

## SJA School Board Minutes

August 20, 2018

Members Present: Liza Wolff, Brian Ament, Nick Bollinger, Jeff Trumbauer, Monsignor Wald, Jennifer Gasal, Tom Herzig, Jim Vollrath, Briana Schafer

Members Absent: Ben Kirkeby, Geni Holbein, Jenifer Lipetsky

I. Call to order by Liza Wolff – 5:15pm

A. Open Prayer by Monsignor Wald

II. Recommended Actions:

A. Routine Matters

1. Agenda Additions – None

2. Guests – None

3. Parent Comments

a) Tom Herzig brought up that he had spoken with Daren Orr. Darren had asked if the school was considering doing more to keep 6<sup>th</sup> graders at SJA. He suggested lowering tuition for the 6<sup>th</sup> Grade. Monsignor discussed the need to conduct exit interviews so that we can better understand the reason students leave first and then look to make changes.

B. Old Business:

1. Approval of Minutes: a motion was made by Jim to approve the minutes. This was seconded by Nick and the motion passed.

2. Golf Tournament: Golf tournament was discussed and it was decided to skip doing the tournament this year **due to transition and move of new principal**, but it will be put on the agenda in January to begin planning for the next year.

C. New Business:

1. Installation of new members

a) Jennifer Gasal – Non parish member will serve the remaining two years of the term for Megan Aldinger

b) Jennifer Lipetsky – Non parish member will serve a 3 year term.

D.

1. Election of Officers:

- a) President:
  - (1) Liza nominated by Tom and Seconded by Brian. Liza was elected on a unanimous ballot.
- b) Vice President
  - (1) Nick nominated by Tome and seconded by Nick. Nick elected by unanimous ballot.
- c) Secretary:
  - (1) Jim nominated by Brian and seconded by Tom. Jim elected by unanimous ballot.

2. Committee Assignments

- a) Building and Grounds
  - (1) Nick, Tom & Jim
- b) Finance
  - (1) Liza, Brian & Jim
- c) Long Range and Development
  - (1) Brian, Nick & Ben
- d) Policy
  - (1) Geni, Liza, Jennifer G.
- e) Recruitment and Marketing
  - (1) Liza, Jennifer L.
- f) Childcare
  - (1) Brian, Liza, Jim, Jennifer L.
- g) Grievance
  - (1) Jeff & Monsignor Wald

3. Staff Picnic

- a) Tom has volunteered to host the annual staff picnic **this** fall.
- b) Date of picnic will be selected by staff. The options will be September 14<sup>th</sup> or 21<sup>st</sup>. The picnic will begin at 5:30pm with plans to begin eating at 6:00pm. Families are welcome to attend as well.
- c) Jeff will notify board of date selected.
- d) Jeff will check with KC's to see about donating the meat.
- e) Once the date is known Liza will send out an assignment sheet stating what each person is to bring.

E. Information & Proposals:

1. Committee Reports

- a) Building and grounds

(1) The committee is planning a clean-up date on Sept. 8<sup>th</sup>. Work will be done cleaning up the retaining wall, spreading wood chips, trimming trees and other tasks as deemed necessary.

2. Finance:

a) Did not meet. Will possibly look at unpaid tuition next meeting.

3. Long Range Planning

a) The committee did not meet, but \$4.2 million committed so far. Clair will have a sign up table to get volunteers to acquire donations and conduct a few hundred home visits. Hoping to have 6 million committed by October with looking for \$1.5 million to be raised as part of the public campaign.

4. Policy:

a) Did not meet

5. Recruitment and Marketing:

a) Did not meet. Jeff is looking to update the brochure and have copies available to hand out. Also interested in getting window clings

6. Grievance: No concerns.

7. Childcare – did not meet

F. Principal's Report:

1. The staff were at an in service today preparing for back to school tomorrow. Jeff has received some training on power school and is interested in learning more.

2. There are a number of new staff:

a) Jodi Trumbauer – Will fill in for Ms. Dale in Kindergarten

b) Hannah Lloyd is new title I teacher

c) Stella Bogar – New assistant cook

d) Still in need of childcare workers

3. Enrollment is at 194 students in pre-k through 6<sup>th</sup>. This is down 2 students from last year and 7 below the average.
4. A new security system is being installed with 8 cameras and will be a welcome upgrade. Also a new intercom system is being looked at.
5. Steve did great work this summer cleaning.
6. The gates to the playground will be secured routinely from here on out.
7. New LED lights are being installed in fixtures.
8. A recent fire inspection identified a few emergency lights in need of new batteries. Otherwise inspection went well.

G. Pastor's Report:

1. Nothing new to report on building project beyond what has already been reported.
2. At the 10:30 mass on Sunday, the new principal will be installed. School board members will also be asked to come forward as part of the installation.
3. Nov 10<sup>th</sup> diocesan workshop for leadership. It will be from 8am – 1pm. Let Jeff know if you are interested in attending.

III. Future Business

- A. Next Meeting Sept. 17, 2018
- B. Agenda items: Email to Jeff.
- C. Approval of minutes

IV. Motion to adjourn by Jim and seconded by Nick. Adjourned at 6:30pm. Closing prayer led by Monsignor Wald.

