



Annual Report to Stakeholders Fall 2023



Our Mission

The School of St. Philip is a Catholic community dedicated to educating the whole child to greatness of mind, body, and spirit.

Dear Beloved Friends of the School of St. Philip,

Warm greetings from the School of St. Philip! We have just returned from the extended MEA weekend. I hope this period allowed our school families to relish in relaxation, enjoy each other's company, and bask in the beauty of God's fall display. Families are indeed a nurturing environment for individuals, and our school stands as an extension of this familial embrace. Here, every person is not just welcomed but cherished, where we steadfastly uphold family values, and where each child is encouraged to thrive in body, mind, and spirit.

In the spirit of our shared baptism, we are called to spread the Good News of salvation far and wide. The presence of a catholic school within our area faith community is a profound way to actively share this Good News. Your unwavering support for the school is a beautiful means of quietly expressing your faith. It is, in essence, missionary work right within our own neighborhoods.

This year, our marathon centered around the theme of "Being good followers of Jesus by loving one another." The success of this event, both in terms of monetary contributions and spiritual enrichment, was evident to us all. As we reflect on this theme, remember Jesus' words in John 13:34: "I give you a new commandment: love one another. As I have loved you, so you also should love one another." It serves as a reminder that our missionary work, as we share the Good News, starts with the teaching of our children.

If you are seeking a second home for your little ones, we wholeheartedly invite you to explore the many offerings our school provides. We would be honored to have you join our extended family.

In faith and gratitude,

Andrea Dietrich
Principal

The Heart of Christ, as we nurture the spiritual growth of all people on their faith journey!

Adult Faith Formation - a source of videos, stories and faith enriching items can be accessed on www.formed.org sign up as a parishioner and search our AFC (Shepherd of Souls) or pick up a monthly publication of "Word Among Us" for daily scripture readings.

Band of Brothers - Men's group meets on the 2nd and 4th Saturday of each month at 8:00am at St. Philip's.

Coffee Talk - Join us the first Saturday of each month for coffee, fellowship and speaker at 9:00am at our AFC Parishes. Please see the Church website for location.



Church of St Philip 2022-2023 Annual Report

The Annual Report reflects our Parish Commitment to carry out our Mission Statement. Enclosed is the Annual Revenues and Expenses for the Fiscal year July 1, 2022 through June 30, 2023.

Thanks to our many parishioners and benefactors the Church of St. Philip was able to continue to provide Catholic Education to our youth in both our Catholic School and Faith Formation Programs. We have been able to contribute to the needs of the Diocese of New Ulm through our support of the Diocesan United Fund (DUF) and The Diocesan Ministries Appeal (DMA). In addition, we have supported many charitable causes through our Parish Gaming Fund and Universal Church Collections. We are truly grateful to all our Parishioners for their Generosity.

Parish Mission Statement

We, the parishioners of the Church of St. Philip, are nourished by Christ's grace and love through prayer and the sacraments. In our diversity we strive to be the Face of Christ as we welcome the stranger, the Heart of Christ, as we nurture the spiritual growth of all people on their faith journey, and the Hands of Christ, as we reach out in service to all.

Our Committees and Members

Thank you for donating all your time and talents!

Administrative Council :

Chad Carew
Mike Brooks
David Nelson
Dennis Caron
Bruce Kiehn
Mary Knisley
Lindsey Lawrence
Juliana Schacherer

Gaming Committee:

Monica Schreiber
Juliana Schacherer
Kathy Cruze
Andrea Olberding-Carew
Maynard Theis

Area Pastoral Council:

Luis Alvarez
Jeff Atkinson
Judy Dunbar

Funeral Coordinators:

Geri Buresh
Joanne Shequen
Janet Huhn
Lois Konietzko
Mike & Carol Stenger
Colette Sikkila

Maintenance Committee

Dave Keeling
Mike Stenger
Andrea Olberding-Carew

Check our AFC Website for all events and updates

www.shepherdofsouls.org

Our Parish employees email addresses .

