

Parish Council Reports

November 2016

CHRISTIAN FORMATION:

CF COMMITTEE Minutes

10/24/2016

Attendees: Lynn Filak (NOTL), Helen Bugni (SHJ), Ken Pfohl (St. P), Ann Tylenda (SV), Paula Newell (IC), Deacon Pat LaPointe (SV), Rebecca Scholz (Y/AM), Karen Bushman (DRE)

1. Opening Prayer
2. Welcome new members – introductions
3. Review Minutes from September
4. Director Reports – Attached to this email
5. Ongoing Business
 - a. Lenten Journey – Theme will be Eucharist through the Ages which was agreed upon by the three priests. The next committee meeting is Nov. 7 at 6pm.
6. New Business
 - a. Living the Eucharist – model for cluster Lenten initiative (Karen) – Materials from this program were distributed for the members to view. We discussed the possibility of having both large group presentation using the DVD (at St. Paul) and also possible small group discussion (at Sacred Heart). Karen would use the promotional coupon to get the Parish starter kit for \$59.99 which would only amount to \$10 per parish. If we decide to also have the small group sessions, participants would cover their own costs.
 - b. Plans for Advent Activities – Sacred Heart will again be having an Advent mailing for their parishioners which will include a calendar of cluster – wide activities. Other parishes were requesting the materials in order to put them into their bulletins or other methods of dissemination but were not planning to participate in a mailing.
 - c. Effects of New Law on minister availability – A new Federal Law has changed the status of any person earning under \$47,465. These persons will no longer be exempt from the overtime requirements. This means that if Rebecca or Karen works more than 40 hours in any given week, they would need to be paid overtime. Karen indicated that there will need to be some changes in her availability in order to stay within the 40 hour cap.
7. Parish Reports
 - a. St. Augustine – 3rd Friday fish fry continues.
 - b. Immaculate Conception – A new secretary has been hired for both St. Augustine/IC and the office will be located at St. Augustine. The secretary is Kim Mueller. Bay View bash was very successful for the parish. People were invited to light a candle for peace and over 200 were lit. VIP (Very Important Parishes) on Nov. 5 is a new initiative of the Archdiocese. There are 4 churches that people can visit by hopping on board a free shuttle bus. Immaculate Conception is one of the parishes.
 - c. Sacred Heart of Jesus – A Day of Reflection has been developed for Dec. 10; 9 – 3pm; Theme: The Journey from Here to There. A labyrinth walk will be included in the program. The parish is completing their time and talent month. There has been discussion among the priests to have all 6 South Shore Cluster parishes utilizing the same Reflection booklet. It appears that for Advent because they were already ordered, St. V and NOTL will be using a different booklet but that for Lent, everyone will be using the same.
 - d. Nativity of the Lord – There was a spaghetti dinner on Oct. 22 that went well. We discussed options concerning a desire to drop off flyers in the neighborhood around NOTL inviting people to church and activities. We investigated options in light of Safe Environment. It is doable with precautions taken.
 - e. St. Paul – On Oct. 19 they had their final long term planning meeting. On Friday, Nov. 4 they will be showing the movie “Son of God” in church beginning at 7pm. Both St. Paul and SHJ will communicate the days of movies so that there are no conflicts.
 - f. St. Veronica – Nativity and St. Veronica have combined their choirs under the leadership of Paula Federman. The parish held their visioning meeting 2 weeks ago with Mark Kemmeter. The next fish fry is November 4, 4 – 7pm. There will be a seminarian at SV/NOTL who had been working with Fr. Carmelo at his previous parish.
8. Miscellaneous

9. Next Meeting – Monday, Nov. 21; 6pm; Sacred Heart of Jesus Office

Karen's Report 10-24-16

1. Sacrament Preparation –

- a. Adult Confirmation – We have only one candidate for Adult Confirmation and she is a member of St. Veronica. Katie and I meet two Mondays per month, 4:30 – 6:30pm in the SE Catholic offices. She will be confirmed in December.
- b. RCIA – There are three candidates *Jackie Blackburn, Charles Hayes, Jose Maldonado*, all of whom are from St. Veronica. I am meeting another gentleman tomorrow who is inquiring however, we may request that he wait depending upon his circumstances.
- c. CRCI – There are four catechumen: 3 children and 1 adult who needs private sessions. There is a teen from St. Paul (Jonalyn Tomski); 2 elementary age from St. Veronica (Olivia Kowalik and Kaitlyn Matecki) and Sacred Heart (Brittany Stemwell).
- d. First Reconciliation – we have 65 children ranging in age from 7 – 12 participating in the program. All parishes have at least one candidate. SHJ (2); SA(3); IC & StP(5); NOTL(8); SV(47). From STAA we have 18 the remaining are from Religious ED. Ceremony will be held on November 18; 6:30pm; St. Veronica with 6 priests including one who speaks

