



Finance Council Meeting Minutes  
Tuesday, April 19, 2016 – 5:30 PM  
Council Room, St. Gabriel Church

Present: Fr. Tim, Kevin Brehm, George Wiciak, Celia Meyers, Liz Juern; Bill Humpal, John Borgen

Excused: All present

Minutes:

1. Kevin Brehm to prepare meeting minutes.
2. Reviewed and approved March 2016 Finance Council meeting minutes.
3. Discussed 2016-17 annual budget preparation status and provided direction.
4. Items for future discussion:
  - a. New principal orientation (e.g. discussion on registration and policy matters; marketing plan preparation/execution, fundraising plan, etc.) in July '16.
  - b. Building & Grounds Committee projections for future capital expenditures. Asked for expenditures to be identified by year so a forecast annual budget for capital expenditures can be created. Asked that large expenditures further into the future be evaluated and identified as well (e.g., roof repairs, parking lot repairs/partial replacements, etc.).
  - c. Establishing a Finance Council annual calendar. (e.g., need to establish upcoming year's tuition by December of the prior year to be able to publish new registration materials before Catholic Schools week activities in January).
  - d. Saint Gabriel School Home & School Association budget for the 2016-17 school year.

Adjourned

Prepared by: Kevin Brehm