Fr. Jeffrey Horejsi - Pastor
frjeff@shepherdofsouls.org
Fr. Mike Doyle - Associate Pastor
frmike@shepherdofsouls.org
Brenda Grates - AFC Parish Administrator
bgrates@shepherdofsouls.org
Karen Kulzer - Faith Formation & Sunday School
kkulzer@shepherdofsouls.org
Nathan Stewart - Faith Formation & Confirmation
nstewart@shepherdofsouls.org
Julie Schmitz - Secretary
jschmitz@shepherdofsouls.org
Dave Eischens - Maintenance & Custodial
deischens@shepherdofsouls.org
Monica Schreiber - Event Coordinator
mschreiber@shepherdofsouls.org

We Thank all of our Parishioners for their Continued Support!

Parish Statistical Information 2022-2023

<u>468</u> Parish Households
<u>868</u> Adult Members
<u>195</u> Youth Members
<u>1089</u> Total Parish Members
<u>14</u> Baptisms
<u>19</u> Confirmations
<u>3</u> Weddings
<u>19</u> Funerals
<u>17</u> First Communions

<u>289</u> Average Weekend Mass Attendance
<u>54</u> Students enrolled at St Philip’s School
<u>135</u> Students enrolled in Faith Formation Programs

How Is Your General Collection Dollar Used?

St. Philip Church of Litchfield Income Statement with Next Year’s Budget For the 12 months Ended June 30, 2023		
REVENUES Parishioner contributions, fundraisers, faith formation tuition, special collections, and donations.		
Parish Revenues	YTD Actual 2022-2023	Budget 2023-2023
General Collections	458,790.96	468,998.00
Special Collections	3,090.00	2,800.00
Fundraisers	54,700.96	51,300.00
Fees & Interest	15,990.13	14,525.00
Faith Formation	3,431.50	3,000.00
Savings Market Gains	58,962.68	35,942.0
Total Parish Revenues	594,966.23	576,565.00

School of St. Philip		
School Revenues	YTD Actual 2022-2023	Budget 2023-2023
Tuition and Fees	126,531.78	150,660.00
Marathon	80,022.39	68,000.00
Fundraising/Gifts	48,252.25	32,700.00
Parish Subsidy	116,572.00	116,000.00
Other Income	50,853.92	44,710.00
Total School Revenues	422,232.34	412,070.00
School Expenses	YTD Actual 2022-2023	Budget 2023-2023
Salaries/Benefits	330,565.36	312,353.00
School Program Exp	12,472.19	22,518.00
School Building Exp	79,194.79	77,199.00
Total School Expenses	422,232.34	412,070.00
Revenue	422,232.34	412,070.00
Expense	422,232.34	412,070.00
Net Income	0.00	0.00

Expenses - all expenditures for parish including school subsidy and parish support to the Diocese of New Ulm.		
Parish Expenses	YTD Actual 2022-2023	Budget 2023-2023
Administrative	156,592.57	150,605.00
Worship	14,608.29	17,797.00
Pastoral Ministry	65,474.87	57,459.00
Rectory	5,557.05	5,739.00
Church/Social Hall	140,411.52	132,700.00
Faith Formation	95,749.93	96,265.00
School Subsidy	116,572.00	116,000.00
Total Parish Expenses	594,966.23	576,565.00
Parish Revenue	594,966.23	576,565.00
Parish Expense	594,966.23	576,565.00
Net Income	0.00	0.00
Parish Expenses	YTD Actual 2022-2023	Budget 2023-2023
Administrative	156,592.57	150,605.00
Worship	14,608.29	17,797.00
Pastoral Ministry	65,474.87	57,459.00
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Faith Formation	95,749.93	96,265.00
School Subsidy	116,572.00	116,000.00
Total Parish Expenses	594,966.23	576,565.00
Parish Revenue	594,966.23	576,565.00
Parish Expense	594,966.23	576,565.00
Net Income	0.00	0.00

Parish Ministries:

We have many Parish Ministries for our parishioners to be part of....if you would like to be part of any of these wonderful ministries please contact the coordinators or the parish office and we will make sure you are signed up.

