



**Saint Matthew's
Congregation**

IRA QUALIFIED CHARITABLE DISTRIBUTION

You can satisfy all, or part, of your annual Required Minimum Distribution from your IRA by making a gift to Saint Matthew's Congregation.

How to donate an IRA gift

1. You must be 70 ½ or older at the time of distribution and hold a traditional IRA.
2. **Contact your IRA administrator to make your distribution.**
3. Distributions must be made payable to *Saint Matthew's Congregation* and come directly to the address below (you cannot receive the distribution first).
4. Distributions are limited to \$100,000 per individual per year.
5. The transfer must be completed by December 31 to count towards the year's Required Minimum Distribution.
6. Your distribution will be used to fulfill your gift intention

Letter of Intent

IRA Qualified Charitable Distribution

Please complete this form and mail it to the address below or email a copy to swerth@stmattcport.org.

I plan to make a Qualified Charitable Distribution (QCD) from my IRA to *Saint Matthew's Congregation*

Date:
Name:
Address:
City, State, Zip:
Phone Number:
Email Address:
QCD Amount: \$
Parish Name and City:

Instructions for the administrator of your IRA:

Checks should be payable to:
Saint Matthew's Congregation
PO Box 740 Campbellsport,
WI 53010
EIN # 39-0928498

If you have any questions, please contact:

Naomi Schueller
920-533-4441
naomi@stmattcport.org

Disclaimer: This form is intended to provide general information we hope will be helpful to you in your tax, estate, and charitable planning. It is not intended as legal advice and should not be relied upon as legal advice. Figures, calculations, and tax information are based on federal tax laws, regulations, rulings, and rates applicable at the time such information was prepared. For advice or assistance with your particular situation and your Required Minimum Distribution, you should consult an attorney or other professional advisor.