



St. Peter Catholic Church
Pastoral Council
Minutes of the June 18, 2020 Meeting
Via Zoom

The Pastoral Council (the Council) of St. Peter Catholic Church (the Parish) held a virtual meeting on June 18, 2020, through the use of Google Zoom.

Pastoral Council: **Fr. James Shea, Fr. John Michalowski, Fr. Jim Bowler, Deacon Jim Bozik, Deacon Clarke Cochran, Terrie Morin, Joe Breen, Chris Brown, Moe Cieri, Mike Holland, Rick Hudson, Sarah Kernodle, Abbey Kinnaman, Karen Leggio, Michelle Maudit, Tom O'Brien, David Schilli, Tracy Stouse.**

Finance Council: Keith Butler, Roberta Garber, **Ellyn Korzun, Gregory Kurts, Chris Loeb, Geoff Owen, Ed Powell, Marice Snodgrass, Matthew Springman, James Stouse**

Call to Order

David Schilli chaired the meeting and called it to order at 6:01PM. Welcomed all to our third Pastoral Council meeting via Zoom.

Opening Prayer

Fr. Shea led the opening prayer. His prayer is focused on the Solemnity of the most Sacred Heart of Jesus. Fr. Shea read a portion of tomorrow's gospel (Matthew 11: 25-30)

Minutes of the May 21, 2020 Meeting

The May 23, 2020 meeting minutes were reviewed. Upon motion and duly seconded, the reading of the May 23, 2020 meeting was waived and the minutes were approved.

General Updates and Key Events (Fr. Shea & David Schilli)

General Announcements:

- **Coronavirus/COVID-19 Issues and Ideas for Liturgy as Restrictions are Lifted**
 - Fr. Shea, Deacon Clarke & Rick have been meeting regularly on Sunday Mass protocols
 - We currently have 3 Masses held on Sunday
 - Slowly building participation at each Mass but still falling considerably short of our max of 70 parishioners in the sanctuary
 - Live stream of the 11:30 Mass still has the largest audience
 - Our lean is to continue the 11:30 live stream for some time
 - Fr. Shea asked what is the feedback from participants at the Mass:
 - Still having challenges recruiting Mass leads & facilitators
 - Feedback (live) was very complementary
 - Live stream better each week
 - No issues with parishioners wearing masks

- Parishioners appreciated the feeling of safety with the protocols for social distancing in place
- Question came up if the Governor should loosen the current restrictions, what would we do? We will likely stay with our current protocols.
- **Update on Duke Construction/Facilities**
 - Tom provided an update
 - No longer blasting
 - Concrete blocks more of an obstacle
 - Duke is still on target with their timeline
 - Still evaluating cracks, structural integrity...appear more cosmetic at this juncture
 - Monitoring A/C quality as a result of the construction
 - Any safety related issues since last report? No. Tom feels the GC is very focused on safety protocols (COVID and otherwise).
- **Succession Planning:**
 - Sarah, Joe, Mike and David will be rolling off
 - David mentioned Chris will move up to Chair of the Parish Council
 - Geoff and Ellyn will be rolling off Finance Council this year
 - Fr. Bowler mentioned that filling Sarah's position will need someone with great organization skills since she has built a large portfolio within that ministry

Finance Council Update: (Geoff/Terrie)

May Results:

- Reviewed May results – was a relatively good month
- Missed projected income by \$13K (off by 10%)
- Expenses were down in May
- If this trend continues, it would not be a terrible thing
- Does the balance sheet reflect the PPP loan? Terrie said yes but not part of Income/Expense
- The PPP loan is not a liability. Amount was ~\$120K and is forgivable as long as we meet the program protocols.

2020-21 Budget:

Summary of Finance Section of the Joint Meeting.

May 2020

We presented the dashboard and explained 1) that May revenues were not too far off the budget, 2) expenses came in lower than budget, 3) we still ran at a deficit but not as bad as feared, 4) online giving continues to run around 60%,

Fiscal Year 2020-2021 Budget

We explained that we are budgeting 1) 30% overall revenue decline (40% through calendar year 2020 and 25% January through July in 2021), 2) 20% reduction in expenses, 3) many facets important to us have been affected (employee pay, facilities, tithing, etc.), 4) we'll be running a deficit according to this budget.

Fr. Shea outlined the timing of initial messaging.

A few points/questions raised included:

- Karen – Could we see if parishioners can seek company matches for affected organizations we support? A company will not match giving to St. Peter, however if a parishioner gives money to McCreesh Place (for example) the company would match. We could in turn consider the match as part of our tithing and repurpose the saved funds towards our other needs.

Terrie agrees we may be able to back out funds accordingly if parishioners keep us apprised of matching gifts to our supported organizations.

- Mike suggested we develop a contingency plan to dictate our messaging needs. In other words, we have a plan for when or what will trigger a more intense “ask.” He cautioned against letting things get too down before being more aggressive about asking and also suggested we shouldn’t worry too much about offending people as they likely expect it in this environment.
- David raised the question of whether we could target parishioners who give via Donor Advised Funds (DAFs). He pointed out that giving from a DAF will not affect a person’s personal cash flow because the money has already been donated and the pool of funds is thus there. It is common when funding a DAF to plan to give over several years, e.g. 4 years @ \$5K per year. Perhaps people could move their planned giving forward.

Terrie confirmed that DAF givers could be identified because she has to pull them out of the tax deductible donors list as DAF donors get their deduction when they fund their DAF.

- Rick emphasized the value when messaging of making sure people know the areas negatively impacted as such direct knowledge may compel them to give more.

Succession Planning:

David asked about succession planning as the Pastoral Council was considering the same. Geoff reported that the Finance Council is prepared with its leadership lineage, but is heavy on people with terms expiring in 2022.

Commissions & Council Updates:

Parish Life: (Sarah)

- Youth Group – Teen Service: looking to make cloth masks. Parishioners and Teens made over 250 masks and looking to make 1,000 child size masks. Looking to make additional adult masks afterwards

Education & Faith Formation: (Michelle)

- Nothing additional from her report

Liturgy Commission: (Rick)

- Live Streaming getting better every week.

20's & 30's Ministry: (Abbey)

- Online virtual events continuing
- Tracking with the NLM events
- Meeting with Social Justice Committee on an engagement
- Working on a Black Lives Matter message to young adults
- Making sandwiches for Roof Above in July

Social Justice and Community Outreach: (Karen)

- Continue to support the lunch program
- Partnering with Our Lady of Constellation on affordable housing
- Not a lot of new activity due to
- Fr. John reported that the Supreme Court threw out the Trump administration's DACA ruling, which is terrific news

Communications Commission: (Joe)

- The new "BoxCaster" encoder was used at last Sunday's live stream mass with very good results.

Salutations for Fr. Bowler who will be leaving us at the end of this month. He will be sorely missed and we thank him for his steadfast guidance and spiritual and enthusiastic spirit.

A mini-"roast" ensued by council members about cherished moments and how he has touched us all.

Reflections: Groups Consolations and Desolations (All consolations listed below):

- All agree the greatest consolations for us was having Fr. Bowler in our lives the past 3+ years

Fr. Shea presided over our closing prayer.

Meeting adjourned at 7:33PM.