



**PASTORAL COUNCIL MEETING**  
1200 SAINT GABRIEL WAY, HUBERTUS, WI  
January 8, 2018  
6:30pm

**Attendance:** Jill Gehring, Joanie Weyer, Carolyn Weyker, Anna Niemuth, Brian Glynn, Linda Burger

**Absent:** Father Tim, Julie Bucher, Greg Hoerter, Bill Collins, George Wiciak

**Guests:** Steve Hamilton, Kristen Hook

1. Welcome
2. Opening prayer
3. November meeting minutes - Reviewed and approved
4. MARC Presentation
  - Steve introduced Kristen Hook who was present and is a member of the MARC team who handed out packets for each PC member.
  - Retention is more of an internal goal for Steve and staff to focus on.
  - Enrollment is declining overall in the Arch. We've gone up from 117 last year to 123 students this year.
  - St. Gabriel is the only school without a preschool program, so keep the other schools enrollment in mind. (see insert)
  - Compared to 10 years ago we are only 5 kids down currently.
  - 3K programs seem to increase the enrollment numbers and perhaps starting a program here is possible without a physical space addition.
  - NCEA - Year-Round Marketing Guide will be utilized in the future marketing program here at St. Gabriel.
  - Goal of MARC to come up with creative ideas to get students into the school.
  - Steve's goal is looking at enrollment....Steve did some research with Cindy and identified families that left and why they left (see back of page) – reasons are all over the board.
  - Retention – How do we keep them through the 8th grade? Steve and staff need to work together to keep the numbers up by doing the following....
    - Teacher Professional Development – Parish does support monetarily continuing education for teachers
    - Stem training – FYI this is a method of teaching not a “curriculum”.
    - Mentoring/Shadowing opportunities

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- Testimonials – Parents and former students – Seen on the FB page
- Recruitment
  - Parish (our closest target-see packet) – word of mouth is the biggest way to get people into the school.
  - A survey was sent to Religious ED families in December – the top reason families do not send their children to St. Gabe’s is the tuition/cost.
  - Local Community (banners, posters, sign, newspaper, parade, etc.)
  - Larger Community (website, Facebook, flyers, posters, etc., Niche rating?)
- STREAM Lab – Adding the Religion and Arts to Stem program
- Joanie Weyer asked, “Are we meeting with high school teachers to make sure the students are prepared and collaborating to get the kids ready for high school?” Per Steve, “No, we are not, other than Math teachers at Hartford High School.”
- Brian Glynn offered to meet with school boards if the public school administrators do not provide feedback.
- Joanie suggested foreign language teleconferencing. Our St. Gabe Spanish teacher is starting to teach the younger grades in the classrooms.
- Parents want to see the “Success Stories” of St. Gabriel Alumni.
- Marketing slide
  - See insert
  - Steve would like to see ONE Marketing Committee from the Parish Office to unite church and school for one cohesive message.
    - A summer program was suggested to grab the attention of outside families.
    - Tie an event in with the Flea Market to showcase the school.
- 5. Parish Council Congress Retreat February 2, 2019 from 8:30-12:30 – Trustee (George W.), PC member (Greg H.), Finance (George W.) Register by Friday, 1/18/19
- 6. Parishioner’s Comments
  - Many compliments on the décor of the altar
- 7. Pastor’s Report
  - Amazing Parish: Our weekly team meetings are going well
  - Building Project: 14<sup>th</sup> construction meeting December 27, 2018
    - We are hoping to have occupancy January 15, 2019. The big move is scheduled for the week of January 21. Exciting times for St. Gabriel Parish
  - Catholic Herald interview on Wednesday, February 13, to feature St. Gabriel Parish. The Catholic Herald will also be contacting St. Gabriel prior to Catholic School’s week to get information about our new Education Center.
  - 1<sup>st</sup> Reconciliation: Saturday, January 19 with second grade students preparing for 1<sup>st</sup> Eucharist.

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8. Finance Update
  - Last meeting in November – spent time on Amazing Parish meeting.
  - Building project cost is coming in slightly less than budget and contingency reserves were released for priority projects.
9. New Building Celebration /Grand Opening
  - Meeting tomorrow (1/9/19)
10. Review Parish Calendar
  - 1/19/19 - First Reconciliation
  - 1/19/19&20 - New Member Registration & Baptisms
  - 1/21/19-1/27 - School Closed / MOVE of office & school
  - 1/28/19 - Classes Begins in NEW School
  - 1/28/19 - Catholic Schools Week Begins
  - 2/2 & 2/3 - Baptisms and OPEN HOUSE/PANCAKE BREAKFAST
  - 3/3/ - Parish Blessing/Grand Opening
  - 3/9/19 - PARISH AUCTION
  - 3/19/19 – Planning of the Future of Catholic Schools
11. Commissions Update: **(PC Liaison Report – reminder, minutes should be emailed to Fr. Tim and Jill Sheehan.)**
  - **Human Concerns** – Carolyn Weyker
    - Decided that a Friendship Sunday was not necessary in February and will discuss March at February meeting.
  - **Finance** - Brian Glynn
    - See above
  - **Christian Formation** – Anna Klotz
    - N/A
  - **Stewardship** – Julie Bucher
    - N/A
  - **Prayer And Worship** – Greg Hoerter
    - N/A
  - **School** - Linda Burger
    - Pizza Fundraiser - Secured a company to make the pizzas – date to be determined
12. Closing prayer
13. Adjournment

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