



Finance Council Meeting Minutes  
Tuesday, September 26, 2017 – 6:30 PM  
Council Room, St. Gabriel Church

Finance Council Present: Kevin Brehm, Bill Humpal, Celia Meyers, Fr. Tim; Brian Glynn, Beth Kangas, George Wiciak, John Borgen

Pastoral Council Present: John Schumacher, Nikki Packee, Julie Bucher, Greg Hoerter, Joannie Weyer, Karl Glunz

Minutes:

1. Opening prayer.
2. Kevin to prepare meeting minutes.
3. Meeting began as a joint meeting of the Pastoral and Finance Councils for the purpose of given consent to submit Form C to the archdiocese. Form C is the third of four steps related to gaining archdiocese approval for the parish Education Center building addition project. John Borgen gave the group an overview of the current design development drawings and the financial analysis. Submittal of Form C to the archdiocese was approved without dissent. Pastoral Council members left the meeting.
4. Approved August 2017 meeting minutes.
5. No financial statement to be reviewed.
6. Father Tim to attend October School Committee meeting to relate priorities for the upcoming year.
7. George to invite Steve Hamilton to the October Finance Council meeting to present the school marketing plan for the upcoming year.
8. Reviewed the parish's financial controls and checks procedures at a high level. The parish's financial controls and checks procedures are believed to be compliant with the archdiocese requirements and best practices. Request that Celia provide copies of the most recent third-party financial reviews to the Finance Council.
9. Items for continued discussion:
  - a. Further study of the parish's operational budget once the addition is completed and the current school facility is no longer in use.
  - b. Development of a plan for divesting of the current school facility/grounds once the current school facility is no longer in use.
  - c. Building & Grounds - Create an "appearance standard" to ensure a harmonized, well-kept and beautiful facility and grounds.
10. Closing prayer

Adjourned

Prepared by: Kevin Brehm

cc: St. Gabriel Webmaster