

Listed below are the **exact specifications** we are asking you to follow this year. For logistical reasons, **PLEASE** follow these instructions very closely! The items that you see **highlighted**, **bolded**, **underlined**, or in **red** are very important towards helping us manage the large number of boxes we receive. **Note:** Some items are **highlighted**, **bolded**, **underlined** AND in **red** = **extra important!**

A Food Box should consist of the following (photo on page 2):

1. **The Box** – For logistical purposes such as storing, transporting, and distributing, **please use this box ONLY:** It is called a “small packing box” - approximate dimensions, 16-3/8” x 12-5/8” x 12-5/8” or “1.5 cubic feet” offered by U-Haul (or any moving center), Lowes, and Home Depot. The average cost is .93 each. (Box dimensions and price may vary slightly by store.) **After filling the box, please close and secure the top with tape, leaving the side handles free.** If you cannot find the exact ounces indicated, get as close as possible.
2. Green beans 1 - 38oz can
3. Whole kernel corn 1 - 29oz can (jumbo can)
4. Cut sweet yams 1 - 40oz can
5. Cranberry sauce 1 - 14oz can
6. Stove Top Stuffing Mix 1 - 6oz box (turkey or chicken flavored)
7. Turkey/Brown gravy mix, dry 1 package
8. Boil-n-Bag Rice, 4 count 1 - 14oz box
9. Dry Pie Crust Mix 1 box - Betty Crocker (11oz) or Jiffy (9oz)
10. Pie Filling, Apple/Cherry, etc. 1 - 21oz can
11. Round Baking Pan for Pie 1 - disposable
12. CRM Services flyer (attached)
13. Frozen Turkey (if possible) 12 – 15 pounds (CRM will provide the roasting pan)
IMPORTANT – Do NOT put a turkey in the box! By distribution day, the turkey will have thawed, spoiled, and ruined the contents of that box plus the boxes surrounding it.

If you decide to include extra items, they must be **non-perishable (i.e., no fresh produce or refrigerated items), and no items with soft lids such as applesauce, pudding, jello, etc.**

We will collect boxes at our Rebound location, 907 W. 1st St. on:

Friday, November 20 from 9:00am – 4:00pm

and

Saturday, November 21 from 9:00am – 2:00pm

You may drop off frozen turkeys only (or on the day you deliver boxes)

- Starting - Wednesday, November 4
- 7 days a week
- 7:00am – 6:00pm
- Through - Tuesday, November 24

If you plan to participate, please respond to this email as soon as possible, including the number of boxes and/or turkeys you plan to deliver. If you have any questions, feel free to email or call.

See photo next page:

