission. Phil Verslues will serve on Social Concerns Commission. Larry Winkelman, not present, has yet to request an assigned Commission.

Elections\_– Focus of discussion of Parish Council elections was to reduce Parish Council from sixteen members to twelve members over the next two years. Presently there are sixteen members on the Council. Terms of six Council members expire December 2015: Jim Brune, Duane Evers, Richard McMichael, Debbie Mehmert, Craig Schneiders, and Brenda Tighe. Terms of six additional Council members will expire the following year 2016. To achieve and maintain a three-year term rotation cycle, of a twelve-member Parish Council, four candidates should be elected for terms beginning 2016 and 2017.

Parish Council Discussion/Action RE: Elections: A motion was called and made by President Hall to reduce current number of Parish Council members from 16 to 12 by election of four candidates, serving three-year terms, beginning in years 2016 and 2017. Motion seconded by Keith Kempker. Motion unanimously passed. Accepted by Fr. Joe.

President Hall requested formation of an Election Committee consisting of four Parish Council members. Members chosen will seek candidates to fill four, three-year term vacancies, beginning January 2016. Members chosen for Election Committee are: Duane Evers, Chair; Richard McMichael, Debbie Mehmert and Craig Schneiders. The Committee will seek a slate of eight candidates and provide a report at the next Council meeting scheduled October 7, 2015. Introduction of candidates to parish was discussed. A picture and biography for each candidate will be displayed in the Gathering Space for the December election, and introduced during weekend Masses. Candidates elected will be informed before the first scheduled 2016 Parish Council meeting, January 5.

Cursillo Trailer/Christ Power Trailer – Fr. Joe spoke with Jim Keeven who will be removing the Cursillo trailer from the parish grounds. No action will be taken with the ChristPower trailer until Cursillo trailer has been removed.

**NEW BUSINESS:**

Membership Card – Deanna reported that she needed to know who to put on the St. Andrew's Sam's membership account. Membership costs \$45 for the first two members and \$45 for each additional two members. If members change, then a new membership has to be applied for. Fr. Joe said he would talk to other parishes attending the next Deanery meeting to see how they deal with membership issues. It was also suggested Alice Hutschreider be contacted for input regarding Fall Festival uses.

**FR. JOE'S COMMENTS:**

HVAC – Fr. Joe informed that a wireless thermostat was installed in replacement of previous thermostat while updating the HVAC units.

Time and Talent Pamphlet – A new Time and Talent pamphlet was created and distributed to each Council member for review and discussion. The pamphlets will be distributed in October for parishioners, 17 years of age and older.

**NEXT PARISH COUNCIL MEETING:** Wednesday, October 7, 2015 at 6:30 p.m.

**COMMISSION MEETINGS:**

Administration – Thursday, September 10 at 6:30 pm

Social Concerns – Tuesday, October 6 at 6:30 p.m.

Worship/Education – Thursday, October 1 at 6:30 p.m.

**CLOSING PRAYER:** Fr. Joe

Respectfully submitted by Vickie Pabst, Parish Council Secretary

## AMENDMENTS TO AUGUST 12, 2015 ST. ANDREW PARISH COUNCIL MINUTES

(Approved as amended, on September 2, 2015 Parish Council Meeting)

NOTE: Approved Amendments listed below are referenced in **bold italics**.

PRESENT: Fr. Joe Corel; Deanna Haslag, Staff; Jim Brune, Margie Hagenhoff, David Hall, Tim Hronick, Richard McMichael, Debbie Mehmert, Vickie Pabst, Connie Schepers, **Craig Schnieders, Roberta Schulte**, Brenda Tighe, Phil Verslues, **Larry Winkelman** (pg. 1)

ABSENT: **Duane Evers, Keith Kempker, Eric Volmer** (pg. 1)

Parish Council Discussion/Action Re: Christ Renews His Parish: **Accepted by Fr. Joe**. (pg. 1)

Remodeling of Restrooms/Kitchen - The new dispensers **are being** installed at entrance of Veit Hall. (pg. 4)

Cursillo Trailer - **Accepted by Fr. Joe**. (pg. 4)

ChristPower Trailer - The trailer is **moved once** a year by the Cathedral **to** Helias. (pg. 4)

Rectory - There **was** a need for volunteer(s) to mow grass at rectory. **Request was placed in the church bulletin and filled the same day**. (pg. 4)

NEW YEAR'S EVE PARTY - Plans are underway for a dance with **D.J.** music. (pg. 5)

JCYA - **Total cost for JCYA is \$100.00**. (pg. 5)

Hunters' Board - **A bulletin board is being made in an effort toward seeking parishioners to support and assist our young adults. There is also work being done to host an evening in support of our youth who are preparing to study for their ACT**. (pg. 5)

Facebook - **Facebook has been activated**. (pg. 5)

NEXT MEETING: September 2, **2015** (pg. 5)

Respectfully submitted by: Vickie Pabst, Parish Council Secretary

Administration Commission Meeting  
September 10, 2015

Those present:

Fr. Joe Corel, David Hall, Debbie Mehmert, Richard McMichael, Jim Brune, Steve McMichael, Larry Hartman, Keith Kempker, Connie Schepers, Deanna Haslag, and Tom Gredell.