Liturgical Ministers: Julie Schmitz 320.693.3313 ext. 107

Knights of Columbus: Grand Knight Harlan Andersen

Mission Quilters: Carol Kerr 612.308.8552

Prayer Shawl Ministry: Mary Bolek 507.828.1586

Faith Formation Volunteers: Karen Kulzer 320.693.3313 Ext. 104 Or Nathan Stewart 320.693.3313 Ext. 109

Funeral Lunches: Geri Buresh 320.593.2624 or JoAnne Shequen 320.693.3164

The hands of Christ, as we reach out in service to all...

Support to the Homeless - we help people who are less fortunate with food vouches to family fare, clothing vouchers to Again & Again Thrift shop and housing help. To donate to this fund please use your Emergency Assistance Envelope.

Food Shelf Support - if you would like to donate to the food shelf please leave your donations in the back by the front door and we will see that the items get delivered to the food shelf.

Giving Tree - each Christmas season we offer the Holiday project where you can give to those less fortune. Watch the bulletin for more information on how to donate or adopt a family for Christmas.

Church of St. Philip's Bazaar Report				
Non-Gaming Activities Net Income				
Non-Gaming Activities	2023	2022	2021	2020
General Donations/Expenses \$	2,533.49	\$ 6,393.34	\$ 7,275.00	\$ 10,441.00
Pulled Pork Drive Thru			\$ 1,252.02	\$ 2,829.63
KC Food Stand \$	1,140.03	\$ 563.58		
Mexican Food Stand \$	2,082.06	\$ 1,540.38		
Country Store \$	877.00	\$ 744.25	\$ 455.00	
Wheel of Prizes \$	996.00	\$ 944.00		
Pie/Ice Cream \$	639.00	\$ 470.28		
Silent Auction		\$ 610.00		
Kids Games \$	265.50	\$ 293.25		
Rootbeer Floats \$	214.00	\$ 251.62		
Car Show/registration \$	310.00	\$ 81.87		
Non-Gaming Net Income	\$ 9,057.08	\$ 11,892.57	\$ 8,982.02	\$ 13,270.63
Gaming Activities	2023	2022	2021	2020
Bingo \$	143.25	\$ 175.00		
Pull Tabs \$	263.00			
\$10.00 Raffle \$	15,880.00	\$ 16,425.00		
\$2.00 Raffle				
Total Gaming Net Income	\$ 16,286.25	\$ 14,866.87	\$ 12,019.17	\$ 11,875.36
Total Bazaar Net Income	\$ 25,343.33	\$ 26,759.44	\$ 21,001.19	\$ 25,145.99

Designated Funds Continued:

Olson School Fund. This fund is designated to support the charitable purposes of the School of St. Philip and its ministries. The beginning balance in this fund for fiscal year 2022-2023 was \$41,220.41. The fund was increased by \$1,058.55 in interest and dividends as well as \$1,189.58 in unrealized market gains. The balance in this fund as of 6/30/23 was \$43,468.54.

School Savings Fund This fund is savings from prior years. The beginning balance for fiscal year 2022-2023 was \$45,936.90. We needed to use \$38,316.40 in 22/23 to balance the school budget. The balance in this fund as of 6/30/23 was \$7,620.00.

School Education Center Fund This fund is for the building needs of the School of St. Philip’s. The beginning balance for fiscal year 2022-2023 was \$70,575.46. \$1,824.08 in interest was earned in 2022-2023 as well as unrealized market gains of \$4,130.82. The balance in this fund as of 6/30/23 was \$76,530.66.

