



ST. MICHAEL PRESCHOOL  
(919)468-6110

**REGISTRATION NEWSLETTER**  
**January 2018**

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Dear Parents:

The purpose of this newsletter is to introduce you to the philosophy, programs, and general administrative policies of St. Michael preschool programs as well as to inform you of our registration process. Please call, stop by the office during office hours, or e-mail [mlanuti@stm Cary.org](mailto:mlanuti@stm Cary.org) or [mtoscano@stm Cary.org](mailto:mtoscano@stm Cary.org) if you have any questions.

**MISSION STATEMENT**  
**OUR REASON FOR BEING...**

St. Michael Preschool is an important part of the mission of Saint Michael Catholic Church. We provide a caring environment in which children can grow socially, emotionally, mentally, creatively, and spiritually. In this catholic preschool, children discover the inherent goodness in all that they are and how God is part of their everyday lives.



**PRESCHOOL PROGRAM DESCRIPTIONS**

Our preschool programs serve 154 children; 32 children in our two-year-old program, 56 children in the three-year-old program, 50 children in the four-year-old programs and 16 children in the Developmental Kindergarten. There are twelve to eighteen children in a class taught by a teacher and an assistant. Each of our teachers holds a teaching certificate or is working toward an Early Childhood credential. All members of the staff are certified in CPR and First Aid and are required to accrue a minimum of 10 hours of continuing education each year.

All of our programs offer a developmentally appropriate curriculum, and each level builds on the previous one. Faith development, music and movement, language and literacy, creative expression, math and science are all included in our everyday activities in the classroom. Learning objectives within each of these areas are addressed as children participate in hands-on activities that engage their curiosity and interests, while helping them to develop self-confidence in a fun and safe catholic community. Whether exploring the many facets of dinosaurs, traveling to Mexico, England, or the moon, play acting famous fairy tales, collecting bugs, or experimenting with erupting volcanoes, the ultimate goal is to expose the children to a wide variety of thematic units and provide an atmosphere of learning through play. Our units are designed to develop readiness skills and they all provide developmentally appropriate activities directed toward that end.

Parent and caregiver participation is welcome at our preschool. Saint Michael preschool staff and parents work together to support the preschool's vision and mission.

**TWO YEAR OLD – Two Day (T/TH or M/W): Two years old by 8/31/18**

In this program parents work with classroom leaders to provide a play experience for toddlers. It is an opportunity for parents to have time away while their children play and socialize in a safe, caring environment. However depending on the needs of the children, and the class as a whole, parents or caregivers may be required to help in the classroom on a rotating basis between September and December. Activities are developmentally appropriate for the age of the children.



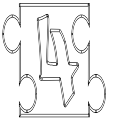
**THREE YEAR OLD – Two Day (T/TH) or Three Day (M/W/F): Three years old by 8/31/18**

There is a significant emphasis in this program on socialization. The teachers strive to help the children build self-confidence and self-esteem, while they learn through play. We encourage and promote interest in socializing, imaginative play, group activities, and solitary play. All of these activities are enriched with stories and music.



**FOUR YEAR OLD – Three Day (M/W/F) , Four Day (M-TH), or Five Day (M-F): Four years old by 8/31/18**

In both the four-year-old and the Developmental Kindergarten programs, we encourage children to look for peer relationships, to play cooperatively with others, to share, contribute and interact with others in a group, and to explore and create! These programs consists of a vast array of units and themes which concentrate on continuing to develop social skills, while introducing kindergarten readiness skills in a fun, exciting, and developmentally appropriate way.



**FIVE YEAR OLD – Five Day (M-F): Five years old by 10/31/18**

The luxury of a five day program affords the teacher the opportunity to more fully explore each unit with the children. Teachers encourage readiness to learn and question, utilization of the children’s developing sense of responsibility and their abilities for imaginative play, dramatic play, construction, and simple games. This program offers a “kinder, gentler” approach for children who need an extra year to grow before entering a full-day kindergarten.



**CENTER HOURS**

School begins at 9:30 each morning and ends at 12:30 each afternoon.\*

Children may be dropped off in the classrooms beginning at 9:25. Children are dismissed to parents at their classroom doors at 12:30.

Orientation sessions will be held in August, and programs end in May.

\*Early Arrival drop off at 8:15 is available M-F for an additional fee.

**HANDBOOKS, CLASS LISTS, AND ORIENTATION**

Letters regarding orientation, along with tuition payment envelopes for June, August, and September, will be mailed to enrolled children in May. Our calendar for the upcoming school year will be available on-line at [www.stmichaelcary.org](http://www.stmichaelcary.org) beginning in May.

