



## St. James Parish Country Christmas 2023

Dear Crafter,

We are pleased to announce that it is time to plan for our annual **Country Christmas Art and Craft Fair at St James in Mukwonago**. As you are aware, this is one of the most popular holiday craft fairs in the area. Our policy is to accept mostly hand-crafted items and no bakery items. We reserve the right to determine which craft items meet this description.

To keep this a profitable event for our vendors, we are limiting participation to 50 booths in our Activity Center and 11 in the Common Area hallways. All our booths are on the same level, with no stairs or dead-end corridors. Basic spaces will be 10'x5' in Activity Center area and 12'x3' in the Commons.

The fee for a basic space is \$55. Tables, and/or electricity are available on a limited basis for an additional \$10 charge each. Spaces are assigned on a first-come first-served basis. To reserve your space, please send or bring in the enclosed application form and a check for the appropriate amount to the parish office at the address listed on the bottom of this letter. Within several weeks you will receive a confirmation of your entry, along with your space assignment and further information. Crafters placed on a waiting list will be likewise informed.

The specifics for the event are:

Date: **Saturday November 11<sup>th</sup>, 2023**

Time: 9:00 am to 3:00 pm Place:

*St James Activity Center*

*830 E. Veterans Way  
Mukwonago, WI 53149*

Set up is Friday evening (3PM-6PM) or early Saturday morning (7AM-9AM). Fill in the attached registration form, include payment and send to address above c/o St James Country Christmas. A committee member will call to confirm booth placement so please include a contact number where you can be reached.

We look forward to your participation!

Sincerely,

St James Country Christmas Committee  
Krys Crawley – Chairperson 262-470-3119

[krys@lifesconnection.org](mailto:krys@lifesconnection.org)

# St. James Parish Country Christmas

## Saturday November 11, 2023

Booth rental **\$55**

*Additional costs apply for electricity and table (\$10 each)*

Wisconsin Seller's Permit Number (15 digits starting with 456) 456-		SSN (last 4 digits)	FEIN (last 4 digits)	Exemption Code
Legal Business Name (if not sole proprietor)		Doing Business As (DBA) Name (if applicable)		
Vendor/Contact Name (Last)	Vendor/Contact Name (First)		Vendor Phone Number	
Mailing Address		Email Address		
City	State	Zip	Multi-Level Marketing Company (if claiming Code 2 above)	

Liability/Homeowners Insurance Company \_\_\_\_\_

Number \_\_\_\_\_  No Insurance

Description of Art/Craft Item: \_\_\_\_\_

Type of display (table, easel, backdrop, etc.): \_\_\_\_\_

Do you plan to set up on: Friday night (3-6 PM) \_\_\_\_\_ Saturday morning (7-9 AM) \_\_\_\_\_

Previous years of participation \_\_\_\_\_ Booth number(s) preference \_\_\_\_\_

*(Note: Location is not guaranteed but we will get as close as possible)*

Please complete this form, **make checks payable to St. James Parish**, and mail to:

*I understand that the Booth Fees collected for this event will support St James Elizabeth Ministry.*

Description	Fee
Regular booth price (after 12-1)	<b>\$55</b>
Electricity	<b>\$10</b>
Use of parish table(s)	<b>\$10 each</b>
<b>TOTAL:</b>	<b>\$</b>

Country Christmas  
c/o St. James Catholic Church  
830 East Veterans Way  
Mukwonago, WI. 53149-1014

