



## Substitute Teacher Application Form

### General Information

Name				
	Last	First	Middle	Maiden
Address				
	Address	City	State	Zip Code
Phone #		Email Address		

### Personal Information

Single <input type="checkbox"/>	Married <input type="checkbox"/>	Social Security #	Date of Birth (m/d/yyyy)
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Church affiliation: Catholic <input type="checkbox"/> Other <input type="checkbox"/>	Have you been baptized in the Catholic Church? Yes <input type="checkbox"/> No <input type="checkbox"/>
Parish/Church where you are currently registered	

Have you ever been convicted of or pleaded guilty to a misdemeanor or felony (other than a traffic/parking violation)?

Yes  No  If yes, explain:

Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation

Yes  No

Have you completed Prevent and Protect Safe Environment training (Protecting God's Children Workshop)? Yes  No

### Educational Preparation

	Name and Location of School or College	From m/yyyy	To m/yyyy	Kind of Degree	Major	Year of Grad.	Sem Hours Credited
Secondary School							
Colleges & Universities							

### Previous Employment (Please List Most Recent Employer First)

School or Company Name & Address	From m/yyyy	To m/yyyy	Position or Subjects and/or Grades Taught	Annual Salary	Reason For Leaving

Please complete other side

**Professional Certification**

State	IPC, CCPC, TEMP, PROV, LIFE	Endorsement (Subj. area/Gr. Level)	Year Issued	Year Expired

Subject areas you are willing & qualified to teach (please check all that apply):

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Religion (Must be Catholic) | <input type="checkbox"/> Language Arts | <input type="checkbox"/> Spanish          |
| <input type="checkbox"/> Math                        | <input type="checkbox"/> Science       | <input type="checkbox"/> Computer Science |
| <input type="checkbox"/> Social Studies              | <input type="checkbox"/> Art           | <input type="checkbox"/> Teacher Aide     |
| <input type="checkbox"/> PE / Health                 | <input type="checkbox"/> Music         |   |

Grade level you are willing & qualified to teach (please check all that apply):

- |  |                              |                              |                              |                              |
|--|------------------------------|------------------------------|------------------------------|------------------------------|
| <input type="checkbox"/> Preschool/Pre-K | <input type="checkbox"/> 1st | <input type="checkbox"/> 3rd | <input type="checkbox"/> 5th | <input type="checkbox"/> 7th |
| <input type="checkbox"/> Kindergarten    | <input type="checkbox"/> 2nd | <input type="checkbox"/> 4th | <input type="checkbox"/> 6th | <input type="checkbox"/> 8th |

Days you are available to teach (please check all that apply):

- |                                 |                                  |                                    |                                   |                                 |
|---------------------------------|----------------------------------|------------------------------------|-----------------------------------|---------------------------------|
| <input type="checkbox"/> Monday | <input type="checkbox"/> Tuesday | <input type="checkbox"/> Wednesday | <input type="checkbox"/> Thursday | <input type="checkbox"/> Friday |
|---------------------------------|----------------------------------|------------------------------------|-----------------------------------|---------------------------------|

Hours you are available to teach:

- |  |  |                              |
|--|--|------------------------------|
| <input type="checkbox"/> AM/Morning – 8am – noon | <input type="checkbox"/> PM/Afternoon – noon – 3pm | <input type="checkbox"/> Any |
|--|--|------------------------------|

Are you qualified and available for long-term assignments this year? Yes  No

Substitutes shall have 60-110 college hours for 45 days per year; 120 hours and up for 90 days per year.

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Please print and complete this entire packet and email it to: [principal@stpatsch.org](mailto:principal@stpatsch.org) or bring to the St. Patrick School Office.

I understand that St. Patrick Catholic Church and School follow the Archdiocese of St. Louis Prevent and Protect STL program that offers the Protecting God’s Children Workshop, which is a requirement to work/volunteer in our school.

<https://www.stpatrickwentzville.org/sep>

I understand that since I may be working with minors, I will be subject regularly to a thorough background check including criminal history.

I understand that any action inconsistent with the Archdiocese of St. Louis Code of Ethical Conduct for Clergy, Employees, and Volunteers Working with Minors, or failure to take action mandated, may result in my removal from my position of working with minors.

I further understand that I may, as a condition of continuing in my position, be required to participate in education and training provided by the Archdiocese or the school, parish, or agency with which I am associated.

***I hereby authorize investigation of all statements contained in this application and certify that all information included herein is complete and accurate. I understand that a misstatement of fact would be grounds for my discharge.***

Signature:		Today’s Date:	
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**St. Patrick Catholic School**  
**701 S. Church St., Wentzville, MO 63385**  
[www.stpatrickwentzville.org/school](http://www.stpatrickwentzville.org/school)  
**PHONE 636-332-9913**  
**FAX 636-887-2065**

The Archdiocese of St. Louis provides and promotes equal employment opportunities for all persons without regard to race, color, age, sex, national origin, citizenship, or disability as provided by federal law.