

## QUEEN OF APOSTLES PASTORAL COUNCIL

### MEETING MINUTES

**Chairperson:** Kristine Schroeder  
**Date/Time:** Wednesday, May 18, 2016, 6:00pm

**Secretary/ Minutes:** Cindy Hill  
**Location:** Grellinger Hall

**Participants:** Pastoral Council: Father Chuck Hanel, Tyler Feldkamp, Mike Hausman, Cindy Hill, Donna Jensen, Bob Rohde, Christy Rosenberger, Kristine Schroeder, Steve Szocs, Mike Voss

**Excused:** Kathy Korn, Mic Pietrykowski

**Guest:** John Schueller

Item	Discussion	Next Steps & Responsible Party
Prayer	The meeting began with a prayer.	
<i>Rebuilt</i> - Book Discussion	<p>Chapters 11 &amp; 12 were discussed – Chapter 11 is titled “Get the Parish out of the Pews”. It discusses the cultural shift from the pastor doing all the activities to allowing <i>and preparing</i> the members for the works of ministry. It re-evaluates moving the consumer-driven and “Sunday only” mentality to pressing the people to get involved and help out. Suggestions include:</p> <ul style="list-style-type: none"> <li>• Starting small/ make opportunities in small chunks of time</li> <li>• Taking care of the ministers with support, breaks when needed, and provide a leader of all the leaders (the leader would shepherd them, hold them accountable to the mission and values, and make sure they feel appreciated)</li> </ul> <p>Chapter 12 is titled “Be Restorers”. The chapter walks the reader through moving the tasks from a few into the hands of many:</p> <ul style="list-style-type: none"> <li>• Have a purpose; plan a partnership. Missions are the work of restoration (page 210): 1) outside the congregation, 2) in partnership with others, 3) undertaken to love God.</li> <li>• Find a leader; build a team. A point leader is a must – in the absence of effective, empowered leadership, missions always become the province of the few who can grow to resent the apathy of the many.</li> <li>• Focus your efforts for the greatest impact. Concentrate on a few things, stay focused, and do it well.</li> <li>• Get everyone involved. A consistent, clear, and challenging message needs to come from the pulpit.</li> <li>• Celebrate it. With engagement of many, leadership, and a focused effort, success is within reach.</li> </ul> <p>The next meeting (June 15) will again start at 6:00 to discuss chapters 13, 14, and 15. The Pastoral Council meeting will follow at 6:30.</p>	Next meeting will start at 6:00 to discuss the book, <i>Rebuilt</i>
Review of Minutes	The minutes from the April 20, 2016, meeting was reviewed and approved.	

Item	Discussion	Next Steps & Responsible Party
2016-17 Budget	<p>Jim Schuller presented the budget. Planned maintenance includes a roof repair to the church entrance, parking lot improvements, and repair of a cracked window. The building and grounds includes St. Mary's Church and cemetery. Christian Formation Ministry expenses will expand from \$91,350 to \$153,990. This is due to an expansion from .5 to 1 FTE for adult ministry. Interviews are being held by Father Chuck, Christy Rosenberger, Beth Plestina, Mike Szocs, Kris Schroeder and John Schueller. When asked if this addition position could be used to lead the ministries (as discussed in chapter 12), the answer by Father was no as the position is currently key to enhancing our Christian Formation Ministry.</p> <p>An appraiser is currently being sought for the school property. A physical inventory will be completed and buyers will be sought. It was asked if the Pastoral Council will be participating in the selling of the contents, Cindy thought that it would make sense because many of the Pastoral Council members worked many hours to purchase the items and thus are familiar with the purchase price. The answer by John was no as he is working with Chris Jackson, Principal of the school. Cindy has a friend who would be interested in some of the items and will reach out to Chris Jackson regarding what is available.</p>	The approved budget will be presented to the Archdiocese tomorrow.
Building & Grounds	Building and Grounds, a subcommittee to the Finance Committee, met for the first time. There is not yet a lead; however, Jim Fischer is the facilitator. The committee manual was not available at the time of the meeting. It was strongly suggested that each committee use the Archdiocese of Milwaukee Parish Commissions and Committees Manual to facilitate discussion of structure, activities, and purpose.	
Standing Committees	<p><u>Faith Formation and Youth</u> – Christy Rosenberger</p> <ul style="list-style-type: none"> <li>• The 2016-17 calendars have been on hold pending the new hire.</li> <li>• The office will be moving to the Capitol site campus.</li> </ul> <p><u>Finance</u> – Bob Rohde</p> <ul style="list-style-type: none"> <li>• Tuition assistance will be provided to the levels of \$2,000 to those who committed to the next school year and \$1,000 to those who will continue attending a Catholic School but did not commit to QofA. The assistance will include the families from St. James.</li> <li>• An announcement regarding that the Buildings and Grounds met for the first time and the appraiser is being sought.</li> </ul> <p><u>Human Concerns</u> – Steve Szocs/ Donna Jensen</p> <ul style="list-style-type: none"> <li>• The Committee met on May 16. The Chairperson is looking to change several budgets from each subcommittee to a general fund. She is working with John.</li> <li>• The first items to focus on will be to create a structure and identify the current multiple ministries. Engagement and involvement of the parish members will then be the focus. The opportunity of engaging the Religious Education families will be needed – this will be the culture shift as discussed in chapter 11.</li> </ul> <p><u>Prayer and Worship</u> – Kathy Korn</p>	

