

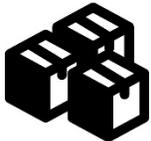
# INSTRUCTIONS

Thank you for making a merrier Christmas for someone in need this year. We appreciate you!!

Your basic commitment is to provide a gift for each family member and food gift card or food.

If parents' names do not appear on your information, it is because they are most concerned that their children have a happy holiday. A family gift (blankets, games, Christmas goodies, gift card) may be enclosed if you wish.

***If forms include gift suggestions (interests) – they are ONLY suggestions.***

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| <p>1 </p>   | <p><b>GIFTS</b></p> <ul style="list-style-type: none"> <li>▪ Provide gift for each family member listed</li> <li>▪ Suggestions:             <ul style="list-style-type: none"> <li>- Toys/games/puzzles - Pajamas/clothing - Blankets</li> <li>- Jackets/sweaters - Gift cards (Target, Kohl's, WalMart)</li> </ul> </li> </ul>  |
| <p>2 </p>   | <p><b>WRAP</b></p> <ul style="list-style-type: none"> <li>▪ Wrap and tag each gift with recipient's name</li> <li>▪ All wrapped gifts should be new items</li> <li>▪ If you have <b><i>gently</i></b> used kids clothing to donate to your family, please include them <b>unwrapped in a separate box and mark them accordingly.</b></li> </ul>  |
| <p>3 </p> | <p><b>FOOD GIFT CARDS</b></p> <ul style="list-style-type: none"> <li>▪ Food gift cards make boxes lighter and easier for recipients to transport and is less shopping for you.</li> <li>▪ Food gift cards can be purchased in the parking lot on collection day or at Ralph's or Von's.</li> </ul>   |
| <p>4 </p> | <p><b>PACKAGING</b></p> <ul style="list-style-type: none"> <li>▪ Place wrapped gifts in small or medium size boxes</li> <li>▪ Seal boxes when complete</li> <li>▪ Mark each box with the Family ID# and notation of how many boxes. E.g. if you have three boxes -- 1/3, 2/3, 3/3</li> </ul>   |
| <p>5 </p> | <p><b>DELIVERY</b></p> <p><b>Saturday, December 7</b><br/> <b>9:00 a.m. to 3:00 p.m.</b><br/> <b>St. Jude's Parking Lot</b><br/>         32032 W. Lindero Canyon Rd.<br/>         Westlake Village, Ca., 91361</p> <div style="display: flex; align-items: center;">  <p><b>DAY OF DELIVERY CONTACTS</b><br/>         (on December 7<sup>th</sup>)<br/>         -Kathy Terndrup 818-599-3967<br/>         -Eric Terndrup 818-371-2172</p> </div> |

See attached Q & A for General Questions. Something more specific? Email us at [stjudeaaf@gmail.com](mailto:stjudeaaf@gmail.com), or call Kathy Terndrup (818) 599-3967 or Karen Nichta (818) 383-4406 -- evenings only please. Thank you!

**MAY GOD BLESS YOU & KEEP YOU AT CHRISTMAS AND IN THE NEW YEAR!!**

# INSTRUCTIONS

## FREQUENTLY ASKED QUESTIONS

**Q: I cannot read the information on my family form. Can you make clearer?**

A: We can check the original form to see if it is clearer. Please email us your request at [stjudeaaf@gmail.com](mailto:stjudeaaf@gmail.com).

**Q: I lost my family form. Can another copy be sent to me?**

A: Sure thing! Please email us at [stjudeaaf@gmail.com](mailto:stjudeaaf@gmail.com) to let us know.

**Q: The interests listed on my family form is not specific enough; or is too specific; or I am not familiar with what is being requested; or is too expensive; or the sizes provided don't seem to correspond to the age. Can you help clarify?**

A: It is very okay if you do not shop from the listed interests – they are only suggestions. While we are generally inclined to want to give what is on someone's wish list, do so only if it works gracefully for you. The families will be delighted to receive the gifts you provide.

**Q: How many gifts should I buy and how much should I spend?**

A: We are often asked for spending guidelines, and we need to leave this up to you since this is such an individual decision based on one's budget and preferences. Your basic commitment is to provide a gift for each family member and food gift card or non-perishable food. If parents' names do not appear on your information, it is because they are most concerned that their children have a happy holiday. A family gift (blankets, games, Christmas goodies, gift card) may be enclosed if you wish.

**Q. From what area is my assigned family? I want to buy a Food gift card that is convenient for them.**

A. The Family ID# on your form starts with a letter or letters. Here are the areas those letter(s) represent:

V = Ventura Catholic Charities

HH = Harbor House, Thousand Oaks

M = Moorpark Catholic Charities

MM = Many Mansions, Thousand Oaks

SM = St. Malachy's, South Central Los Angeles

TO = Lutheran Services, Thousand Oaks

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