

St. Mary Pastoral Council Minutes
June 25th, 2018
Parish Center Dining Room, 7:00pm

Mission Statement: We are a Catholic community sent forth to visibly bring the presence of Christ to the world around us.

Present: Amy Nordloh, Peg Malmberg, John Higgins, Tim Lippert, Peggy Concannon, Jeff Swanson, Dick Thoun, Len Hartnell

Guests: Steve Hejnal, Jude Martin and Frank Marrese

Absent/Excused: Father Roman, Ray Schendl

Opening prayer: Amy Nordloh

Meeting called to order at 7:00pm

Introductions: Introductions of all members to/from Jude Martin and Frank Marrese who will be discerning Pastoral Council positions. Steve Hejnal also introduced himself as the new interim business manager for the parish.

Minutes: John made a motion to approve the minutes from 4/23/18, seconded by Dick.

Parish Leader Update (Archdiocese Newsletter)

- **Multi-Parish Ministry Institute:** Amy and Peggy C. to attend the Multi-Parish Ministry Institute meetings.
- **Kenosha/Racine Deanery:** John and Dick attended
- **MissionInsite Training:** No comments
- **Amazing Parish Conference:** Seven 90-minute Pre-Conference video sessions are being offered throughout the archdiocese. Training and guidelines to follow. Father Roman must attend and appoint up to another 5 people. Taking place October 17-19 at the Wisconsin Center. Costs noted as \$1,500.00 for 5 people plus hotel expenses. Must ask Father Roman about attendance.
- **Research Corner:** Church attendance is down

Presentation by Kenosha Crime Prevention Officers on church security

- Feedback noted the need of another presentation in September. Attendance was good but could have been better attended. It was not completely communicated on what it was about. Need a more bold statement about it being active shooter training. Suggested language changed to reflect the importance of attendance.

May 21st meeting about expansion

- Accessibility, community, the future, parking, same level/no steps, costs.
- July/August – another town hall meeting

School Principal Update

- Interim Principal is Jolene Schneider, and two assistant principals, Kelly Neu and Dan Yorgensen. One of the two assistants will be chosen as the principal, the other as assistant principal. Assistant principals will switch back and forth between the two campuses. There will be one administrator in each school every day.

New pastoral council member discernment

- All council members will stay with their current committees until next month's meeting.

Front steps update

- Peg M. noted a joint meeting with Pastoral and Finance Councils on June 11th. Met with John Schmidbauer from Kueny Architects who were facilitating the bid process. Two bids were reviewed, one from Bane Nelson and the other from Rasch Construction. We discussed the cost differences between the two bids. Physical areas including the school gym entrance were inspected. Proxy procedure was discussed. Contract timing with Rasch was discussed. We have \$54k left over from the capital campaign from the boiler fund, along with some reserve funds to pay for this project.

Committee reports:

- Finance: Peg M – Parish Budget – latest approved budget was sent out recently, copies provided for Jude and Frank. Income/contributions: online

contributions now available. Projecting Total Contributions to be up about 10% in part due to remainder of payout of Reagan Trust. Slight downward trend on tuition and program fees. Our religious education tuition has been decreasing over the last several years due to the lower number of kids entering the program. House rentals have decreased slightly. Investment income - we received \$1.3M from the Reagan Trust which has been invested in safe brokerage CD's. Anticipating about \$31k in investment income this year. We have a modest 1% increase in school custodial and school building rent which pays for the utilities coming in from All Saints. We try not to get too aggressive with bingo and festival budgeting. We don't like to put any undue stress on volunteers and would like to not have to rely of fundraising to meet budgetary needs. Scrip income should run close to last year. Total Income anticipated to be about 9.5% over what we budgeted last year. On the expense side, salaries are up about 4.5% over last year. We did five equity adjustments to different positions and did a 2.5% raise across-the-board. Father Roman hit a milestone with his salary as well. Healthcare costs will be down this year. Overall salaries and benefits will be up about 2%. Liturgical supplies have no significant changes. Under books, there have been some requests for some different computer software and now having to pay a monthly fee for parish database services. No changes under direct assistance, Deacon Wilson is conservative and is very appreciative for the generosity through St. Vincent DePaul collections and his ability to do fundraising. Under professional services, church musicians are up a little bit. Theresa is trying to enhance the music program to enhance the liturgy. Budget for rehearsals have been increased slightly. Building and Grounds costs are being kept down, total expenses budgeted for 2% less. Boiler efficiency, new thermostats in school, and new led lights in school and the church are keeping the electrical costs down. Other Expenses: Large increase in parish assessment because of \$1.3M received, we must pay 4.5% to the Archdiocese. School collaboration payment stays the same this year, but we will be going into negotiations in the lease, so we are unsure what those numbers will be going forward. Other Expenses have the largest increase of almost 17%. Still showing a positive net income of \$51,000.

- Faith Formation: Peg C - do not meet over the summer, will resume in September.
- Human Concerns - Tim, no summer meeting.
- Stewardship - Peg M, no meeting this month
- Prayer and Worship - Amy, no meeting this month

Pastors Report: No report. John noted that Father Roman is still speaking with the Archdiocese about his continued tenure at St. Mary. The long-term planning is the clustering of St. Mary and St. Mark. Elizabeth Closet is being run through both parishes now.

Miscellaneous: Calendar for upcoming meetings: Next meeting August 6th, Pastoral Council planning and possible retreat. Following meeting dates the forth Monday of every month: Sept. 24th, Nov. 26th, Jan. 28th, March 25th, May 20th.

Discussion about possible young adults group, currently meeting on Sunday nights.

Father Mike had discussed with Amy about a potential adult Mass server schedule.

Peg M noted recent bulletin insert regarding the new ministry Mary's Garden, headed up by Pauletta. It is in the grassy area between the two rental property garages across the street from the church.

Amy spoke about CFM – Christian Family Movement. It is a national organization which meets monthly. Families with children meet for activities. Corinne is hoping to bring it back to St. Mary.

Discussion about a possible St. Mary rummage sale.

Motion to adjourn made and seconded.

Closing Prayer: Tim at 8:38pm.