



Finance Council Meeting Minutes
Tuesday, July 28, 2015 – 6:30 PM
Council Room, St. Gabriel Church

Present: Fr. Tim, Liz Juern, Celia Meyers, Kevin Brehm, George Wiciak. Bill Humpal

Excused: John Borgen

Minutes:

1. Kevin Brehm to prepare meeting minutes.
2. Reviewed and approved April 2015 Finance Council meeting minutes.
3. Reviewed current draft 2015 parish annual financial report.
4. Discussed Building & Grounds Committee projections for future capital expenditures. Asked for expenditures to be identified by year so a forecast annual budget for capital expenditures can be created. Asked that large expenditures further into the future be evaluated and identified as well (e.g., roof repairs, parking lot repairs/partial replacements, etc.).
5. Discussed hiring. Fr. Tim to assemble a replacement school principal hiring committee with the goal of advertising in September and having a new principal hired by the beginning of December at the latest. Discussed developing a job description for a part-time communications/marketing staff person.
6. Celia will get an update on the HHH equipment sale and convent razing.
7. Celia will ask Dr. Mortell and the School Commission for:
 - a. Proposed school registration/policy matters document for the back-side of the school registration form going forward. Celia Meyers will work with the school principal to prepare a draft for review.
 - b. Revised school SRO hours policy based on the Hubertus Haunted House component of the past program no longer being needed. Celia Meyers to make the request of the school for the revised program.
 - c. Saint Gabriel School Home & School Association budget for the 2015-16 school year.

Adjourned

Prepared by: Kevin Brehm