Rebecca's Report

- ❖ Youth Ministry- classes are going well. William, Saint Veronica & Nativity of Lord's seminarian will be helping with some of the classes.
- ❖ Youth Nights- I am opening up youth nights to high schoolers as well. There are a few 9th graders who are interested in attending. Next movie is the new Star Wars movie. Fr. Carmelo attended the last movie night and enjoyed it. Could always use more helpers for these nights
- ❖ Youth Confirmation- Retreat is November 5th at Saint Francis de Sales Seminary. Candidates will have a chance to go to confession along with Eucharistic adoration. All three priests and William will be teaching at least one class during this year.
- ❖ Mission Trip- Still looking for more youth to come on the mission trip. We have already started selling our discount cards.
- ❖ Young Adult- A new young adult program is being created along with Fr. Philip and Saint Stans. We hope to have everything running by January. Our focus not only will be evangelizing but also offered a learning experience for those who are already involved with their faith.
- ❖ Religious Education Count

Grade/Class	Class	Home Study
7 th	15	1
8 th	8	5
9 th	8	1
10 th	11	2
11 th	(Most are in Confirmation)	1
Confirmation	16	Not offered because of being a Sacrament

HUMAN CONCERNS:

No written report provided.

FINANCE:

No written report provided.

WORSHIP:

Prayer & Worship Minutes
October 5, 2016

In Attendance: Cary Brown, Paula Federman, Father Carmelo Giuffre, Greg Gniotczynski, Marilyn Gniotczynski, Bonnie Kuchera, Pat LaPointe, Shirley Robinson, Jan Rupinski, Mike Rupinski, Jenny Simmons, Jeannette St. Onge

Missing: Jane Dereszynski, Diane Karabon, Lilian Ciski

1. Prayer
2. Introductions
 - Bonnie Kuchera bkuchera@hotmail.com – NTL parish council liaison
 - Greg & Marilyn Gniotczynski – NTL liturgical art
 - Shirley Robinson smrobinson38@netzero.net – NTL altar server and Eucharistic minister coordinator
 - Cary Brown & Jenny Simmons – St. V environment
 - Jan Rupinski – St. V lector coordinator
 - Mike Rupinski – St. V usher team
 - Jeannette St. Onge – St. V Eucharistic minister coordinator
3. Approval of Minutes – Paula Federman was in attendance. Otherwise approved.
4. Parishioner Concerns – Shirley Robinson has received feedback on mass changes. St. V parishioners said Father Carmelo could clearly be heard at NTL. Working with acoustical engineer at St. V to eliminate some of the echo. Discovered it takes 7 seconds for echo to cease. Also need engineer to come to NTL for a little tweaking following last month's storm.
5. Old Business
 - a. Last minute preparations for Friday, 7:00 p.m. Mother of Mercy celebration at St. V: Have 5 ushers, hoping for 8 (there is a collection).
6. New Business
 - a. Review Mass of Healing at NTL: 45 people in attendance. Wasn't advertised well enough, not in pulpit announcement at NTL. Everyone should have been up front (ushers didn't fill each row). Mass and hospitality was very nice. Next will be late April 5th at St. V.
 - b. Thanksgiving Mass, food pantry donations: Have people bring donations the weekend before Thanksgiving. Mass Thursday, 8:15 a.m. at NTL. St. Augustine usually hosts free dinner on Thanksgiving day.
 - c. Advent reconciliation service: Hasn't been discussed in the cluster yet. St. Paul's is in the middle of the cluster; aim for a weeknight. Father will broach the subject with other priests.
 - d. Final preparations for Mass of Remembrance (St. V Nov 2, 6:30 p.m.): Jan Davie will read names. Mary Jo is collecting names (Oct 21 is cutoff). Kathy Kaiser will care for refreshments.
 - e. Advent wreath lighting: NTL doesn't get a big response for wreath lighting, suggested having those who bring up gifts light the wreath. St. V will offer a signup sheet again.
 - f. Advent Mass times: Fr will add an 8:15 a.m. Saturday mass at NTL with confession afterwards.
 - g. Immaculate Conception: 7:00 p.m. vigil mass at NTL 12/7; 8:15 a.m. mass at St. V on 12/8.
 - h. Christmas mass times: Christmas Eve 4:00 NTL, 4:30 St. V; Christmas Day 8:30 a.m. NTL and 10:30 a.m. St. V. Father will check with cluster priests to see if one of them is

