

QUEEN OF APOSTLES PASTORAL COUNCIL

MEETING MINUTES

Chairperson: Kristine Schroeder

Secretary/ Minutes: Cindy Hill

Date/Time: Wednesday, June 15, 2016, 6:00pm

Location: Grellinger Hall

Participants: Pastoral Council: Father Chuck Hanel, Tyler Feldkamp, Mike Hausman, Cindy Hill, Kathy Korn, Mic Pietrykowski, Bob Rohde, Christy Rosenberger, Kristine Schroeder, Steve Socks

Excused: none

Guest: Lisa Kopczyk, Chuck Andrychowicz, Helena Keely

Item	Discussion	Next Steps & Responsible Party
Prayer	The meeting began with a prayer.	
<i>Rebuilt</i> - Book Discussion	<p>Chapters 13, 14, and 15 were discussed – Chapter 13 is titled “Fall in Love”. It discusses staffing headaches due to hiring too fast and not understanding what is really needed. Hiring strategies were provided (for example, look for persons with good character who is motivated to learn). Once a hire is made, determine strategies, create job descriptions, organize and work together and celebrate wins.</p> <p>Chapter 14 is titled “Lead Where You Serve”. The chapter discusses how everything rises or falls on leadership. Charges provided in the chapter are as follows:</p> <ul style="list-style-type: none"> • Be a servant leader (not a self-serving one) • Be a wise leader – seek and surround yourself with talented people • Be a leader who learns – ask about why we do what we do/ what are we trying to accomplish • Be a leader of courage – speak hard truths, confront facts, really loving the people in the parish • Be a leader of faithfulness – give it the time it takes and needs <p>Chapter 15, “You Can Do This”, emphasizes how the status quo isn’t good enough anymore. Evaluate everything honestly, identify the purpose of each program or event and transform the parish. Everything should be on the table!</p>	The next meeting will be on July 20 at 6:30 since all the chapters have been discussed.
Review of Minutes	<p>The minutes from the May 18, 2016, meeting was reviewed and approved.</p> <p>Discussions regarding the plans for the school property and contents arose since it was discovered that some computers had already been sold even though a process hadn’t been identified yet. After discussion, it was determined that an inventory of contents be made so that we can be good stewards of items that may be useful in the future, to protect ourselves from potential future audits, and to fulfill the responsibility as representatives of the Parish.</p> <p>A subgroup of Cindy, Bob, Kris, and Mic will create the inventory and present recommendations to the PC. It was stressed that there is no hurry to complete this as this will be a long process.</p>	

