



# **ST. WENDELIN CATHOLIC CEMETERY**

## **Policies & Regulations**

*323 N. Wood St., Fostoria, OH 44830*

*(419) 435-6692*

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**"St. Wendelin Catholic Cemetery" will from here on be referred to as "The Cemetery" and "St. Wendelin Catholic Parish" as "St. Wendelin."**

### **TRUST. RESPECT. DIGNITY.**

We minister to our families in their time of need through a dedicated staff. Representatives are available during normal St. Wendelin Parish Office hours or by appointment. All patrons and visitors on Cemetery grounds shall be subject to all rules.

### **WHAT TO DO WHEN A DEATH OCCURS**

The funeral home is usually the first place to be contacted immediately following a death. Our parish community has trained pastoral ministers available for liturgical funeral planning at the time of the funeral and with post-funeral bereavement ministry. For more detailed information on Catholic funerals and burials, please visit [www.stwendelin.org/cemetery](http://www.stwendelin.org/cemetery) or contact the Parish Office.

### **CREMATION**

Cremation (using fire and heat) is the process by which the body of the deceased is reduced to its basic elements. Cremation is permitted for Catholics as long as it is not chosen in denial of Christian teaching on the Resurrection and the sacredness of the human body. For further information on Catholic teachings on cremation, see the 1997 statement of the Bishops' Committee on the Liturgy, Reflections on the Body, Cremation, and Catholic Funeral Rites, available from USCCB publications (800-235-8722). For more detailed information, please visit [www.stwendelin.org/cemetery](http://www.stwendelin.org/cemetery) or contact the Parish Office.

### **ADVANCE PLANNING**

Making Cemetery and funeral home arrangements in advance of need is both a loving and financially-wise thing to do. Advance planning provides a family reassurance, comfort and peace of mind. One of the most frequent questions we hear is "What would they have wanted for their burial choice?" Prearrangement eliminates this problem of uncertainty. The added affordability of today's prices as opposed to tomorrow's can also represent a significant savings. For more information, please contact a local funeral home or our Parish Office to answer any questions.

### **PRE-NEED FINANCIAL ARRANGEMENTS**

If payment is not made in full at the time of purchase of a grave(s), 10% of the total cost is required as a down payment in addition to a signed financial agreement between The Cemetery and the Purchaser with the following terms and stipulations:

- a) The grave(s) will be paid in full within two (2) years.
  - b) If the financial agreement is not fulfilled, the grave(s) will revert back to The Cemetery ownership.
  - c) Changing grave location after original paperwork is complete, is subject to a fee per grave changed.
- \*A grave purchased for immediate use must be paid in full prior to burial.



## **GRAVES IN OLD SECTIONS**

**[A, B, C (INFANT), D, E, F, G, H, I, Z]**

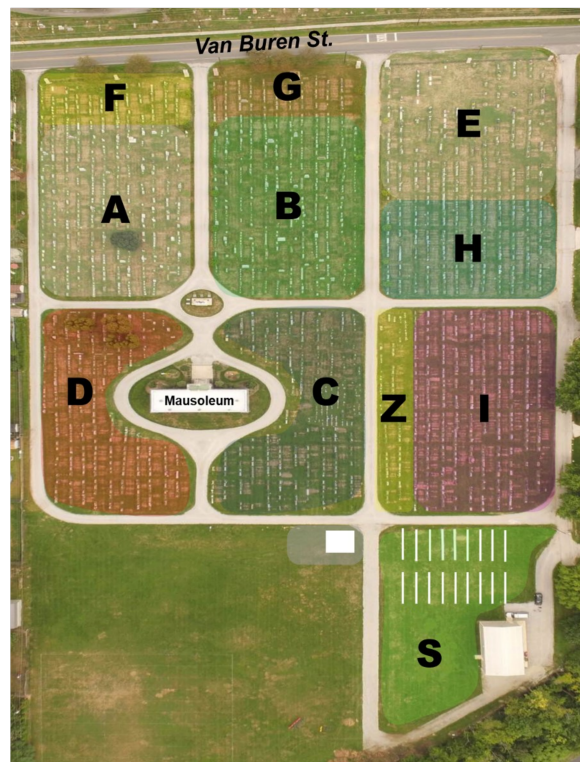
There are no graves left to purchase in the old sections at The Cemetery. Perpetual care and opening/closing fees apply at the time of burial. Foundation footers for these sections should measure 40" (L).

