

**ST. ANTHONY OF PADUA
PARISH PASTORAL COUNCIL MEETING MINUTES
MAY 7, 2020 VIA ZOOM**

Those present: Fr. Grant Gerlach, Mary Kay Thompson, Dan DeFries, Kay Birkholt, Joshua Schuh, John L. Lane and Joan Roe (recording secretary).

Those absent: Julie Hill.

The meeting began with an opening prayer by Fr. Gerlach.

The minutes from the March 4, 2020 meeting were sent out prior to the meeting for review. One error was noted: the date for the January 29th meeting was noted incorrectly in the minutes. It read January 20th. Joan will make the correction. Dan made the motion to accept the minutes as written and John seconded. All were in favor.

Old Business

1. Revising the SAP PPC Constitution – tabled until later.
2. Social Services & Outreach update: Community Meal: Kay is going to get in touch with the WSDCF concerning the \$2,000.00 we were awarded for the Community Meal program that we were not able to use due to COVID-19 to see if the grant can be carried over and used when we are able to begin serving these meals.
3. Time and Talent Fair: Plans were to have this fair in May, but due to COVID-19, it will have to be held at another time in the future. This item was tabled until later.
4. Youth Program Initiative Update: Mary Kay did quite a bit of research into programs for our youth. She talked with Susan Safford and Jacque Daniel from the Diocese. We need to find continuity in forming our young disciples as they take steps toward becoming Faithful Intentional Adult Disciples. Currently we are using the *Blessed* program for First Communion and the *Chosen* program for Confirmation Candidates. Mary Kay mentioned there is no one good and complete program out there, for some items, e.g. prayer life. The next step for this program will be to reach out to former and current faith formators to see what they have experienced in the programs they were or are involved in.

New Business

1. Fr. Gerlach spoke in length about the local and Diocesan guidelines concerning a slow re-opening of Sunday Mass. He met with the Greeters/Ushers and Deacons last evening. For these Masses, we would need two servers, two readers, and four Greeters/Ushers. A deacon could be present if he so desired. There would be only one Holy Communion line and Fr. Gerlach would be the only one distributing the Body of Christ. There will be no Blood of Christ distributed. Before any Sunday Masses can be prayed (with limited number of participants), we would need to put together the following 4 teams with at least 4 on each team:

- a. Communication with Parishioners (letter and/or email): We need to look into a program called Eventbrite in order to register parishioners for a specific attendance date. Joan, Kay and Mary Kay will be on this committee and Joan will lead it.
- b. Scheduling Team: Kay and Mary Kay said they will handle scheduling (along with Joan).
- c. Spacing team: The greeters/ushers on each particular Sunday would be in charge of this.
- d. Sanitizing team: No volunteers yet.

For all four of these teams, Fr. Gerlach suggested that if someone inquires about Sunday Mass that we should ask them to become a member of one of these teams. We will not be able to begin having Sunday Masses (following the guidelines) until these teams are in place. Fr. Gerlach asked Josh to inquire into the cost of equipment for live streaming Mass. Josh said it shouldn't cost more than \$300.00 for the equipment needed; however, cameras are hard to come by at this point.

2. Impact of Mass Suspension on Budget: Fr. Gerlach mentioned that before we had to close the church to gatherings, including Sunday Masses, the parishioners were contributing approximately \$3,300.00/week. Since then the average contributions have been approximately \$2,500.00/week.
 - a. Fr. Gerlach applied for a Payroll Protection Program loan in the amount of \$13,700.00. The loan was approved and the money is in our bank account. This money can be used for payroll and insurance benefits. As long as 75% is used for these items, the loan will not have to be paid back and it will then become a grant. Separate accounting will be used in order to track what we spend and a report will need to be provided to the Credit Union at the end of an 8 week period (beginning May 5).
 - b. Oregon Catholic Press (OCP) has extended their grant application until June 30, 2020. This grant can only be used to enhance liturgy or music. Fr. Gerlach suggested that we apply for a grant to cover the expenses of live streaming equipment. The Western South Dakota Catholic Foundation (WSDCF) grant information will be disseminated this fall and that grant can be used for just about any need we may have.
3. Summer Youth Programs: Duc in Altum (DiA) has been cancelled for the summer. No word yet on whether Totus Tuus Boys and Girls camps will be cancelled.
4. Since the seminarians won't be busy with DiA this summer, Fr. Mark McCormick asked if our group of parishes would be willing to host one of our seminarians this summer, and Fr. Gerlach said we could. The seminarian that would be staying with us is one that has been here for DiA in the past.

The next meeting date will be held on Thursday, July 2, 6:15p, hopefully in person!

The closing prayer was led by Fr. Gerlach.

Respectfully submitted,
Joan M. Roe
Recording Secretary