

## **St. James Pastoral Council Meeting Notes – Draft Copy**

**DATE:** April 16, 2018

**Present:** Father Ed Tlucek, Drew Yergens, Bill Kirkman, Debra Dunn, Glenn Lazich, Keith Fisher, Bill Schmitt, Jerry Holzhauser, Cheryl Marotta, Bob O'Malley, Renee Hitt, Cheryl Marotta, Derrick Schlitz and Marissa Reynolds.

**Absent:** Carol Pearson, Sharon Miley, John Van Zeeland and Harold Casper

**Reading & Reflection:** Fr. Ed lead us in prayer.

**Approval of Minutes for March Meeting:** Approved by Bill Schmitt and Renee Hitt

### **Calendar of Events.**

- Little Rock Scripture Study – Mondays 6:30-8:00pm  
Tuesdays 10:00 am to 11:30am
- Fish Fry – May 4<sup>th</sup>, 2018
- Mother's Day – May 13<sup>th</sup>

### **Committee Reports:**

- **Evangelization/Stewardship (Drew):** No Meeting, but meeting next week with HCC & AF to plan for the Welcoming Dinners. This will be a joint undertaking with St. Therese's. We are inviting the new families from both parishes, the committee's will host at St. James and the meal will be catered.
- **Prayer and Worship: Meeting** this week, no report.
- **Finance: (Cheryl Marotta)** As of 3/31 we are in the black, and have \$46,299 in the account. We have income of \$709,170 and expenses of \$654,618. Good news our envelopes have been ahead of budget all year about \$15,000. We have some bigger expenses coming for snow plowing & shoveling but over all we are \$35,000 below budget. Fr. Ed is a big reason that we are running ahead. People have a sense of confidence and optimism that we are moving forward. All the kudos goes to Fr. Ed. We have \$574,164 in the bank and in the building fund account we have \$238,500. \$9100 is for faith or future, which is a restricted fund mandated 10 years ago and each parish came up with a mission statement. We got back a portion of our mission which is available for the building fund. The PC will have a presentation on the budget in June and then the PC will sign off, but the PC does not have direct involvement in the setting the budget. The new archdiocese manual indicates that there is to be more involvement of the PC council. Fr. Ed recommended that we build into the agenda to formally read the manual in sections at our PC meetings, to set 15 minutes aside at the beginning of the meeting and the manual will be kept at the parish.
- **Adult Formation & Human Concerns: (Bill Schmitt)** We did not have a meeting but will meet on April 23 to discuss the Welcoming Dinner to be held

on May 14<sup>th</sup> and we will ask pastoral councils from both parishes to attend. September 24 there will be a Family Movie Night. Soup for the Soul was a very well received program with good attendance. It was recommended & has already been implemented that the presenter would not be the president. Which, per Renee, after the first session this was already changed. The program was beautiful and the feedback was very good. Renee also reported that 3 people have approached her about RCI.

- **Youth/Religious Ed:** Fr. Ed reported that exciting things are happening with the religious education programs as Sue, Pauline, Laurie & Pam (from St. Theresa's) have been meeting monthly to coordinate K-12 programs and it looks like the high school programs will be combined between the two parishes.
- **Youth Parish Council Members (status & ideas):** Discussed who we can help our youth parish council members reach out to their peers, what do the youth want and what things will draw our youth to attend. Our object is to keep youth coming after confirmation. Drew will help the two youth PC members to come up with a survey and get ideas. Fr. Ed. Suggested that we as a parish keep informed on what activities are going on in the high school, the more we can support the athletes and the social activities. Suggested that we take pictures of events that our youth are involved in and support them. Fr. Ed. Told us that our youth members are equal members of our Pastoral Council, they have equal say in what the parish is doing and it is a prestigious position. Text/email any pictures of events to Renee at [ranicr@stjmuk.org](mailto:ranicr@stjmuk.org).
- **Festival (Keith):** Meeting was held last weekend, he will be sending out an email asking people to get contact information for any vendors that we should invite to work our event. If you are at a craft sale, or you see food trucks that we could ask to attend, get the information. We will be charging \$75 for the vendors and this will be non-refundable. The festival will be a 2-day fest, Friday and Saturday and on Sunday we will pack it up and put it away. We will wrap it up around the time of the raffle drawing at noon, and invite the volunteers to a luncheon party.

**Father Ed. Report:** Fr. Ed wants to commend & thank Chris Wooley & her committee for all that they did in the decorating of the church during holy week. They were there to change the decorations and they did a wonderful job.

### **New Business:**

- Tri-Parish Cluster: - Selection of 5 persons to serve on St. James Cluster Committee which will be: our priest, Cheryl Marotta, Renee Hitt, Christina Kuenzi, Bill Kirkman and Drew Yergens.
- Preparation for Parish Council and Trustee Elections (G. Lazich) Reports that we have had four people sign up: Don Kazmier, Rick Murphy, John McGrath and Steve Dohm. We have three current members 2<sup>nd</sup> term ending: Drew Yergens, Harold Casper and John Van Zeeland. Fr. Ed pointed out that we

have 8 men on the parish council and only 4 women. Fr. encouraged us to look at how does the council reflect the demographics of our parish. Fr. Ed recommended that we invite the candidates to come to our next parish council meeting, so they can watch what we do and we can get more information about our candidates. Also, it was discussed that the vote on new members will be a private vote. which is preferred by PC members. Also, per the new manuals a member should not have a reoccurring position, and Debra Dunn is on her 2<sup>nd</sup> term as a secretary for the council, so we should look at perhaps having someone else do the notes. This will be looked at after we vote in the new members because the Finance Committee & the Evangelization/Stewardship committee's will need to have a new liaison appointed. The Discernment will be held on May 17<sup>th</sup> at 7:00 in the library at St. James. All PC members should attend. Also, it was discussed that there are videos & forms for the candidates to fill out, and a website for their review.

- **Welcoming Committee Plan – Training & Updated Manuals ( Drew Yergens )** Drew has been researching what other parishes are doing and it appears that they just do the dinner. He is looking outside the catholic faith for ideas and there are a lot of concepts out there that other faiths are doing. They are much stronger than we are at engaging their entire parish. Discussion followed on how we can make sure to follow up with the members of our parish that are getting children baptized or getting married. Drew will continue to seek more information,
- **Parish Council Members – Training & Updated Manuals (Bill Kirkman)** Bill sent out the new manuals for our review. They will be printed and kept at the Activity Center, so we can use them & review them.
- **Review of Rebuilt List – Bill Kirkman:** Bill handed out a copy of the notes from the Pastoral Council in May 19,, 2014 and their goals. We should review the list and try to incorporate (see attached).
- **Combined Meeting with St. Theresa Parish Council – May 7<sup>th</sup> at St. Theresa Lower Hall**

#### **Old Business:**

- **Festival Co-Chairperson Status – Keith Fisher: No** one has applied

**Next Meeting: May 7<sup>th</sup>, 2018 at 7:00 at St. Theresa's**