



WHO SHOULD REPORT PROFESSIONAL MISCONDUCT?

- Classroom teachers
- Paraprofessionals/ Aides and Substitute teachers
- Librarians, guidance counselors and social workers
- Career specialists and school psychologists
- Principals, Assistant Principals and Deans
- All employees and agents of a district school board, charter school or private school have a duty to report misconduct.

HOW TO REPORT MISCONDUCT

- Report allegations or suspicion of misconduct by an instructional personnel member to your school Administrator or district contact
- Report allegations or suspicion of misconduct by your school administrator to your district contact
- Document the activities or details of the event.
- Secure evidence (if applicable)

Who to Report to:

Kathy Tuerk School Principal 904-387-4401

Father Jose Kulathinal Church Pastor 904-388-8698

**Diocese of St. Augustine Office of Educational Services
Deacon Scott Conway -Superintendent 904-262-0668**

**The Office of the Bishop- Diocese of St. Augustine
Bishop Felipe Estevez- 904-262-3200 X136**

Department of Children and Family 1-800-96-ABUSE