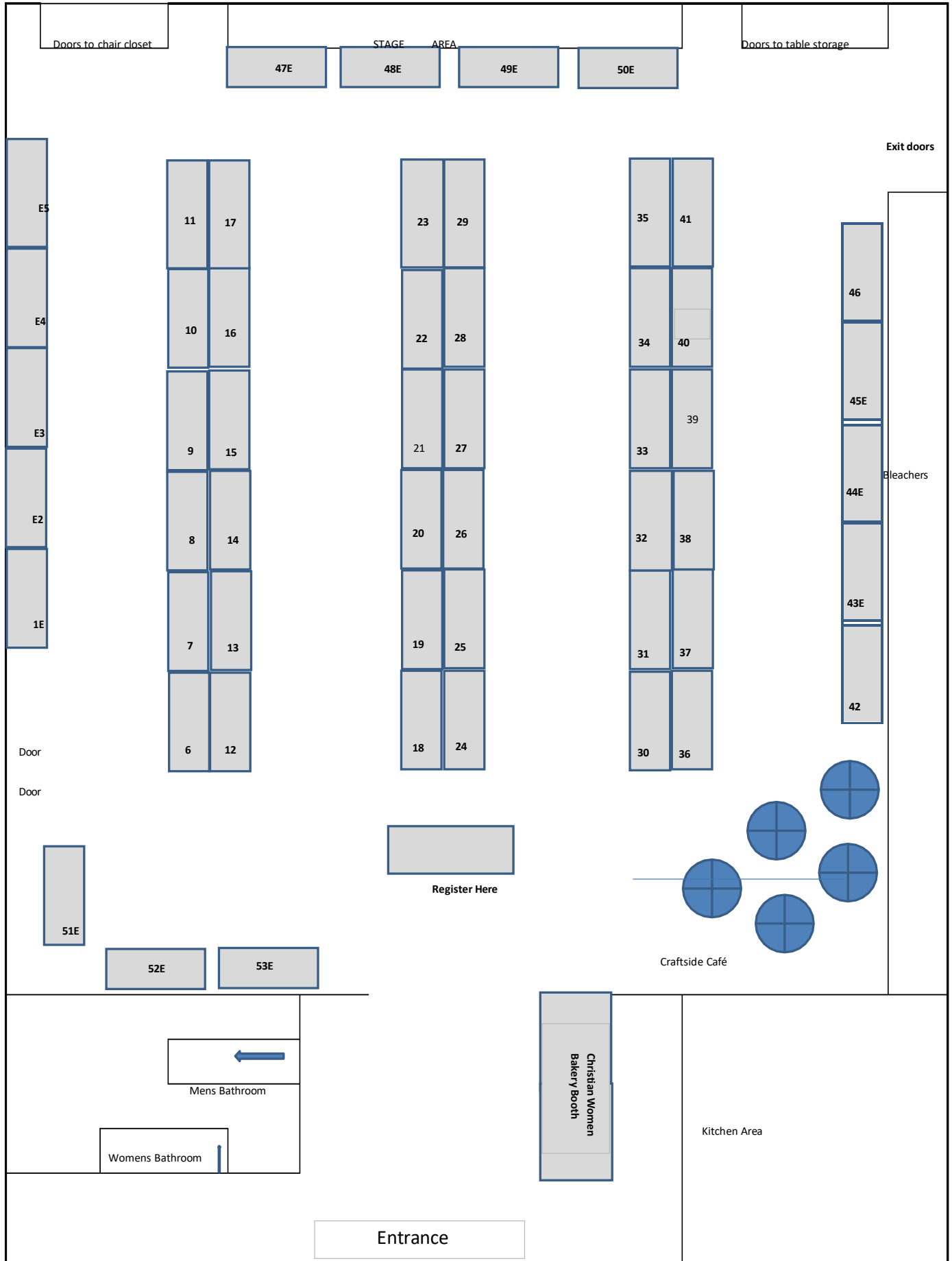
### Standard Hold Harmless Agreement

*The above-named vendor at the St. James Country Christmas agrees to defend, protect, indemnify, and hold harmless the Parish of St. James and the Archdiocese of Milwaukee against and from all claims arising from negligence or fault of the above named vendor or any of its agents, family members, officers, volunteers, helpers, partners, organizational members, or associates in connection with the St. James Parish Country Christmas.*

*Additionally, the above-named vendor agrees to protect, defend, save harmless, and fully indemnify the Parish of St. James and the Archdiocese of Milwaukee for any claims or cause of action whatsoever which take place at the Saturday, November 11, 2023 event or the Friday evening, November 10, 2023 set-up period, that is brought by any of the above-named vendors, or its employees, volunteers, agents, partners, family members, organizational members and associates, whether such claim arises from the alleged negligence of St. James Parish, its employees, volunteers or agents, your negligence, or the negligence of individuals, companies.*

**Vendor signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

**QUESTIONS? Email Krys at [krys@lifesconnection.org](mailto:krys@lifesconnection.org)**



# St James Country Christmas Vendor Map

COUNTRY CHRISTMAS BOOTHS 54 - 62