School Scholarship Fund This fund is for scholarships for school tuition. The beginning balance for fiscal year 2022-2023 was \$31,806.76. \$1,200.00 was received from charitable gaming, \$9,527.03 was raised between donations and the Believe It! Achieve It! Scholarship Fundraiser. \$9,400.00 in scholarships were given to families. The balance in this fund as of 6/30/23 was \$33,133.79.


School Endowment Fund This fund is designated to support the charitable purposes of the School of St. Philip and its ministries. The Interest from this fund is used toward the operating budget (\$2,701.79 in 2022-2023). The beginning balance for fiscal year 2022-2023 was \$112,116.48. We had donations of \$8,500.00 added to the fund. Unrealized market gains of \$5,904.54 were incurred. The balance in this fund as of 6/30/23 was \$126,521.02.

School Designated Gifts Fund Donations are received for various designated purposes for school projects such as the computer lab and network upgrade. The beginning balance for fiscal year 2022-2023 was \$26,334.11. In 2022-2023 \$1,050.00 was received and \$4,208.15 was spent for various school projects. The balance in this fund as of 6/30/23 was \$23,175.96.

Diocesan Ministry Appeal

The Diocesan Ministries Appeal (DMA) is conducted annually in November by the Diocese of New Ulm. Each parish is asked to meet a goal. The Diocesan Ministry Appeal helps support the ministries of the Diocese of New Ulm by funding our Diocesan Catholic Charities Programs, Education of Future Priests and Permanent Deacons, Diocesan Lay Ministry Programs and Youth programs. In addition 20% of your contribution to the DMA is returned to the parish for a designated parish project. St. Philip’s designated project for 2022 was for outdoor youth gathering area/patio area.


The DMA goal for 2022 was \$40,137.61. Currently the Diocese has received contributions of \$34,786.35. \$6,957.27 was returned to our parish to be used for outdoor youth gathering area/patio area. St. Philip’s 2023 DMA goal is unknown at this time. The 2023 project will be the youth gathering area/patio area.



SHEPHERD OF SOULS CATHOLIC AREA FAITH COMMUNITY

The Church of St. Philip is a member of the Shepherd of Souls Catholic Area Faith Community. Organized by the Diocese of New Ulm, our Area Faith Community includes the Churches of St. Philip, St. John, and Our Lady. For fiscal year 2022-2023 the salaries and benefits of the priests and pastoral associate were shared based on population. The Church of St. Philip’s share was 55%, Church of St. John’s 25%, the Church of Our Lady 20%. For the 2023– 2024 fiscal year the shares will be StP 40%, StA 25%, StJ 20% and OL 15%.

Fr. Jeff Horejsi is the Pastor of all the parishes within the Area Faith Community and is assisted by Fr. Mike Doyle who servers as our Associate Pastor.



Your Contact Details

Have you moved or changed your phone number? Please go to our website www.shepherdofsouls.org and click on update your contact information. Or call the Parish office to update your contact information.

Designated Funds:

In addition to our regular operating revenues St. Philip’s receives designated gifts from generous donors. These funds are listed and explained below.

General Parish Savings The balance in our parish savings from past years was \$458,155.92 at the end of 2022-2023.

Building Fund We have a monthly envelope for this fund. This fund is a reserve for future building and equipment needs, including major repairs and maintenance. The beginning balance of this fund for 2022-2023 was \$41,545.95. \$3,289.00 was added from the monthly Building Fund envelopes and interest and realized gains of \$814.70 were added. We used \$1,416.34 for roof repair. Unrealized market gains of \$1,628.16 were incurred as well. The balance in the fund as of 6/30/23 was \$45,861.47.

Emergency Assistance Fund St. Philip’s has a monthly contribution envelope for our Emergency Assistance Fund. In addition the offering for Holy Thursday is added to this fund. Your donations are used for people who come to St. Philip’s door seeking assistance for food, shelter and emergency needs. The balance to start the year was \$9,446.00. Contributions this year totaled \$987.00. \$4,126.12 was given out in emergency assistance in 2022-2023. That leaves a balance of \$6,306.88 as of 6/30/23.

