

ST. ANDREW'S BUILDINGS & GROUNDS/FINANCE MEETING

November 8, 2016

Location: St. Andrew's school hall

Present: Jim Bauer, Judy Bauer, Ray Collien, Debbie Krapfl, John Oechsner, Judy Rose, Roseann Schraufnagel, Sue Weinberger

Finances

- 1) Finances as of October 31, 2016 were reviewed.
- 2) Octoberfest was very successful with a profit of \$14,0394.84. \$9,600.00 of the profits came from the raffle tickets sale. There were 434 dinners sold which is down from last year.

Follow-up from Previous Meetings

- 1) Pending: Nitschke family memorial for Joan: The bench and the monument concrete slab are completed but still waiting on the monument. The cemetery committee is hoping it is completed before the first snowfall.
- 2) Pending: Church roof & missing shingles: The missing shingles will be replaced as weather permits. Currently, the ground is too soft to support the heavy lift without doing damage to the lawn.
- 3) Completed - Judy R. will follow-up with the church cleaning team to see how things are going and the reason costs were up significantly in September. They are cleaning every other week for approximately three hours.
- 4) Pending - Fr. Tom will have the office staff send out letters for all three parishes to parishioners to update their contact information.
- 5) Pending - Church entry rugs: We will continue with Cintas through the winter and research the cost of buying our own and then how we maintain them.
- 6) Completed - Encore is in the process of repairing the light on the west pillar in church.
- 7) Pending - Sure Fire will replace the relief valve in the center unit of the church boiler. They used a sealant to repair the leak in the boiler. They are not sure how long it will hold. We will have the state return to do another inspection.
- 8) Pending - Debbie is researching the cost of the internet for the rectory with either Packerland or Dish. Packerland gives special pricing for non-profits. She will follow-up with Dish to compare prices.
- 9) Completed - The annual meeting was held on November 6, 2016. We had the largest crowd in many years with the meeting focusing on answering questions regarding the future of the school building. We will continue to update parishioners as more information is available. We will send Don Diedrich a thank you note for attending the meeting and answering questions.

New Business

- 1) Two new vacuum filters need to be purchased from Cutter Vac for the church vacuums.
- 2) Main church door needs some weather stripping.

Upcoming Projects:

- ✓ Windows in church - review in Spring for rain damage and possible re-plastering.

School Update:

- Jerry Hinke from Environmental Management & Testing Services LLC reviewed the building on Tuesday, October 4 and will follow-up with a report regarding where asbestos was found in the building. We received the report from Environmental Management and will post it on the website under "Building our Future".
- Judy Bauer handed out information from "Focus on Energy" and a document regarding historical buildings that we need to review.

Next steps:

- Thomas Design will include state specifications. They are currently waiting for the survey from Sal Okon.
- Submit design for bids to Capelle & Diedrich, Cardinal Construction and CW Smith.
- Obtain demolition costs and asbestos removal costs.
- Present Form C to Archdiocese Building Commission Thursday, December 1st
- Interview construction firms once approval is received from the Archdiocese.

Minutes by: Sue Weinberger

next meeting – Tuesday - January 10, 2017 - St. Mary's church