

ST. ANDREW'S BUILDINGS & GROUNDS/FINANCE MEETING

February 9, 2016

Present: Jim Bauer, Judy Bauer, Ray Collien, Debbie Krapfl, John Oechsner, Roseann Schraufnagel

Absent: Judy Rose, Sue Weinberger

Finances

- A financial report will no longer be made at the B&G Meeting. Fr. Tom is in the process of confirming the Finance Committee for all 3 parishes and this group will meet the same night as other committees. We agreed that B&G should probably request a copy of the checkbook ledger for each month's meeting to review expenses. A communication route between B&G and Finance needs to be determined. There is no longer a B&G report provided to Parish Council – just a parish financial report.
- Ray will have \$30,000 moved from the general fund to the money market account. Update: Fr. Tom will take care of this with TSB Bank this week – and the amount has been changed to \$40,000.00

Follow-up from Previous Meetings

- 1) Pending - We received a letter from Alliant that the gas lines from the meter to the building need to be checked. Sure Fire will check them when they service the furnaces. They noted that the gas pipes need to be painted to prevent rusting. (will need to wait until Spring) Update: John received another letter, but we cannot proceed with this request until spring. Alliant will probably continue to send letters until the issue is resolved.
- 2) Completed - The Leroy Athletic Club would like a lease with the church so that they are safeguarded in the future that they can continue to use the land even though it is technically owned by the church. Fr. Tom will follow up with the Archdiocese to see how we could do that. Update: Fr. Tom reported that the Archdiocese would do a lease one year at a time. Ray will take this information back to the Athletic Club. Update: LeRoy Athletic Club will no longer pursue this lease as they won't renew yearly. Item can be dropped from further discussions.
- 3) Completed - John, Jim and Judy B will clean the junk out of the boiler room when they have some spare time. Update: Per John, there is nothing left to remove from the boiler room and anything there now is "junk" and can be removed and discarded.
- 4) Pending - school building -
 - a) Capelle Bros & Diedrich submitted a letter to Fr. Tom and the committee offering their opinion as to how we should proceed. In addition, Sure Fire sent a letter to Capelle to update them on the status of the HVAC system in the school.
 - b) Fr. Tom will call the Archdiocese to see when we can get on their next meeting's agenda.
 - c) There are more leaks in the classrooms.
Update: Fr. Tom and Sue will be attending the Archdiocese meeting on April 14th at 2:15 p.m. to proceed with the next step. The committee offered to meet again if requested to review the request in preparation for this meeting.
- 7) Pending – Ray received some pictures from Pam Malesevich (in memory of Joan Nitschke) for stone pillars (at the entryway to the cemetery on the west side) and a bench that could possibly be placed near the cemetery shrine. There were previous discussions regarding this at the September and October meetings at which time no decision was made. At the November meeting we had not heard from anyone so had nothing new to discuss. We will discuss again at the next meeting and also with the Cemetery committee. It was noted that for these pillars to be stable, there would need to be a four foot frost footing and the bricks would need to be mortared not glued together. Update: Debbie H. has been in contact with Roseanne and the family would like to meet with the Cemetery Committee and walk through the cemetery to decide on best options for a memorial. Cemetery Committee will then discuss further with B&G.
- 8) Completed - A replacement garage door was ordered to replace the damaged one. The damaged door has been replaced.
- 9) Completed - The church bells were not ringing for two weeks but were working today. Update: A switch was apparently turned off and it was not noticed.
- 10) Pending - A small hole on the west wall where the crib was needs to be plastered. Update: John will take care of this.
- 11) Pending - The ramp door lock is not working. Pro Locksmith was called and they need to order a part to fix it. Update: John has not heard from Pro Locksmith yet.

New Business

- 1) Nothing new

Follow-up Projects

- The windows are still leaking - will discuss at March meeting. (Re-plaster as needed)
- Carpet cleaning in church next Spring - it was last done in May 2012 by Flyway Cleaning. (schedule for Spring 2016)

- The window behind the St. Anthony statue is starting to rot at the bottom. (review in 2016)
- Readdress whether additional handicap parking spots are needed (put on hold at this time) Update: The committee decided to remove this from further discussion pending it being identified as a problem that needs to be addressed versus a possible need.
- Baptismal font – Fr. Tom is waiting for a call back regarding someone that may be interested in it. Update: Still pending.

Minutes by: Debbie Krapfl

next meeting – Tuesday - March 8th - St. Andrew's school hall