Meeting opened with a prayer led by Fr. Corel. He began the meeting by stating he would like us to list and prioritize our needs.

Those items discussed at the meeting were:

**Mural:**

The Mural has been approved, now Father will take the matter to the Catholic Center. He took pictures of the sample and photographed the back wall as seen from the front. He presented the pictures to Fr. Dan Merz, a liturgist. Fr. Merz noted the quote on the banner is no longer used as a dismissal so we will have to have it changed and go with the new dismissal. Fr. Merz asked how the mural would fit into the schema of the Church environment. He thought it looked light compared to the darker wood in the church. He approved the project but those were his observations that will next go to the Bishop. Steve McMichael asked if the mural could be taken down and stored if necessary. Father said that is possible if in the far future the Church would want to remove it. Larry mentioned that the reason they were considering taking it down would be if more cracks appear and the wall would need to be repaired. Deanna stated that Auten Reid team believe the cracks are along the seams and caused because there wasn't enough mud placed on the seams originally. Fr. Joe stated and everyone agreed we should continue to use the Church during the construction period.

**Air Conditioning:**

Larry stated the project took longer that they though it would to complete. All that is left to do is to finish the wi-fi capable programing for the thermostats. Deanna explained that the air conditioning will not run when no one is there. She will program the thermostats to run only when the hall is in use. They will work on the wi-fi September 11. The temperature will be set on the computer and cannot be changed by anyone but those who have the password which will probably only be Fr. Joe and Deanna.

Larry added that everything looks good on the roof. He suggested we run all four before the Fall Festival to make sure they work properly. David Hall thanked Larry for overseeing the work on the A.C.

**Parking Lot:**

Tom Gredell brought areal views of the Church and parking lots with an overlay of property lines and various sections of the parking lot separated with square footage noted and the need for repair designated. There was discussion as to whether the road in front of the church was a county road.

Father asked if Tom could have prices on each section of the parking lot that needs replacing at the next meeting. Prices of both asphalt and concrete will be researched. Keith Kempker estimated the largest section (in front) could cost as much as \$300,000 to concrete. The cost right now is \$70.00 per square yard.

**Other areas in need of repair or replacement: (not as yet prioritized)**

1. Some chairs and pews are in need of reupholstering.
2. The remaining sections of the pillars in front need to be painted.
3. The downstairs bathrooms need to be redone.
4. In the future we will need to replace carpet.
5. Father asked about the lights in the front sidewalk that do not work.
6. Deanna mentioned the condition of the gym floor.

Father asked the members of the commission to look around and see if there are other areas of the Church that need to be addressed.

The meeting adjourned with a prayer led by Fr. Joe. The next meeting will be held on November 12, 2015, at 6:30 p.m.

## WORSHIP/EDUCATION MEETING

10/1/15

Murals and wall repair:

Donations:

\$2500 from Knights of Columbus

\$3000 from Ladies Sodality

\$2000 from Msgr. Higley going away donations

Waiting on contracts and insurance coverage.

(These items came 10/5/15.)

Wording on the banner/sash at Jesus' feet will read: Go in peace glorifying the Lord by your life.

Expecting to begin in January.

If scaffolding is in the way of main doors for Masses, we will use candle room, musician and sacristy entrances to church. Mass will happen in church.

Current Decorations:

Wreaths are up outdoors.

Swags are on the doors

Sunflowers are out.

Month of November:

Fr. Joe asked for a book of the dead so parishioners can ask for prayers for those they know who have died. Book will be purchased and donated.

Thanksgiving Decorations discussion:

Basket in front of altar.

Thanksgiving Mass time:

9 am Thanksgiving Day.

Advent decorations discussion:

wreath in center aisle

wreath hanging above in gathering space.

Christmas Decorations discussion:

Overseen by Joann Schulte

Artificial trees in church and in gathering space

Manger in front of church, in back of church and in church

Parishioners are asked to help set up.

No live flowers at Christmas this year.

Christmas Mass times:

Christmas Eve: 5pm and 9pm

Christmas Day: 9:30 am

It has been requested that Deanna make ministry volunteer lists for these masses.



January 1 Mass times:

December 31: 5:30pm

January 1: 9:30am

It has been requested that Deanna make ministry volunteer lists for these masses.

Adoration:

Concern not enough people are staying for Adoration on First Fridays and Sunday evenings.

How can we attract more people to attend, stay after First Friday Mass?

Visits:

Coletta continues to visit shut ins and several are visiting, giving out communion and praying the rosary at the nursing homes.

Adult Faith Formation

A question was asked what we are doing for or will be doing for adult education at the parish.

1) St. Peter in Fulton and we will host a bi-parish mission at St. Andrew open to all March 8-10 featuring John Michael Talbot

2) Parish Council approved Christ Renews His Parish. Waiting for further details now that it has been approved.

3) No Advent/Lent adult faith programs scheduled as of yet.

Formal Catechesis:

RCIA, Confirmation and PSR are underway.

RCIA has approximately 10 who are discerning the Catholic faith at this time.

Confirmation has approximately 22 candidates.

PSR has approximately 55 students.

Catholic School students

50 St Peter students

26 Helias students