

**St. John's Academy
School Board Minutes
September 17, 2018**



**Saint John's Academy
215-5th Street SE
Jamestown + 252-3397**

Members Present: Liza Wolff, Brian Ament, Nick Bollinger, Jeff Trumbauer, Monsignor Wald, Jennifer Gasal, Tom Herzig, Jim Vollrath, Briana Schafer, Geni Holbein, Jenifer Lipetsky, Dr. Stacy Roers-Irmen

I. Call to Order-Liza Wolff 5:15pm

a. Opening Prayer-Monsignor Wald

II. Recommended Actions:

a. **Routine Matters:**

- i. Approval of August Minutes: A motion was made by Brian, Second by Jim, the motion passed.
- ii. Agenda Additions - None
- iii. Guests - None
- iv. Parent Comments - None

b. **Old Business:**

- i. Staff Picnic – Thank you. Was held Sept 14.
- ii. Fall Clean-up day – Thank you. Complete.

c. **New Business:**

- i. Installation of New Members-
 1. Dr. Stacy Roers-Irmen
- ii. First Reading of Leave Policy – no changes to distributed policy.
- iii. First Reading of Spousal Policy – no changes to distributed policy.

d. **Action Items:**

e. **Information and Proposals:**

i. **Committee Reports**

1. Building and Grounds – discussion on cleanup day.
2. Finance
 - a. Outstanding Tuition Balances - \$89k was outstanding in the spring, \$39k has been collected, \$41k is outstanding. Most of the \$41k has plans in place to collect.
3. Long Range and Development – did not meet.
4. Policy – policies discussed above.
5. Recruitment and Marketing – discussion held on vehicle stickers and ideas of where to place pending brochures. Brochures are being developed.
6. Grievance – did not meet.
7. Child Care – did not meet.

f. **Principal's Report:**

- i. Stars Compliance Report
- ii. Security Camera's replaced – installed and in use.
- iii. Pastor / Principal meeting in Fargo – September 13th
- iv. Map Testing – was completed last week
- v. Upcoming Dates
 1. Giving Hearts – Spaghetti Feed – February 14th
 - a. Training – September 19th
 2. Grandparents Day – September 20th – 220 registered.
 3. School Pictures – September 25th

- 4. Parent-Teacher Conferences – October 8th and 9th
- 5. Hope Dinner – October 13th
- vi. Status Report – Enrollment – 190 enrolled for prek – 6th, down 6 from 2017-18 school year, down 11 from average. Kids kingdom 35 enrolled down from 40.
- vii. Bids are being gathered for gym lights. 35% are burned out. The possibility of replacing all lights with LED to increase life.
- viii. Committee assignments reviewed. Ben was removed from Long Range and Development, Liza was removed from Childcare, Stacy was added to Recruitment and Marketing AND Childcare.
- g. **Pastor's Report:**
 - i. Nov 10th 8am-noon – leadership training at community room. Contact Jim or Jeff if interested.

III. Future Business:

- a. Next Meeting-October 15th, 2018
- b. Agenda Items:

IV. Adjournment/Closing Prayer-Monsignor Wald

- a. Motion to adjourn by Brian, second by Tom. Adjourned at 6:40pm. Closing prayer led by Monsignor Wald.