## **GRAVES IN THE NEW SECTION (S)**

The cost of the grave includes the pre-poured concrete foundation footer for a "Marker" or "Monument". Grave locations are limited to the Lots opened for use in Section (S). Perpetual care and opening/closing fees apply at the time of burial.

## **THE CEMETERY MAUSOLEUM**

Adorned with marble and granite, the Mausoleum offers an above-ground option for interment. Its exterior religious features inspire prayer and meditation.



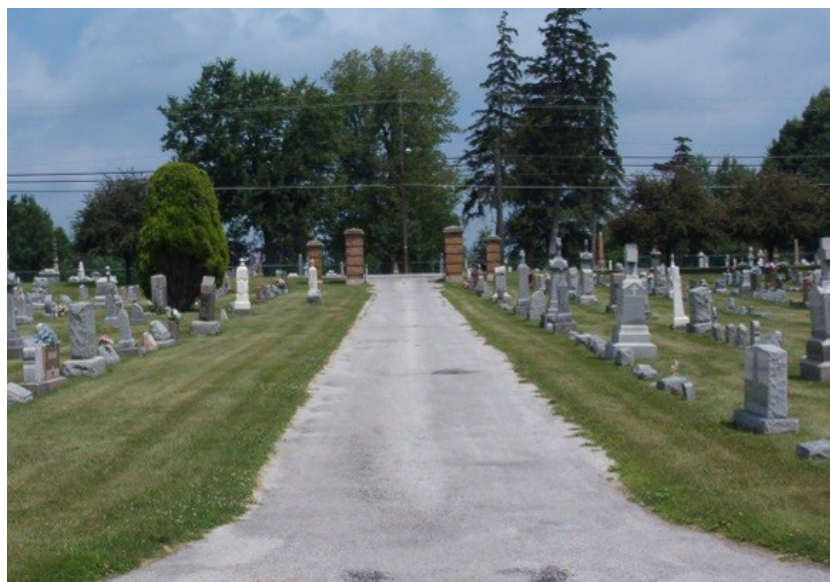
## **GRAVE OWNER'S INFORMATION**

- 1) Persons desiring to purchase grave(s) should visit the Parish Office.
- 2) Graves may be sold only to parishioners or former parishioners and may be used only by the owner and his/her heir's immediate family (husband, wife, children, grandchildren, etc.).
- 3) A grave purchased for immediate use must be paid in full prior to burial.
- 4) If payment is not made in full for pre-need grave(s), a financial agreement for payment must be signed.
- 5) Graves are only transferable through the Parish Office. Fees may apply.
- 6) A grave owner may donate his/her grave back to The Cemetery.
- 7) A grave owner may sell his/her grave back to The Cemetery at the original purchase price with a deed.
- 8) Grave owners shall not allow interments in their grave(s) in return for remuneration or quid pro quo of any kind.
- 9) Purchasers of a grave will receive a Deed entitling them to perpetual holding and use of the identified grave for burial of deceased persons, subject to the rules and regulations of The Cemetery, the laws governing the Roman Catholic Diocese of Toledo, and the Universal Law of the Roman Catholic Church that are in force, or those which thereafter may be adopted with regards to funerals and burials. Any changes or additions to the regulations require approval of the identified competent authorities.
- 10) No more than one full burial (casket) or one cremains (urn) will be permitted in a single grave. The Cemetery will honor any special arrangements made in writing by previous Pastors. For further questions, please contact the Parish Office.
- 11) Upon the death of the owner or part-owner, the Deed will descend to his/her heirs in equal, undivided shares and spouse of owner will retain his/her right to be interred in said grave(s) under any and all circumstances. In the event both parents are buried and vacant graves remain, and the graves have not been designated by the owners, the consent of all surviving children is to be obtained for further burial of family members in the remaining graves.