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Strategic Plan	<p>Kris stated that the Ministry Board has been put up and will use designated sections for updates. Announcements should be made to support the review of the material.</p> <p>It was recommended that all meeting agenda items include strategies –including standing committees. It was clarified that no large decision should be made without going through the PC.</p>																															
Standing Committees	<p><u>Faith Formation and Youth</u> – Christy Rosenberger</p> <ul style="list-style-type: none"> Elizabeth Kuhn will start the Director of Youth & Young Adult ministry position on July 1. She has 11 years of experience as director of faith formation and as a youth minister. Registration and planning for the 2016/17 year will be underway after July 1. Two students will be participating in the Summer Outreach Program in July. This is the second year QofA has been invited to participate in the St. Dominic's and St. Anthony's program (the program is approximately 11 years old). Participation numbers were provided as requested at the May meeting. <table border="1" data-bbox="558 748 1646 971"> <thead> <tr> <th>Year</th> <th>1st Communion</th> <th>Confirmation</th> <th>Total Enrolled</th> <th>% enrolled who received sacraments</th> </tr> </thead> <tbody> <tr> <td>2011-12</td> <td>54</td> <td>24</td> <td>322</td> <td>24%</td> </tr> <tr> <td>2012-13</td> <td>49</td> <td>39</td> <td>296</td> <td>30%</td> </tr> <tr> <td>2013-14</td> <td>56</td> <td>33</td> <td>274</td> <td>32%</td> </tr> <tr> <td>2014-15</td> <td>42</td> <td>22</td> <td>236</td> <td>27%</td> </tr> <tr> <td>2015-16</td> <td>39</td> <td>29</td> <td>224</td> <td>30%</td> </tr> </tbody> </table> <p><u>Finance</u> – Bob Rohde</p> <ul style="list-style-type: none"> The budget is currently at a negative \$2,000/ the school had a positive budget. Two funds, 1) Education Center at \$35,132, and 2) Faith in Our Future at \$11,610 were liquidated to fund the deficit and the cemetery fund. Big thanks to the Servais and Toby family for putting on a well organized parish festival. \$25,000 was raised due to their dedicated efforts and attention to detail. It was mentioned that Bill Ryan was involved with the 2006-07 discussions regarding the selling of the school property and would be willing to share his experience and provide recommendations. Regarding the sale of the land: <ul style="list-style-type: none"> There is no hurry – a slow, deliberate, and strategic process will take place/ we will need to define the scope of the sale as well as the steps The plan should include future improvements at the Capitol Drive campus The Archdiocese will provide requirements for the sale - documents must be presented to the PC for a vote 	Year	1 st Communion	Confirmation	Total Enrolled	% enrolled who received sacraments	2011-12	54	24	322	24%	2012-13	49	39	296	30%	2013-14	56	33	274	32%	2014-15	42	22	236	27%	2015-16	39	29	224	30%	
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	<ul style="list-style-type: none"> ○ It is important that everything be done with transparency <p><u>Human Concerns</u> – Steve Szocs</p> <ul style="list-style-type: none"> • No report <p><u>Prayer and Worship</u> – Kathy Korn</p> <ul style="list-style-type: none"> • The popping sound of the organ is being looked into. An improved sound system is needed – quotes would be the first step. It was suggested that any improvements go through the Building and Grounds Committee. <p><u>School</u> –Cindy Hill</p> <ul style="list-style-type: none"> • The ribbon ceremony at the last school mass Graduation was a beautiful-moving ceremony. • Graduation was held on June 8. • About 200 attended the alumni night at the school campus. 	
New Business	<p><u>Parish App:</u> Lisa shared the information on the parish app of which QofA is piloting. The goal is to have the app up by the end of July or early August. Communication will be made to the parish when it is ready.</p> <p><u>Agape Church:</u> Father read a thank you letter from Pastor Florin Docea. The letter stated that they would like to reciprocate the kindness provided to them. Discussion regarding continued use of the church with some financial obligation to assist with the cost of heat, mowing, snow removable, etc. was held. It was agreed that a nominal fee would be charged and the new agreement would be made through September.</p>	Kris will take discussion of rent to John Schueller
Pastoral Council Membership	<p>Tyler stated that he will not be coming back – his family will be attending St. Anthony’s Church and school. Bob and Cindy will continue on the PC for another year. Candidates for the Pastoral Council for 2016-17: Chuck Andrychowicz, Helena Keeley, Kris Schroeder (Joanne Brandtjen, Dan O’Connor not in attendance)</p> <p>Discernment of the 2016-2017 Pastoral Council Candidates was led by Lisa Kopczyk</p> <ul style="list-style-type: none"> • Began with prayer • The function of the Pastoral Council, the qualities of council members, openness and sensitivity was discussed • Discernment of each candidate was completed individually (candidates had seven minutes each). They each were asked to tell us about themselves and to answer the following questions: What do you like most about the parish? What are your two greatest concerns for the parish? What gifts/experiences would you bring to the council? Why do you want to serve on the council? <p>The council had time to discuss, followed by Bob Rohde, vice chairperson, announcing the results: Chuck, Helena, and Kris were offered the opportunity and accepted.</p>	

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Father's Comments	Father commended the Toby family for all their hard work and awesome job with the June 3-5 th parish festival. Father recognized the Toby family at each Mass the weekend of the festival.	Certificate of Appreciation will be created and signed
Closing Prayer	<p>The meeting was closed with prayer. Next meeting – Wednesday, July 20th, at 6:30pm</p> <p>Key Dates:</p> <ul style="list-style-type: none"> • June 22 – Building and Ground Committee at 6:30pm, Grellinger Hall • June 25 – Make Disciples Event with Sherry Weddell, 9:00am to 4:30pm in Niles, IL • July 10 – Nazareth Family Day at Holy Hill • July 28-31 – World Youth Day Pilgrimage to Holy Hill for Young Adults (18-39) • September 17 – First Council Video Convocation with Archbishop ListECKI • September 30 or October 1 – 8:30am to 12:30 Evangelization of the Sunday Mass Leadership Gathering-Cousins Center • October 8 – Institute for Missionary Discipleship (start of 5 Saturday sessions) • October 28 & 29 – RCIA Institute: Making Disciples • November 20, 11:00am – Year of Mercy closing mass at the Cathedral of St. John the Evangelist • February 18th, 2017 – Queen's Ball 	