

ST. ANDREW'S BUILDINGS & GROUNDS/FINANCE MEETING

June 14, 2016

Present: Jim Bauer, Judy Bauer, Ray Collien, Debbie Krapfl, John Oechsner, Judy Rose, Roseann Schraufnagel, Sue Weinberger

Finances

- Finances as of May 31, 2016 were reviewed.
- The 2016/2017 budget was reviewed and approved by the trustees.

Follow-up from Previous Meetings

- 1) Pending - Alliant letter regarding gas line pipes and painting: John and Jim will paint the pipes within the next week.
- 2) Pending - Nitschke family memorial for Joan: Archie Monuments has verified the position to ensure ease for snow plowing. There has not been a decision on the final monument but it will be approved by the cemetery committee before it is installed. The bench that will be added should be here shortly.
- 3) Pending - St. Anthony window, small hole on the west wall, west side windows, and large windows on the east side: Mark from Holton Bros inspected the windows and does not see any leakage due to the bricks. John left a message for Howard Haas updating him with this message.
- 4) Pending - Another dead bat was found in church so John will contact Greg (the bat man).
- 5) Pending - Church roof & missing shingles: John will work with Pat Tighe to determine what we need to do.
- 6) Completed - the three year boiler inspection was completed and the school boiler did not pass inspection: Fr. Tom received the official report from the state.
- 7) Completed - Church carpet cleaning by Flyway Cleaning is scheduled for Tuesday, May 31st.
- 8) Pending - school building - We met with representatives from Kewaskum and they took us through the process they followed to complete Form B for the Archdiocesan Building Committee. They used a firm called VisionWorks to assist with the feasibility study and capital campaign that followed. They gave a glowing recommendation for the work they did for their parish.
- 9) Completed - Dorothy Batzler and Joan and Ken Kuntsman have been hired to clean the church. Mike Vollmer will train them on what needs to be done.

New Business

- 1) The portable dishwasher in the rectory needs to be disposed of. John will handle.
- 2) Ray will call Molly with the insurance company to question our coverage for the school building now that the boiler has not passed inspection. We will also contact Sure Fire to get an estimate of what it would cost to repair it so it lasts through the winter.
- 3) Parishioners' contact information needs to be updated since there are numerous people discontinuing their landlines and this makes it difficult to contact them. Fr. Tom will work with the office to send out letters and thought it should be done for all three parishes.
- 4) The majority of the committee (Judy Bauer, Jim, John, Ray, Debbie, Sue and Fr. Tom met with Mark Filips of VisionWorks on Thursday, June 9th. The feedback from all that attended was positive, so the committee agreed to hire him to do the feasibility study which is required by the Archdiocese in order to move forward with any building project, including major remodeling.

Follow-up Projects

- Readdress whether additional handicap parking spots are needed (put on hold at this time) Update: The committee decided to remove this from further discussion pending it being identified as a problem that needs to be addressed versus a possible need.

Minutes by: Sue Weinberger

Next meeting – Tuesday - September 13th - St. Mary's church