



Finance Council Meeting Minutes
Tuesday, May 31, 2016 – 6:30 PM
Council Room, St. Gabriel Church

Present: Fr. Tim, Kevin Brehm, George Wiciak, Celia Meyers, Liz Juern; Bill Humpal, John Borgen

Excused: All present

Minutes:

1. Kevin Brehm to prepare meeting minutes.
2. Re-affirmed that the regular meeting schedule is the last Tuesday of the month meeting every month except July (unless deemed needed).
3. Reviewed and approved April 2016 Finance Council meeting minutes.
4. Reviewed April 2016 financial reports.
5. Approved 2016-17 annual budget.
6. Reviewed draft parish financial matters-related calendar. Expect additions and modifications to better suit our needs will come with use. Intend to socialize with related commissions and committees and to seek input.
7. Celia to attend next Buildings & Grounds Committee meeting to seek input on Finance Council annual calendar and to further the long-term capital/major expenditures schedule/planning. Also to discuss a HHH grounds clean-up event.
8. Kevin to contact Stewardship to request Kevin & Liz attend the Stewardship meeting at the June All Commission Meeting night to obtain feedback on how we can better support them and to discuss plans for 2016-17 fiscal year.
9. Items for future discussion:
 - a. New principal orientation (e.g. discussion on registration and policy matters; financial assistance process and expectations; marketing plan preparation/execution, fundraising plan, etc.) in July '16. To set agenda for July '16 meeting at June '16 Finance Council meeting. Subsequent meeting with new principal, School Commission and a Finance Council representative in August on similar topics.
 - b. Building & Grounds Committee projections for future capital expenditures. Asked for expenditures to be identified by year so a forecast annual budget for capital expenditures can be created. Asked that large expenditures further into the future be evaluated and identified as well (e.g., roof repairs, parking lot repairs/partial replacements, etc.).
 - c. Saint Gabriel School Home & School Association budget for the 2016-17 school year.

Adjourned

Prepared by: Kevin Brehm