

St. James Pastoral Council Meeting Notes – Approved Copy

Date: March 19, 2018 at 7:00 at St. James

Present: Keith Fisher, Jerry Holzhauer, Cheryl Marotta, Bill Schmitt, Carol Pearson, Bob O'Malley, Glen Lazich, John Van Zeeland, Bill Kirkman, Renee Hitt, and Debra Dunn.

Absent: Fr. Ed Tlucek, Drew Yergens, Sharon Miley, Harold Casper, Derrick Schlitz and Marissa Reynolds.

Reading & Reflection: Carol Pearson

February 12, 2018 Minutes Approved: Carol Pearson and Glenn Lazich

Calendar of Events:

Fish Fry – 3/27/18 Good Friday

Easter Week – 3/29 – 4/1/2018

Committee Reports:

- **Evangelization /Stewardship:** (Jerry Holzhauer & Cheryl Marotta.) Discussed the dinner for new parishioners, a Welcome Dinner that has not been done in a year, was determined that Stewardship should be steering this as part of evangelization every 3 months. The first dinner will be held on May 14, 2017 and the Human Concerns & Adult Formation Committees will do hosting, it will be catered. The next Stewardship meeting is 4/23/18 and it will be a joint meeting with Human Concerns & Adult Formation of both, St. James & St. Theresa, in room 9 to discuss the plan. For the welcoming dinner. Also, discussed the continuation of the tradition at the end of mass to as the parish if any member is celebrating a birthday or anniversary. Carol Pearson will take this back to the Prayer & Worship group to discuss the possibility of the 2nd lectern do it at the end of mass.
- **Prayer & Worship:** (Carol Pearson)(See attached handout) At their last meeting they discussed: the environment, Holy Thursday where Fr. Ed is hoping for at least 60 people to attend, the need for volunteers (82) to help with the various roles for Holy week. Sign up on line or there are sign up sheets. John Van Zeeland reported that the cross on the alter will be taken down and the cross from the narthex will be used, than replaced with the cross from the Activity center. The original alter cross will be replaced after the Easter Services.
- **Adult Formation:** (Bill Schmitt) There was no meeting
- **Human Concerns:** (Debra Dunn) The Soup for the Soul program hosted by HC & AF has been very successful with over 100 people attending each program. The first evening, \$305 was raised for the Mukwonago Food

Pantry, the second evening \$223 was raised and a trunk full of shampoo, detergent, toothpaste, etc. was collected.

Family Promise hosted March 4 – 11, 2018 and it was a success with many volunteers stepping forward to cover all the needs.

AF & HC will co-host the first Welcome dinner for the new families of St. James (50) and St. Theresa (19) on May 14th at St. James. We are very pleased to have 69 new families that have joined our parish in the last year.

- **Youth/Religious Ed** : (Sharon was absent – so no information)
- **Youth Parish Council Members** (Marissa & Derrick were absent)
- **Finance:** (Cheryl Marotta) Currently we have \$326,500 in unrestricted funds, \$203, 000 in the building & grounds fund, and \$9100 in faith & future for a total of about \$500,000. Our weekly envelopes are \$9359 which is above our budgeted amount and we are \$16,000 ahead of last year at this time. Overall our income against expenses is a net of \$61, 406.00 in the black. Also, noted is that we have one less position which has not been filled. The goal is for the weekly envelopes to become the heart of our church support.
- **Festival** : (Keith) The festival will be held on two days, August 24 and 25th. A chicken dinner will be held on Saturday, and a market place with vendors of Arts & Crafts. We will be working on inviting food vendors (food trucks). We will have 2 tents and mass on Sunday will be held in the church. These changes will save a lot of stress & time on our volunteers. Also, if you are at a craft or art fair & see a vendor that you think would work well at our event, grab a card & get it over to Cheryl. We can reach out to these vendors to see if they would like to participate in our event. Next Festival meeting is 10:00 on April 14, 2018. Also, there is a plan to have a Rummage Sale in June and a Wine & Cheese type event in February of next year.

Father Ed Report: (Traveling & out of town)

New Business :

- **Tri-Parish Cluster Joint Meeting Planning – Discuss Results & Open Issues:** Bill Kirkman will talk to Fr. Ed about scheduling the next tri-parish meeting with the goal of narrowing down the number of people chosen from each parish to a total of 12 and discuss what we will be working toward.
- **Facilities Meeting:** Cheryl Marotta presented the two options that were presented at the meeting and reported that most of the attendee's preferred Option 1 which would provide: 1. a new gathering space, 2. Activity center would remain the same, 3. Expand the parking, 4. Expand the current worshiping center by the use of the gathering space. , 5. Overwhelming support to take down the school and make a new office, conference room area, as the cost difference is only 10=15%. Option 2 was 10% less but did not address the needs determined in the study as well as Option 1. Money for this project would be raised thru a Capital

Campaign and sale of some of the church land. We do not have numbers of the cost of these projects yet.

- **Pledge Drive Results:** We have had about a 22-25% return of the pledge cards and would like to get a 40% return. Fr. Ed reported to Cheryl that St. Theresa's had a 55% return of their pledge cards. Discussed ways to increase the return perhaps by asking people to fill them out before mass, or talk to parishioners when they are registering their children for religious Ed or new families who want to join the parish. Looking for ways of getting more involvement and more programs for parishioners at all stages of their lives. Also, want to develop some type of pre-school program, which gets families involved before their kids start religious education.
 - **Preparation for Parish Council and Trustee Elections:** Will post in the bulletin and ask for parishioners to volunteer. We have at least 2 openings on the Parish Council and one trustee.
- Next Meeting:** April 16, 2018 at 7:00pm