

St. Helen Roman Catholic Parish
Pre-Baptism Check List
(All to be completed at least two weeks prior to Baptism)

Parents of Child

1. Registered and participating parishioner for at least three months prior to the Rite of Baptism. _____
2. Scheduled interview with Infant Baptism Coordinator. _____
3. Turned in completed Baptismal Registration Form at interview. _____
4. Chosen a qualified Godfather and/or Godmother (see packet for details). _____
5. Certificate of Attendance for baptismal preparation class within the last year. _____
6. Submitted a copy of child's birth certificate. _____
7. Obtained written permission to baptize outside of St. Helen. _____ (if applicable)
8. Submitted written request for visiting priest to celebrate the sacrament. _____ (if applicable)
9. Submitted a copy of a court order for custody if unmarried. _____
10. Submitted written approval with copy of I.D. of other parent if unmarried. _____

Godparents

12. Attended baptismal preparation classes at St. Helen or at one's current parish. _____
13. Provided the godparent form (in this packet). _____ (NOTE: The original needs to be provided with a parish seal).

Baptism by Proxy (if applicable)

14. A letter from the Godparent for whom the proxy will take his/her place stating their resolve to be the active Godparent of the child. _____