

ST. ANDREW'S BUILDINGS & GROUNDS/FINANCE MEETING

May 10, 2016

Present: Judy Bauer, Ray Collien, Debbie Krapfl, John Oechsner, Judy Rose, Roseann Schraufnagel, Sue Weinberger

Absent: Jim Bauer

Finances

- Finances as of April 30, 2016 were reviewed.

Follow-up from Previous Meetings

- 1) Pending - Alliant letter regarding gas line pipes and painting. Sure Fire said this is an expensive project and they do not recommend doing it. John will check the accessible pipes to see how much work would be involved.
- 2) Pending - Nitschke family memorial for Joan - Update: Roseann reported that Archie Monuments is the supplier for the angel monument and bench that will be placed in the cemetery. No frost footings are necessary and the bench will be pinned into a base slab of granite. The committee was in agreement that the cemetery committee would continue to work with Joan's family to get the work started as weather permits.
- 3) Pending - St. Anthony window, small hole on the west wall, west side windows, and large windows on the east side: Howard Haas from Conrad Schmitt inspected these items and took some pictures. We are waiting for him to call back with estimates for the needed repairs. The windows still appear to be leaking so John contacted Mark from Holton Bros to see if he could examine the bricks to determine the issue. At meeting time, he had not received a return phone call.
- 4) Pending - A dead bat was found in church. John contacted Greg (the bat man) and due to his schedule, he would like us to call him again in two weeks. Update: no further bat activity has been noted.
- 5) Pending - Numerous shingles have been blown off the church roof. John will contact Pat Tighe.
- 6) Pending - the three year boiler inspection was completed. Unfortunately, the school boiler was not acceptable so we will be receiving notice from the state that we either need to repair or replace it.
- 7) Pending - Church carpet cleaning by Flyway Cleaning is scheduled for Tuesday, May 31st.
- 8) Pending - school building - Fr. Tom and Sue attended the building meeting at the Archdiocese on April 14th and were given follow-up items that need to be done for the next meeting in Milwaukee. Fr. Tom said that Kewaskum went through this process recently and it may be beneficial for us to meet with some of their building committee members. He will contact Fr. Ed to set up a time and place.

New Business

- 1) Mike Vollmer is resigning from cleaning the church. We had three interested individuals contact us regarding the position. Judy B, Judy R and Roseann will work with Mike to get a job description and then follow-up with the individuals. Mike said he would be happy to train the new person.
- 2) We will have a parish meeting on Sunday, June 12 immediately after the 8:00 am mass in the church to update the parish on the school building.
- 3) We are responsible for the prayer at the June meeting.

Follow-up Projects

- The windows are still leaking - will discuss at March meeting. (Re-plaster as needed)
- Readdress whether additional handicap parking spots are needed (put on hold at this time) Update: The committee decided to remove this from further discussion pending it being identified as a problem that needs to be addressed versus a possible need.

Minutes by: Sue Weinberger

next meeting – Tuesday - June 14th - St. Andrew's school hall