- willing to offer a late Christmas Eve mass. No Christmas Eve children's program. Extra plate ministers at St. V for Christmas Eve.
- i. December 18, 3:00 p.m. at NTL: choirs will have a concert with 9 readings. Can we get lectors from both parishes? Hospitality table.
 - j. Seminarian Will Arnold (3rd year) will join our parishes this weekend. He will become involved with lecturing and Eucharistic Ministers. Shirley has spoken with Will about Eucharistic Ministers at NTL; Jeannette has sent e-mail but not heard back yet.
 - k. Holy Hour plus confession: Second Saturday at NTL 3:00 p.m. and Fourth Saturday at St. V – will replace Sunday benediction. Each month will be a different intention.
 - l. In 2017, Father wants to establish a bereavement team at St. V. NTL already has a team.
 - m. Father will no longer have maintenance people on site at St. V on weekends; ushers will take care of opening and locking church.
7. Parish Council concerns: Bonnie will be discussing Mission church at next parish council. Liaison for St. V is Lillian Sieske. What do people do who need gluten free hosts? We can purchase small packs from Stempers. We can put a low-gluten host in a pix and put on altar. Father will need to put that in a bulletin.
 8. Ministry Reports: **Eucharistic Ministers** – St. V needs to swap sides where cups and plates stand. NTL has medallions for Euch Ministers with stations on them; do we want them at St. V (white ribbon is for is for host, purple ribbon for cup)? St. V lost 7 Euch Ministers, plus 2 moving to subs. NTL is going well, they don't schedule Euch Ministers, just have medallions visible for taking. **Ushers**: St. V 8:30 ushers have not committed to new mass schedule yet; meeting next week. NTL has usher teams. Dress code continues to be an issue at St. V. **Environment**: Nothing for St. V; NTL has flower memorials for Christmas and Easter. Christmas memorial hangs on their 20' tree; families can take ornament home after Christmas season. **Lectors**: St. V has lost 7 several lectors recently; they dropped out with mass change. **Servers**: NTL wants to have ministry weekend for altar servers; has 4 new altar servers. **Music**: Paula is settling in with both churches and things are going well. About 40 members in adult choir; and approx 20 in resurrection choir.
 9. Closing Prayer

Next meeting: Wednesday, November 30, 6:30 p.m. at St. V

STEWARDSHIP:

Stewardship Meeting Minutes

October 27, 2016 7:45pm

PRESENT: Fr. Carmelo, Judith Schenk, Eric Schmidt, Kathy Kaiser, Robin Decker

EXCUSED: Lillian Ciske

*Meeting opened with prayer at 7:45pm

Financial Renewal

- Review Fr. C's Stewardship renewal letter (all updates due by Thursday, November 3)
- Fr. C approved shortening his letter to meet the space requirements of the form
- Return "coupon" will be added to the bottom the form for ease of return
- Committee debated merits of pledge info being added to forms – this would require knowledge of the PDS database and could be considered in the future
- In an effort to reduce paper and mailing costs, we will limit the total mailing to 2 pages

- “giving Sunday” scheduled for November 19/20 weekend with pulpit announcement the week prior
- Again this year, an online form will be made available for people to renew electronically.

Goals and objectives

- Early results of Parish meeting of Oct. 13: *Communication* and *family involvement* named almost unanimously as areas of need by those who provided feedback.
- We still hope to get a young person to provide supervised website and Facebook updates as a sort of “internship.” This is in process and will be addressed at future meetings.

Notes

- ***No meeting scheduled for November – our next meeting is tentatively scheduled for December 1***
- Welcoming Sunday scheduled for Sunday, November 6.
- **St. VDP meal offered every Saturday. Have Time and Talent volunteers been contacted to help with this ministry?**

Website

- Going forward, updates of existing website pages (including the homepage) will go to Gerry. New pages and new content such as form requests will go to Eric. This was approved by Gerry, Mary Jo, and Father Carmelo as well.
- Committee debated the merits of including a “donation button” and online giving – this will be addressed at future meetings

Evangelization

- Order of worship and other worship aids are part of Evangelization
- Next year is the “Year of Spiritual Stewardship.” How can we promote stewardship as a way of life?
- Members agreed that volunteers should be offered some kind of special blessing at a Mass
- Members agreed that greeters at the doors would dramatically improve our relations with the community. Several people, including Fr. C, asked if ushers might be able to handle this?

STAA:

No written report provided.

ARCHDIOCESE PARISH COUNCIL:

District 15 APC