



**St. Peter Catholic Church
Pastoral Council
Minutes of the April 23, 2020 Meeting**

The Pastoral Council (the Council) of St. Peter Catholic Church (the Parish) held a virtual meeting on April 23, 2020, through the use of Google Zoom.

Pastoral Council: **Fr. James Shea, Fr. John Michalowski, Fr. Jim Bowler, Deacon Jim Bozik, Deacon Clarke Cochran, Terrie Morin, Joe Breen, Chris Brown, Moe Cieri, Mike Holland, Rick Hudson, Sarah Kernodle, Abbey Kinnaman, Karen Leggio, Michelle Mardt, Tom O'Brien, David Schilli, Tracy Stouse.**

Finance Council: **Geoff Owen**

Call to Order

David Schilli chaired the meeting and called it to order at 6:03PM. Welcomed all to our first Pastoral Council Zoom meeting. Moe volunteered again to be the Secretary.

Opening Prayer

Fr. Shea led the opening prayer.

Minutes of the March 19, 2020 Meeting

The March 19 minutes distributed before the April 23 meeting have been amended by substituting “St. Peter Sages” in place of “Senior Sages” throughout the minutes. Upon motion and duly seconded, the reading of the March 2020 meeting was waived and the minutes as revised were approved.

General Updates and Key Events (Fr. Shea & David Schilli)

General Announcement:

- **Coronavirus Issues and ideas for Mass Restrictions**
 - Fr. Shea is encouraged by the outreach of our parishioners.
 - He is getting encouraging emails from parishioners on how they are all staying engaged with their faith.
 - Fr. Shea commented on the CRUX article and how closely aligned our parish is with the preponderance of the article.
 - Fr. Shea spoke with the parish staff and reported on their general feedback on current events:
 - Produced close to 20 videos so far (2-3 a week on average).
 - Getting great feedback on the content and, according to Joan, viewed by many of our parishioners.
 - Leadership is important during these times. Parishioners feel Fr. Shea is demonstrating much needed leadership during these challenging times.
 - There was discussion about the possibility of having more Masses with fewer

- people (no more than 50?) when allowed to congregate again.
- Need to figure out how to do that...logistics, invitation, social distancing, etc.
- Possibly offer Mass through simulcasting our own live stream.
- o Sacraments: Confirmation, Communion, RCIA;
 - RCIA reception into the Church and Confirmation, which did not take place at the Easter Vigil, is tentatively scheduled for Pentecost.
 - Fr. Shea has permission from the Bishop to perform the Sacrament of Confirmation for our youth. Dates for these ceremonies are not yet determined.

Fr. Shea asked for feedback from the Pastoral Council. Here were the Council member's thoughts:

- If we do have additional Masses, thinking through the potential times for these additional masses
- Would there be a Priest at each Mass or live stream to Biss? Answer: Likely Stream to Biss. Can we stream to Benedict? Not at this time but Joan & Terrie discussed how this could be done. Possibly stream thru YouTube?
- Question on how many we can service thru these Masses? Response was we can service about 1/3 of our parishioners for weekend Masses.
- Do we do this by invitation? Sign up? Do we turn away non-invitees?
- David suggested if we should take a survey regarding parishioners' comfort level in physically attending Mass? This will help in determining the number of parishioners interested in attending Mass in person.
- The State of NC may still limit the number of folks who can gather. Some guidance out there that may allow only 20% of normal gathering which would be 60 in our case.
- We would likely be able to meet social distancing in all 3 locations (Church, Biss, Benedict).
- The Diocese will continue to provide guidance on gatherings.
- Mike suggested the use of a Webinar to communicate with the parish. Mike, Terrie, Joan and Fr. Shea will discuss further. Webinar would be in early May.
- We can control the Webinar through Zoom or some other Web service where parishioners can participate but the content can be controlled by administrators. Possibly use the Webinar as our survey tool? Or do we use Survey Monkey to determine interest ahead of the webinar. There are different survey apps where you can vote using your phone. All survey ideas are on the table for further review, but we'll need to carefully craft survey questions to get the best feedback and data. Council likes this idea.
- Chris asked if we can use the We Share App or Constant Contact as some type of registration process. Terrie will explore further with Joan.