## **MONUMENTS, MARKERS AND GRAVES**

- 1) Any monument/marker must be approved by the St. Wendelin Pastor or his designee in writing. A preview of the proposed monument's front and back should be sent to St. Wendelin (323 N. Wood St., Fostoria or [office@stwendelin.org](mailto:office@stwendelin.org)) for consideration before the final product is commissioned.
- 2) Monuments/markers must adhere to the maximum size of 32"(H) x 32"(L) x 14"(W) for a single grave and 32"(H) x 54"(L) x 14"(W) for a double grave. Foundation footers will be poured a full 6 months after burial between April 1st-October 1st, weather permitting.
- 3) No foundation footer, monument, or marker may be installed on a grave until the grave is paid in full.
- 4) Monuments/markers are to be made of an acceptable, dignified material.
- 5) Any monument or marker placed in The Cemetery shall have symbols, pictures, and epitaphs of a religious nature, generally reflecting beliefs of the Roman Catholic Church. A Roman Catholic symbol of some kind shall be included as a feature of any design. Secular imagery, personal quotes, or epitaphs are not permitted. For religious epitaph suggestions, visit [www.stwendelin.org/cemetery](http://www.stwendelin.org/cemetery) or contact the Parish Office.
- 6) Military emblems and flags are permitted as they are honors bestowed upon the deceased. Military plaques must have a footer in place which should be coordinated with Cemetery representatives.
- 7) Trees, shrubs, vines, or any green plant may not be planted on Cemetery grounds. Flowers, vases, urns and other small memorialization items may be placed on the monument, marker or the foundation footer. No stones, mulch or similar materials may be used around monuments.
- 8) Shepherds' hooks, other plant holders and lights are prohibited for safety and liability concerns.
- 9) Cemetery clean up dates: Clean up occurs one week prior to Easter and October 1st. Wreath/grave blanket clean up takes place March 1st.
- 10) The Cemetery representatives, employees, or contracted entities will do all ordinary work in the perpetual care of Sections, Lots, and Graves and the communal Mausoleum. Only authorized Cemetery representatives are allowed to spray fertilizer or weed control products.
- 11) Work deemed "extra" by The Cemetery representatives, employees, or contracted entities, will be performed by Cemetery employees or approved sub-contracted entities at the expense of the grave owners. If work is requested, and agreed upon, payment for the same must be made in advance.
- 12) All primary written names, dates, and symbols on monuments and/or markers must face a central north-south road that is formed on an axis through the center of the Mausoleum. (N.B., as of August 1, 1997, The Cemetery representatives found many monuments in some sections that were not placed in this fashion. These stones shall remain as originally placed. In Section C, we shall allow future memorials to be placed either east or west. This ONLY includes lots: 55 through 58, 65, 69, 76, 80, 87, 91, 98, and 102.)



## **INTERMENT GUIDELINES AT THE CEMETERY**

- 1) The Cemetery will be open for interments from 7:00 AM to 4:00 PM Monday through Friday and 9:30 AM to 1:00 PM on Saturday. Interments will not be scheduled on Sundays or Holidays (i.e. New Year's Eve/Day, Good Friday, Easter Monday, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Eve/Day).
- 2) All funerals, on entering The Cemetery, shall be under the charge of The Cemetery representatives.
- 3) Once a casket containing a body is on the grounds of The Cemetery, no one is permitted to open the casket or touch the body without the consent of the legal representative of the deceased or an order signed by a court of competent jurisdiction.
- 4) Funeral Directors, upon arrival at The Cemetery, must present the necessary burial permit, or have previously presented it to the Parish Office. All services are conducted at the designated services area. Burials and disinterments will only take place after the family departs.
- 5) An owner of a number of graves (a Lot or part of a Lot) shall designate the grave location when a particular interment is to be made. Should the owner fail or neglect to make the grave designation, The Cemetery representatives reserve the right to make the decision into which grave the interment will be made.
- 6) The Cemetery representatives, the employees, and contracted workers of the Cemetery are the only persons who will be permitted to open a grave. The following cases are the legal exceptions:
  - a) When The Cemetery representatives are directed to make a disinterment by the order of a court of competent jurisdiction and certified copy of such order has been filed with The Cemetery representatives;
  - b) When the county coroner directs the disinterment for the purpose of holding an inquest and has filed with The Cemetery representatives signed authorization to release the body to lawful agents.
- 7) Traditional burials must be made with vaults of solid, dignified material such as metal or reinforced concrete. Wooden vaults are not permitted. Cremation burials must be made with vaults of polyguard, metal, concrete or a similar dignified material.
- 8) The Parish Office will accept all payments and will issue receipts.
- 9) A grave purchased for immediate use must be paid in full prior to burial.
- 10) The Cemetery requests at least 48 hours notice during the week (72 hours notice over the weekend) prior notice for any interment; any disinterment or removal will be prearranged and agreed on by all parties.
- 11) All interments, disinterments and removals must be made at the time, and in the manner, and upon the charges fixed by The Cemetery representatives.
- 12) Besides being subject to The Cemetery rules and regulations, all interments, disinterments, and removals are made subject to the orders and laws of the properly-constituted public authorities.
- 13) The Cemetery representatives will not proceed with an interment until the proper paperwork has been provided to the Parish Office.
- 14) The Cemetery, its representatives, employees, or contracted workers will not be liable for the interment permit nor the identity of the person sought to be interred.



## **RULES AND REGULATIONS WHILE ON THE CEMETERY GROUNDS**

The following rules and regulations for St. Wendelin Catholic Cemetery are in effect to maintain “sacred order” at all times and to protect the best interest of all constituents. The Pastor of St. Wendelin is the final authority in upholding the Cemetery Rules and Regulations. The Pastor reserves the right to make exceptions, suspensions, or modifications to the Rules and Regulations.

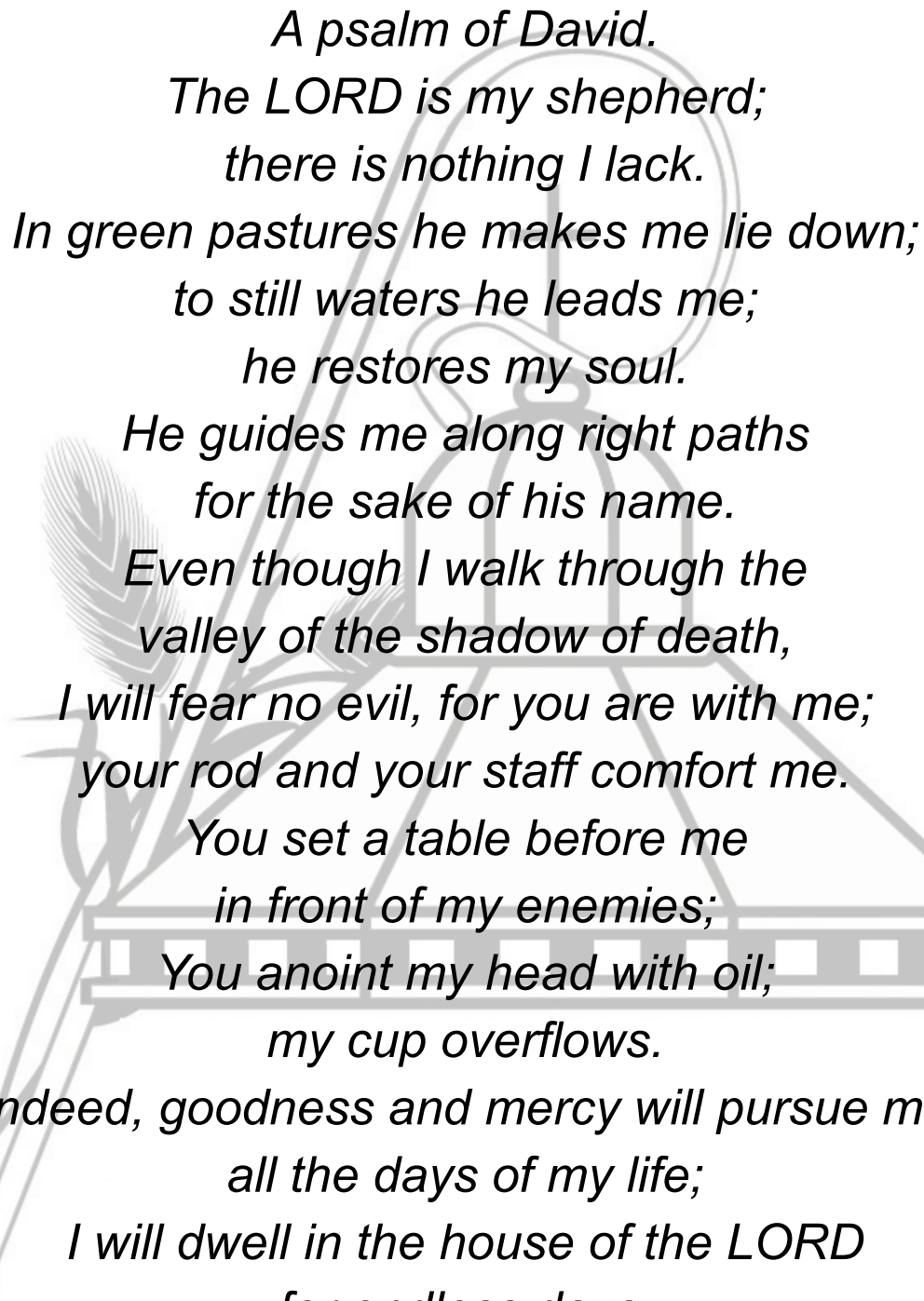
- 1) **Hallowed Ground:** All persons visiting the grounds of St. Wendelin Catholic Cemetery shall conduct themselves in a manner becoming of a sacred place.
- 2) **Hours of Operation:** The Cemetery is open from dawn to dusk.
- 3) **Visitors:** Visitors should be respectful at all times while walking, biking and driving on Cemetery grounds.
  - a) Vehicle speed of 5 mph shall be observed on Cemetery grounds.
  - b) St. Wendelin Catholic Cemetery representatives reserve the right to remove from Cemetery grounds any vehicle, for any reason, at the owner’s expense.
  - c) No alcohol is permitted on Cemetery grounds.
- 4) **Decorations:** Decorations should only be placed on the footer or monument/markers around graves so as not to interfere with mowing.
  - a) Cemetery representatives suggest labeling the grave name on any decorations so they may be returned if moved for any reason.
  - b) No planting of any kind will be allowed on grave spaces or lots.
  - c) Glass bowls/vases, landscaping material, lawn ornaments, vigil lights, shepherds’ hooks and alcohol are not permitted.
  - d) Winter wreaths and grave blankets can be placed on graves from November 1st through March 1st; all will be discarded after this date.
- 5) **Pets:** No pets allowed on Cemetery grounds.
