

RISE TOGETHER

Campaign Q & A

Appliances:

When will the appliances listed be replaced?

Only upon failure. The entire useful life of an appliance will be realized before replacement.

Bidding Process:

How does the bidding process work?

Per diocesan regulations, for any amount spent over \$25,000 the vendor chosen must first be vetted by the diocese. All contractors must be licensed with appropriate insurance and bonding.

St. Helen can request bids from contractors on the approved vendors list.

City Codes:

Is the parish working with the city of Glendale on codes and standards?

Yes. All city codes will be adhered to.

Contractors:

Have the contractors been chosen for these projects?

No. Although some estimates have been obtained.

Diocese:

Is the diocese going to help pay for these projects?

No. It's not common for any diocese to help a parish with these type of capital projects.

Can we borrow from the diocese for these projects?

No. Some diocese have a loan program/policy for new construction. Generally, maintenance is the responsibility of the parish in every dioceses.

Isn't the diocese having a capital campaign right now?

Yes, but St. Helen will be in Phase 5 of that campaign, to begin in July, 2019.

What percentage of this campaign does the diocese keep?

Zero. All money from this campaign stays at St. Helen.

Facilities Team:

Will the current Facilities Team stay involved until the projects are complete?

The team would be happy to stay in place until all major projects are finished.

Finance/Donations:

Who handles the campaign revenue?

Revenues are collected and an account maintained by the parish.

What happens if campaign revenue exceeds the amount needed for Phase II projects?

With a Phase III of the Master Plan yet to come, excess campaign revenue might be applied to Phase III projects. Capital Campaign money must be used for capital projects.

What if we do not raise enough money to begin a project?

The project stays on hold.

What if donations are made for a specific purpose: i.e. chairs in the chapel?

Those funds must be strictly used for that purpose or returned.

As money comes in, can it be placed in accounts drawing higher interest rates?

The parish has to be very safe with donations. Mostly, as the money comes in, it will be spent on projects.

Fundraising:

Will there be fundraising events for this campaign?

No. Generally, a fundraiser would bring in a few thousand dollars. To raise \$1,000,000 we need a capital campaign with financial commitments from our parish families.

Green Envelope:

Does this campaign replace the Green Envelope?

No. Green envelope revenue is restricted to non-regular maintenance items. The campaign is funding overdue maintenance items.

HVAC Replacement:

When will the HVAC units be replaced?

Upon failure. The units will be kept for the entirety of their useful life.

Information Sharing:

How will information be shared with the parish?

Primarily through the bulletin, website, mailings and newsletters.

Legal Obligation:

Is my pledge legally binding?

No, it is not. This is not a contract. Your pledge is morally binding – however, in the event of unforeseen economic circumstances that affect your family, your pledge would no longer be morally binding and the church would expect you to take care of family first.

Master Plan:

What are the Phases of the Master Plan and how will each be funded?

Phase I was the renovation of the rectory. It was paid for by a designated gift.

Phase II includes the current projects. It will be funded thru this campaign.

Phase III is our Rebuilt Phase. It will be funded when St. Helen participates in the diocesan campaign beginning in July, 2019.

On-Line Giving:

Can donations to the campaign be made on-line?

Yes. Please contact Sharon in the parish office for this option.

Parking Lot:

What is the expected life of the parking lot?

We expect the new parking lot to last 20-30 years with proper maintenance.

Where we will park when the parking lot is being replaced?

We expect the parking lot to be finished 1/2 at a time, with parking on the other side and streets.

What is the cost of asphalt? Has rubberized asphalt been considered?

Estimated cost to replace the parking lot, including striping, is \$270,000. Rubberized asphalt will be considered.

Why was maintenance not done on the parking lot over the last few years?

The parking lot was regularly sealed for many years. Budgetary constraints prevented this for the last 5 years, but the lot was reaching the end of its useful life.

What is maintenance is needed for the parking lot going forward.

The parking lot needs to be swept every few months and resealed every 3-5 years.

Pledges:

How often do I pay on my pledge?

Each family will determine its frequency of pledge payments. Monthly, quarterly, etc. All are acceptable.

How are payments set up?

Payments can be mailed in. Electronic Funds Transfer (EFT) will be available.

Is my pledge legally binding?

No. It is not a contract.

How long is the pledge period?

2 years

Will we receive pledge reminders?

Yes. Statements will be sent out quarterly, beginning in July.

Priorities:

How did the Facilities Team establish priorities?

Phase II items were **prioritized as follows:**

First: Replace or repair items that are deemed to be near failure – end of useful life.

Second: Address items that increase the efficiency or longevity of the facilities

Third: General repair and campus upgrades

Projects Begin:

When do we start?

As soon as enough campaign revenue is realized to pay for a particular project, we will begin that project.

Do all of the campaign pledges need to be collected in full to begin these projects?

No. As soon as we have sufficient funding to begin the first project, we will begin.

What is the **first project?**

The roof on the social center.

Rectory Renovation:

Why did we spend the money on the rectory instead of the roof?

Money was donated specifically to help the priests of this parish. It was a directed or restricted gift. Per Canon Law, it could only be used for the purpose it was dedicated to by the donor.

Roof:

What weight can DECRA roofing handle?

It will easily handle the weight of people walking on the roof.

After roof repair, will the ceiling tiles be replaced?

Yes

Sidewalks:

Will we replace damaged concrete sidewalks?

The Facilities Team recommends that damaged sidewalks be repaired as necessary.

Solar Panels:

Is there a consideration of installing solar panels for energy efficiency?

Solar panels could be part of Phase III of our Master Plan.

Stained Glass Window Protection:

What will the stained glass look like if we use this product?

The **polycarbonate** sheeting is placed on the outside of the window and appears as clear glass. It will not be noticeable on the inside.

Stewardship:

Does this replace stewardship and the regular collection?

No. This campaign is to fund past due, major maintenance items.

What if we cannot contribute to both the Sunday basket and the campaign?

Choose the Sunday basket. Stewardship must come first.

Stock/bonds/grain/gold:

Can we donate stocks, bonds, mutual funds, loads of grain, gold, etc.?

Yes, all are acceptable. Your accountant can explain the benefits.

If stock is donated how long is it held?

Generally, gifts of this type are monetized as soon as possible so that the potential loss in value is minimized from the time the gift is received.

Taxes:

Are contributions to the campaign deductible?

Yes.

Volunteer Labor:

Can volunteer labor be used for these projects?

Contractors are liable for the projects they are hired to complete. With that liability they will want their own, experienced people working on these projects. There are smaller projects, i.e. painting that parish volunteers could help with.

Warranties:

What are the warranties?

The roof shingle product has a 20-year warranty that is then prorated in years 20-40.

Is someone negotiating for longer warranties?

The Facilities Team will proceed this way, but extended warranties usually increase cost.