Charitable Gaming Fund

St. Philip’s conducts charitable gaming to assist with special projects for the parish and assist other charitable needs. The balance at the beginning of 2022-2023 was \$74,850.56 . \$7,700.00 was added from our charitable gaming activities. \$1,267.27 of dividends and interest were earned. We purchased a carpet cleaner for \$4,950.00 and \$6,332.70 was used for Staff Christmas . There was also \$1,890.29 in unrealized market gains. The balance was \$74,425.42 as of 6/30/23.

Bulletin Ad Revenues Fund This fund is savings for the need for new parish copiers and office equipment. It also covers the expense of printing and the paper needed for the bulletin and the website. The beginning balance for fiscal year 2022-2023 was \$50,943.03. In 2022-2023, \$8,645.00 was collected from businesses that advertise in our Parish Bulletin each week. In addition we earned \$1.092.08 of interest and dividends. We used \$9,757.10 of this fund last year for printing the bulletin, copier expenses and the website. Unrealized market gains of \$1,690.38 were also incurred. The balance of this fund as of 6/30/23 was \$52,613.39. We are grateful to our local businesses that help support the cost of printing and publishing our parish bulletin each week.

Youth Fund A youth fund has been established to help parish youth raise funds for mission trips and activities. The beginning balance for fiscal year 2022-2023 was \$11,616.51. Interest of \$198.90 was earned as well as unrealized market gains of \$285.04. \$1,960.00 was used for NCYC . The balance in this fund as of 6/30/23 was \$10,140.45.

Memorials Fund Often times parishioners and loved ones leave a gift to St. Philip’s in their estate or out of gratitude to God and the parish. These gifts are placed in the memorial fund and are used as the donor requests or are designated for special uses by the pastor. The beginning balance for fiscal year 2022-2023 was \$848,584.84. \$632.00 was received in memorials. In addition \$25,681.97of interest was earned as well as unrealized market gains of \$9,106.26. \$1,304.39 was used for flowers for Christmas and Easter. The balance in this fund as of 6/30/23 was \$882,700.68.

Olson Endowment Church Fund The Clifford and Audrey Olson Endowment is designated to support the charitable purposes of the Church of St. Philip and its ministries. The beginning balance for fiscal year 2022-2023 was \$163,623.26. Market gains of \$14,304.05 were incurred and \$6,300.00 was returned to the parish as a grant per the spending policy and used for Faith Formation. The balance in this fund as of 6/30/23 was \$171,627.31.

Olson Endowment Church Grant Income Fund. This fund is designated to support the charitable purposes of the Church of St. Philip and its ministries. These funds are invested long term at Edward Jones. The beginning balance in this fund for fiscal year 2022-2023 was \$100,916.69. The fund was increased by \$2,409.64in interest and dividends as well as \$3,813.86 in unrealized market gains. The balance in this fund as of 6/30/23 was \$107,140.19.

Prayer Shawl Ministry Fund The prayer shawl ministry makes prayer shawls for a variety of parishioners; those homebound, hospitalized, suffering with illness. The shawls are a gift of our prayers of support and love. The beginning balance for fiscal year 2022-2023 was \$1,331.08. Donations of \$70.00 were received last year, while \$178.60 was used for materials to make the prayer shawls. The balance in this fund as of 6/30/23 was \$1,222.48.

Funeral Donations Fund CCW funds were transferred to the church when the CCW for St. Philip disbanded. This fund is for items needed for the kitchen. We receive donations from the funeral home for serving funeral meals. The beginning balance for fiscal year 2022-2023 was a \$12,243.05. Donations of \$1,797.20 were received, while we use \$534.88 for coffee carafes and silverware compartments. The balance in this fund as of 6/30/23 was \$13,505.37.