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	<ul style="list-style-type: none"> <li>No announcement as Kathy was absent.</li> </ul> <p><u>School</u> –Cindy Hill/ Mike Voss</p> <ul style="list-style-type: none"> <li>Mike stated that he was privileged to chaperone the last 8<sup>th</sup> grade class to Washington DC.</li> <li>Graduation will be June 8.</li> <li>On May 14<sup>th</sup>, the current school families had a “send out” party to celebrate the success of the school year and to acknowledge the closing of the school. About 100 attended and had a great time. Unfortunately, multiple younger siblings in attendance will not be able to attend the school.</li> <li>Several inquiring families have been turned away since the closing.</li> </ul> <p><u>Stewardship</u>- Kris Schroeder</p> <ul style="list-style-type: none"> <li>The two surveys that the Pastoral Council members took were tallied and Kris summarized the findings.</li> </ul>	
New Business	<p><u>Pastoral Council Nominees</u></p> <ul style="list-style-type: none"> <li>No nominees have been submitted.</li> <li>Determination on how many positions will be open was attempted:             <ul style="list-style-type: none"> <li>Mike Voss will not be renewing – his position will count as the replacement for Mike Hausman who became a Trustee.</li> <li>Tyler’s time is not up – he could not commit either way since he is still determining where to send his kids to school next year.</li> <li>Donna Jensen is not renewing.</li> <li>Kris is renewing.</li> <li>Bob and Cindy are still discerning.</li> </ul> </li> </ul>	Commitments are due by June
Spring District Council Meeting	<p>Steve attended and reported from the March 30, Western Waukesha County/ Deanery Assembly of Parishes.</p> <ul style="list-style-type: none"> <li>The Archdiocese hired staff for social media. The focus is evangelization.</li> <li>The positive feedback from our outreach program to nursing homes was shared.</li> </ul>	
Father's Comments	<p>Father thanked all the members and families for preparations needed for confirmation (25) and first communion (40). A question was asked how these numbers compared to past years.</p> <p>The volunteer appreciation picnic will be held on June 14 at 6:00pm.</p> <p>Since the 3 months for the Agape Church using St. Mary’s is up in June, it was asked to add to the June agenda.</p>	<p>Christy will obtain #'s from past years.</p> <p>Kris will add to the June agenda.</p>
Closing Prayer	<p>The meeting was closed with prayer.          Next meeting – Wednesday, June 15, at 6:00pm</p> <p><b>Key Dates:</b></p> <ul style="list-style-type: none"> <li>May, 2016 – Children’s liturgy of the word returns (8:00 Sunday mass – lead by Tammy Groszczyk)</li> </ul>	

<b>Item</b>	<b>Discussion</b>	<b>Next Steps &amp; Responsible Party</b>
	<ul style="list-style-type: none"><li>• Honoring Grief &amp; Loss – 5 week program sponsored by Bereavement Ministry:<ul style="list-style-type: none"><li>○ May 5, 12, 19, 26, and June 2 at 9:15-11:30am and 6:00-8:00pm.</li><li>○ Contact Gayle Dragotta or Pat Monfre for reservations or information</li></ul></li><li>• June 3-5<sup>th</sup> – QofA Parish Festival</li><li>• September 17 – First Council Video Convocation with Archbishop Listecki</li><li>• September 30 or October 1 – 8:30am to 12:30 Evangelization of the Sunday Mass Leadership Gathering- Cousins Center</li><li>• November 20, 11:00am – Year of Mercy closing mass at the Cathedral of St. John the Evangelist</li><li>• February 18<sup>th</sup>, 2017 – Queen’s Ball</li></ul>	