

Technology - The Basics

One of the most frustrating things to hear when learning something new is “just do x!” Well, if you are doing it for the first time (or the 100th time) and don’t know what “x” is, that advice just doesn’t help. Here are some basic tips to get you going as more and more events move on line:

What’s an “app”? An “app” is an application that allows you to perform certain functions on your device -phone, iPad, com-puter, etc.

“Click here” -when you see this on an email or website, it is usually underlined or in a different color. You can move your cursor to touch it, and when you click the mouse, it will open a new document, website or other item.

“Download” -downloading a document makes a copy and saves it on your computer.

Video calls -there are apps that let you make a video call, so you can see someone while you talk. They include Facetime, for iPhone; Skype, which has been around a while and requires an account; and Google Duo which can be used with any type of phone.

Zoom - is a very simple app that can be downloaded onto any device quickly and for free. You can join a zoom meeting for events, classes or to connect with friends. For a Zoom tutorial go to <https://support.zoom.us/hc/en-us/articles/206618765-Zoom-Video-Tutorials>

PayPal, Venmo, Zelle, Apple Pay are all digital banking apps that allow you to pay send someone money without using cash or writing a check.