

St James Prayer and Worship Committee meeting minutes-September 8, 2022

Present: Fr. Jordan, Deacon Rob, Linda Wagnitz, Mary Steele, Sue Rockteacher, Maggie Albert, Jennie McFadyen, Kateri Yank

The meeting opened with this weekend's gospel reading.

Ministry Reports:

Fr. Jordan: Father introduced Kateri Yank as our new music director, who then told us a little about her background. Father also thanked Mary for helping out with the music planning these past months.

Deacon Rob: Deacon Rob is finalizing things at his former parish and is excited to be here. He's also wrapping up reports for the fiscal year for the archdiocese.

MSP: Kay Willkomm asked for the times of the special and holy day Masses that are coming up in the 4th quarter so that she can send out the request for availability soon. Fr. Jordan reported as follows: For Holy Days, Masses will be said at 8:00 AM at St. Theresa and at 6:00 PM at St. James; except Monday and Friday Holy Day Masses will take place at St. James at 8:00 AM and St. Theresa at 6:00 PM. **Update Action Item:** The MSP Scheduler has 7:00 PM Mass on December 8th. Kay should change this to 6:00 PM?

Christmas Eve Masses – 4:00 PM; 10:00 PM

Christmas Day Masses – 8:00 AM; 10:00 AM

Parish Council: Jenni McFadyen reported that Parish Council would like to see a hospitality Sunday starting with the first Sunday of the month. Each committee in the parish would take turns doing this. Pastoral Council will do October; Human Concerns would do November.

Action Item P&W Committee to decide when it should be their turn.

Security Concerns: No security concerns. Possibility of leaving narthex church doors open from 7:00 AM to 7:00 PM. All doors are left open during Mass times.

Ushers: Had a productive meeting with Fr. Jordan. Not much new, except for possibly having the ushers learn CPR along with ushers from St. Theresa. **Action item** Sue will look into this further.

Altar Servers: **Action Item:** Father Jordan will schedule a servers' training, which will include dress code. This training should be done after 6:00 PM.

Environment: Per Fr. Jordan, the "Come-Seek-Grow-Share" banner can be taken down at any time. Father would like to simplify the décor at the altar; maybe have two containers of fresh flowers one on each side of the Tabernacle. Exception would be at Christmas and Easter when Father would like to see the sanctuary filled with poinsettias and lilies.

Sacristans: There are lighters in the cabinet above the servers sacristy sink. If at all possible the candles on the altar should be lit with the candle tapir (candle snuffer).

Eucharistic Ministers: Linda Wagnitz will be the temporary coordinator of the EM's until John V is ready. **Action Item:** Linda will send out an email to EM's explaining to them the procedure as to when they are needed, especially when deacons and help out priests, who do not distribute Communion, are present at Mass.

Cantors and Choir/DLM: For now Kateri is the director of music; Fr. Jordan will handle liturgy needs. Kateri will decide whether the cantor will proclaim the psalm from the choir area or the ambo. She will also eventually take over the cantor scheduling.

Handbells: No report.

Funeral Ministry: No report.

Lectors: New workbooks for distribution will be placed in the Narthex.

Technology: There have been some technical problems with ProPresenter. For the time being the screens will not be used for Masses. Possibility of using worship aids instead. The screens will be used for funerals and Nov. 2, All Souls Day.

Maggie: Coast to Coast Rosary on October 9th at 3:00 PM. Deacon Joe Senglaub will officiate. Also working on feast Our Lady of Guadalupe on December 4th.

Other: Animal Blessing – October 2nd at St. James.

Advent theme will be discussed with Renee Hitt on Monday.

It was decided to purchase the Little Black Books from the Saginaw diocese. No books will be ordered for children. **Action Item:** Renee Hitt to order these books.

Others: Next meeting will be October 13th, which will be a joint meeting with St. Theresa.

Action Item: Linda W. will contact Jim Fritsch regarding agenda for that meeting. She will also let Rene Ranic know which room will be used in order to place on parish calendar.

Meeting ended with prayer.

Submitted by Mary Steele