St. Michael Preschool handbook is also available on our website. Class lists will be mailed at the beginning of August

**LUNCH PROGRAM**

St. Michael Preschool offers a lunch program for children in the 3, 4, and 5-year-old classes. Children have the opportunity to stay from 12:30-1:30 on Tuesdays and Wednesdays for a fee of \$6.00 per day. Students bring their lunch, and weather permitting, will go outside on the playground after they have finished eating.

Parents will be notified of the lunch day schedule during orientation and will need to come to the office to sign up and pay the fee in advance. Space is limited, and therefore, will be on a first come first served basis.

<p><b>St. Michael Preschool</b>  <b>804 High House Road</b>  <b>Cary, NC 27513</b></p> <p><b>Office phone: 919-468-6110</b>  <b>Fax: 919-468-6130</b></p> <p><b>Director: Marianna Toscano</b>  <b>Email: <a href="mailto:mtoscano@stmichaelcary.org">mtoscano@stmichaelcary.org</a></b></p>
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## **APPLICATION PROCESS**

*Applications are accepted online with a registration fee of \$125. Application can be found on our website at*

*[www.stmichaelcary.org](http://www.stmichaelcary.org), click on*

*“Education”, then “Preschool”. Review application tips on our website for guidance in submitting online application.*

Parishioners who are interested in receiving the stewardship tuition rate must complete a stewardship rate application form, forms available on our website.

Registration information sessions are available for those parents who have never had a child attend our preschool program.

Information sessions are scheduled as follows:

- Friday, January 5, 10 a.m.
- Tuesday, January 18, 10 a.m.
- Thursday, January 23, 10 a.m.
- Monday, January 29, 10 a.m.

## **PROGRAM ENTRANCE AGE REQUIREMENTS**

2-year-old must be 2 by 8/31/18

2 day (M/W or T/TH)

3-year-old must be 3 by 8/31/18

2 day (M/W or T/TH)

3 day (M/W/F)

4-year-old must be 4 by 8/31/18

3 day (M/W/F)

4 day (M-TH)

5 day (M-F)

5-year-old must be 5 by 10/31/18

5 day (M-F) Developmental Kindergarten

The director reserves the right to extend the cut-off date for all programs.

Children in our three, four, and five-year-old programs must be toilet trained. **NO EXCEPTIONS.** Neither pull-ups nor diapers are permitted.

## **REGISTRATION DATES**

**Returning Students:** January 22-January 26

**Parishioners:** January 29- February 2

**Non-parishioners:** February 5- February 9\*

\*Priority is given to parishioners of other Catholic parishes.

Applications are available on our website at [www.stmichaelcary.org](http://www.stmichaelcary.org), click on “Education”.

## **WAITING LISTS**

Enrollment in any program for which there are more applications than spaces is determined by lottery. When all spaces in a program are filled, children’s names will be placed on a waiting list.

- Children whose parents are parishioners of St. Michael will be given priority.
- Waiting lists do not carry over from year to year. If your child is currently on a waiting list, and you wish to enroll for the next year, you must reapply.

## **TUITION AND FEES**



Tuition is a yearly fee, payable as follows:

- Payment in full by June 5, 2018, or
- One-half payment by June 5, and one-half by December 5, or
- Ten monthly payments beginning June 2018 through April 2019. (There is no July payment as the office is closed.)

## **2018-2019 TUITION RATES**

### **Developmental Kindergarten or Five Day 4’s**

Full tuition: \$3540/yr. - Stewardship family: \$3000

### **4-Day Four-Year-Old Program**

Full tuition: \$2830/yr. – Stewardship family: \$2400

### **3-Day Four-Year-Old Program**

Full tuition: \$2130/yr. - Stewardship family: \$1800

### **3-Day Three-Year-Old Program**

Full tuition: \$2545/yr. - Stewardship family: \$2155

### **2-Day Three-Year-Old Program**

Full tuition: \$1690/yr. - Stewardship family: \$1440

### **2-Day Two-Year-Old Program**

Full tuition: \$2010/yr. - Stewardship family: \$1700

## **WITHDRAWAL**

Unless tuition is paid in full, tuition payments are not refundable once the school year starts. However, if a family is moving out of the area and school has not begun, one-half the June payment and the August payment will be refunded if the space can be filled from our waiting list. Notice of withdrawal must be in writing. If a child is withdrawn during the school year without 30 days written notice, parents are responsible for paying an additional monthly tuition payment.