- 6) **Clean Up:** Cemetery clean up occurs one week prior to Easter and October 1st. As decorations deteriorate, become windblown, dislodged, brittle or broken, they will be removed at the discretion of the Cemetery caretakers.
- 7) **Firearms:** Firearms on the St. Wendelin Catholic Cemetery grounds are prohibited, except by Military Escort, Veteran Military Escort or by members of Law Enforcement.
- 8) **Signs/Placards:** Placing of signs and placards for notices or advertisements of any type on Cemetery grounds is prohibited.
- 9) **Waste Management:** Please dispose waste in proper receptacles. No dumping is permitted on Cemetery grounds.



## **ENFORCEMENT OF RULES**

For the mutual protection and respect of Cemetery patrons, the Pastor and The Cemetery Committee of St. Wendelin have adopted these stated policies and regulations. All patrons and visitors on Cemetery grounds are subject to these policies. The Cemetery representatives, in coordination with funeral directors, will facilitate the conducting of funeral interments (i.e. directing traffic, oversight and management of contractors, patrons and visitors). The Cemetery representatives are empowered to enforce all policies and regulations and to exclude from the Cemetery grounds any person(s) violating them.





*A psalm of David.  
The LORD is my shepherd;  
there is nothing I lack.  
In green pastures he makes me lie down;  
to still waters he leads me;  
he restores my soul.  
He guides me along right paths  
for the sake of his name.  
Even though I walk through the  
valley of the shadow of death,  
I will fear no evil, for you are with me;  
your rod and your staff comfort me.  
You set a table before me  
in front of my enemies;  
You anoint my head with oil;  
my cup overflows.  
Indeed, goodness and mercy will pursue me  
all the days of my life;  
I will dwell in the house of the LORD  
for endless days.*

**~ Psalm 23**