

# Thank you for volunteering at Ste. Genevieve du Bois Parish and School!

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Ste. Genevieve du Bois Parish and School follows the Archdiocese of St. Louis Safe Environment Program (Prevent & Protect STL). The program is designed to help protect the youth, elderly, and vulnerable adults of our parish as they participate in activities within our community. This process also provides a layer of protection against the possibility of false accusations for those adults who are involved in our many ministries.

All volunteers and employees who work with children and vulnerable adults at Ste. Genevieve du Bois Parish and School, must be in full compliance with the St. Louis Archdiocese Safe Environment Program, Prevent & Protect STL. Please follow the steps below:

If you have any questions,  
please call Bridget Davis at 314-966-3780 or email [bdavis@stegenchurch.org](mailto:bdavis@stegenchurch.org)

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ARCHDIOCESE OF ST. LOUIS  
*Office of Child and Youth Protection*

## Instructions for Safe Environment User Registration:

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Go to <https://www.preventandprotectstl.org>.

Click "Register" below the LOG IN button.

Enter the passcode **stlprotect** when prompted.

Select the type of location where you are a volunteer or employee (Parish or Parish School)

Select the specific location by name:

- Ste. Genevieve du Bois Parish

Click the roles associated with your employment/service at the parish.

If you are active at only one location, this will be your “primary” location.

If you are active at more than one location, click the ADD PARISH/LOCATION button and repeat the steps above. With more than one location, please click the “This is my main/primary location” circle to indicate where you are employed or, if you are a volunteer, where most of your ministry or service is performed.

Complete your personal information. Please enter your legal first name for the purposes of the background screening.

Create a username, password and password clue.

Agree to the Terms of Use and click SUBMIT.

You will then be prompted to submit information for a background screening, register for a Protecting God’s Children workshop\*, view two online training modules, and agree to the Code of Ethical Conduct.

\*If you have previously attended a PGC workshop, the system will find and/or ask you to confirm your previous record of attendance. You will not be prompted to register for an upcoming workshop. If, for some reason, it does not match your previous training to this account and you are prompted to register for a class, please register for “PREVIOUSLY ATTENDED - DATE NOT LISTED” and send an email to the address below. We will apply the correct training record to your account.

You may use the links in your approval checklist to access these requirements. These steps may be completed all at once or may be completed separately at your convenience. You will receive an automated email weekly to remind you which requirements are outstanding. When all compliance requirements have been completed, your account will be approved and you will be clear to work with minors and vulnerable adults.

Should you need assistance, please contact [ocyp@archstl.org](mailto:ocyp@archstl.org).

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## Volunteers Under the Age of 18

If you are younger than 18 years old or still in high school, and wish to volunteer at Ste. Genevieve du Bois Parish or School, please complete the **Code of Ethical Conduct for Minors** form, and return it to Bridget Davis in the Parish Office.

## To Report Child Abuse and Neglect

Victims of sexual abuse, in addition to contacting civil authorities, are asked to come forward in order to receive pastoral assistance. Reports of abuse may be made to any Pastor or to:

Sandra Price, Executive Director  
Office of Child & Youth Protection  
314-792-7271  
[sandraprice@archstl.org](mailto:sandraprice@archstl.org)

Missouri Department of Social Services,  
Children's Division  
Child Abuse and Neglect Hotline:  
1-800-392-3738

Missouri Department of Health & Senior Services  
Adult Abuse and Neglect Hotline:  
1-800-392-0210

Archdiocese of St. Louis  
[www.archstl.org](http://www.archstl.org)

## . Contact Us

Bridget Davis, Ste. Genevieve du Bois Child Safety Coordinator

[314-966-3780](tel:314-966-3780) or [bdavis@stegenchurch.org](mailto:bdavis@stegenchurch.org)

- . Listed below are the six requirements to be in full compliance:

- Register onto the site
- [Submit New Background Check](#)
- Complete "[Protecting God's Children](#)" training
- Complete "[Mandated Reporter](#)" training
- Complete "[Code of Conduct](#)" training
- Sign "[Code of Conduct](#)"