

OUR LADY OF VICTORY CONVOCATION CENTER RENTAL FEE SCHEDULE

The Convocation Center may only be rented by a parishioner.

MEETING ROOM OR CONFERENCE ROOM

Rooms can hold up to 42 people.

Deposit: \$75.00

Rental Fee for Room: \$100.00

Rental Fee for Servery: \$75.00

MAIN HALL

Fee is based on the number of people.

Deposit: \$200.00

Rental Fee for Servery: \$75.00

Number of People for Event	Rental Fee
43-50 People	\$135.00
57-75 people	\$200.00
76-99 people	\$270.00
100-150 people	\$335.00
151-200 people	\$400.00
201-250 people	\$475.00
251-300 people	\$535.00
Over 300 people	\$675.00

- When renting a room an insurance policy of \$1 Million is needed. You can get this through your homeowner's insurance or through the Archdiocese of Cincinnati. The insurance must list Our Lady of Victory and the Archdiocese of Cincinnati.
- Security Deposit **must** be paid within 10 days of scheduling your event.
- All Remaining Fees are due at the time you pick up the keys.
- Checks should be made payable to: Our Lady of Victory.

To Schedule an event please call Sara Gonnella at 513-347-8810.

Exceptions

Funerals – security deposit is waived.