- **Construction/Facilities**

- o Tom reported that we continue to have regular meetings with Duke, Childress Klein and our internal team. Duke installed the 3rd crane on the site and is starting to pour concrete. There is still some blasting taking place. St. Peter remains concern about the north side of the Duke building (mostly appearance and materials to be used). According to site plans, the Duke building set-back and site-

lines will be sufficient for the building to not overshadow St. Peter from the Tryon Street side.

- We continue to see some cracks. Continuing to work with the diocese and our insurer as the project continues. Tom reported that the cracks are not considered to be a safety issue.
- Meetings with Boudreau continue. We shared with them feedback from the Staff's perspective. Terrie stated we continue to be in a review state. Space requests were a bit unrealistic given our square foot capacity. We need to really rethink the space requirements.

- **St. Peter Sages initiative:** Joe Breen

- o) Letter went out a few days ago updating where we are with this initiative.
- o) No major issues from Sages personally.
- o) Asked what they can do to help other sages, including financially.
- o) Fr. Shea commented that over 300 phone calls were made.
- o) Joan Guthrie & Suzie Long are considering a video update on what is going on with the Sages.

- **Other Issues:**

- Fr. Shea mentioned no other issues

Finance Committee Update: (Geoff)

- Reviewed March results – we're still in relatively good condition.
- Revenue was very close to budget. Expenses up a little bit.
- Cash position – 9% increase since the start of the Fiscal Year on July 1, 2019.
- April financials will be challenging...thinking net income will come in around 80% of budget.
- We're heading in to budget season. Finance Committee will need to run some models (removing Easter) in order to see what our trend line will look like.
- We Share utilization has now surpassed (as a percentage) our prior platform.
- Karen asked if we can tell if we see if We Share users have reduced their regular recurring giving. Terrie stated it would be a manual process at this time but would look in to it. Her lean at this point was that she didn't see a decrease in the recurring offerings.
- Geoff mentioned a possible communications (from the Finance Committee) to parishioners to address our financial challenges.
- Geoff stated we did apply for PPP. We are in the queue.
- David mentioned the challenges with Wells Fargo's PPP program. Are we considering other lenders? Wells is the primary lender for the Diocese. Chris mentioned most of the Banks are having the same challenges. The request and amount we would qualify for is based on a formula. Our formula result came to \$100K. The good news is St. Peter is in the queue. Geoff will keep us posted.
- Over 60% of dollars came from electronic giving. This is up from mid-40% from the beginning of the fiscal year.

Commissions & Council Updates:

Parish Life (Sarah)

- More virtual meetings taking place with all groups.
- Retreats cancelled.

Education & Faith Formation (Michelle)

- A lot of transitioning to Zoom meetings.
- The groups are thinking of different ways to do things.

Liturgy Commission (Rick)

- Bill Rainey is back home, recovering and doing well.
- Zoom meeting with RCIA candidates on April 28th to discuss the various ministries with them and encourage participation.

20's & 30's Ministry (Abbey)

- 20/30s members doing well.
- They are looking at other service opportunities.
- They are also looking to produce a video message to their group.

Social Justice and Community Outreach (Karen)

- Karen suggested that we let volunteers, who signed up to call the Sages members, know that we thank them for offering to volunteer with the Sages initiative and that we may need to call on them at a later date.
- Karen asked how our Lady of Consolation are doing. Clarke mentioned they had a death in their parish and we're just generally staying in contact with them.

Communications Commission (Joe)

- Hitting all cylinders with videos and all media forms (thanks Joan).
- Live streaming opportunity will be explored. Cost would be roughly \$1200/year for a license, plus \$300 for some additional equipment. The total cost was less than anticipated.

Reflections: Groups Consolations and Desolations (All consolations listed below):

- Terrie appreciates the feedback from the Council.
- Chris is encouraged by the financials.
- Michelle encouraged by the Sages initiative.
- Karen encouraged to see the community group updates, that the leads are staying in touch with their groups.
- Fr. Shea appreciated feedback from the Council this evening.

Fr. Shea presided over our closing prayer.

Meeting adjourned at 7:21PM.