

ST. ANDREW'S BUILDINGS & GROUNDS/FINANCE MEETING

January 12, 2016

Present: Jim Bauer, Ray Collien, Debbie Krapfl, John Oechsner, Judy Rose, Sue Weinberger

Absent: Judy Bauer, Roseann Schraufnagel

Finances

- Financial status of parish from the Balance Sheet as of December 31, 2015 was reviewed.
- Ray will have \$30,000 moved from the general fund to the money market account.

Follow-up from Previous Meetings

- 1) Completed - We agreed that we should be wiping down the pews twice a year. Update: Judy Bauer volunteered to do the pews the week of November 16th.
- 2) Pending - We received a letter from Alliant that the gas lines from the meter to the building need to be checked. Sure Fire will check them when they service the furnaces. They noted that the gas pipes need to be painted to prevent rusting. (will need to wait until Spring)
- 3) Pending - The Leroy Athletic Club would like a lease with the church so that they are safeguarded in the future that they can continue to use the land even though it is technically owned by the church. Fr. Tom will follow up with the Archdiocese to see how we could do that. Update: Fr. Tom reported that the Archdiocese would do a lease one year at a time. Ray will take this information back to the Athletic Club.
- 4) Pending - John, Jim and Judy B will clean the junk out of the boiler room when they have some spare time.
- 5) Pending - school building -
 - a) Capelle Bros & Diedrich submitted a letter to Fr. Tom and the committee offering their opinion as to how we should proceed. In addition, Sure Fire sent a letter to Capelle to update them on the status of the HVAC system in the school.
 - b) Fr. Tom will call the Archdiocese to see when we can get on their next meeting's agenda.
 - c) There are more leaks in the classrooms.
- 7) Completed - Mike Vollmer mentioned to Judy B that the church carpeting is showing some wear. Roseann checked and the carpeting was installed in August 1998 (\$12,616.00). We agreed we would have the carpet cleaned this Spring and assess the wear and tear at that time.
- 8) Completed - The kiosk provided by Church Health Services needs to be stained. We had Don Towne in Waupun stain and varnish it. Update: Stella Bauer paid for the staining in memory of her husband Bill Bauer.
- 9) Completed - Sure Fire is working on one of the pumps in church
- 10) Pending – Ray received some pictures from Pam Malesevich (in memory of Joan Nitschke) for stone pillars (at the entryway to the cemetery on the west side) and a bench that could possibly be placed near the cemetery shrine. There were previous discussions regarding this at the September and October meetings at which time no decision was made. At the November meeting we had not heard from anyone so had nothing new to discuss. We will discuss again at the next meeting and also with the Cemetery committee. It was noted that for these pillars to be stable, there would need to be a four foot frost footing and the bricks would need to be mortared not glued together.
 - a. Note: No decision has or will be made until we can get a consensus between both committees.

New Business

- 1) Snow clearing is going well.
- 2) A replacement garage door was ordered to replace the damaged one. Hopefully it will be here next week.
- 3) Church bells were not ringing for two weeks but were working today. Ray will continue to monitor.
- 4) There is a small hole on the west wall where the crib was. John will look into plastering it.
- 5) The ramp door lock is not working. Pro Locksmith was called and they need to order a part to fix it.

Follow-up Projects

- The windows are still leaking - will discuss at March meeting. (Re-plaster as needed)
- Carpet cleaning in church next Spring - it was last done in May 2012 by Flyway Cleaning. (schedule for Spring 2016)
- The window behind the St. Anthony statue is starting to rot at the bottom. (review in 2016)
- Readdress whether additional handicap parking spots are needed (put on hold at this time)
- Baptismal font – Fr. Tom is waiting for a call back regarding someone that may be interested in it.

Minutes by: Sue Weinberger

next meeting – Tuesday - February 9th - St. Theresa's school hall