



FACILITY RENTAL AGREEMENT
(PLEASE CIRCLE ALL THAT APPLY)

BUILDING	ACTIVE TITHING PARISHIONER	NON-PARISHIONER
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SISTERS OF MERCY BUILDING	\$600/\$300 deposit	\$900/\$400 deposit
<i>Sister of Mercy DAMAGE DEPOSIT</i>		\$300 (REFUNDABLE)
DUE UPON SCHEDULING EVENT	\$300	\$700
<i>Description: (3 Rooms/Kitchen Area/Men's/Women's Restrooms)</i>		
<i>(346 maximum occupancy - standing)</i>		

SETON CENTER (Bridal Party Use ONLY)	\$300/\$100 deposit	\$300/\$100 deposit
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**Fees are based on 4-hour events. *Rates are subject to change.*

**Deposits to secure date on calendar are non-refundable and due at time of scheduling the event.*

**The rates include required Archdiocesan Special Events Coverage.*

**Remaining balance is due 2 weeks prior to event.*

****Party is responsible for any damages to building, furniture, appliances, etc.*

Damage deposit will not be returned if damage incurs. If damages exceed the damage deposit collected, the party will be responsible for any other fees or expenses.

****ACTIVE PARISHIONER RATES apply only to those registered members of St. Mary's Parish that have parish records of contributions dating a minimum of 1 year prior to the date of wedding. There are no exceptions.*

Name (printed): _____

Signature: _____

Address: _____

Contact #: _____

Date: _____

Event Date: _____ Time: _____ DEPOSIT PAID: _____

Office Employee Signature: _____

Please make checks payable to: St. Mary Parish
St. Mary Parish ••106 Providence Street••Mobile AL 36604••(251) 432-8678