

St. Martin of Tours Parish

Pastoral Council Meeting Minutes: June 28th, 2023. 7:00pm – Weinhart Room

Mission Statement

St. Martin of Tours Parish strives to be a vibrant, welcoming, Roman Catholic Community, and to accept the call and challenge of Jesus through the guidance of the Holy Spirit. We commit ourselves to the Word of God through Eucharistic worship, lifelong Catholic education and formation, and works of justice and stewardship. We further strive to follow the example of our patron saint, Martin of Tours, to proclaim the kingdom of God through our generosity, love and service to one another and our neighbors.

Members	Present (Y /N)	Members	Present (Y /N)
Fr. Andrzej Sudol, SCJ (Pastor-ex officio)	Y	Marge Weiler Term 6/2025 (Stewardship)	Y
Ken Keefer (Chairperson) Term 6/2023	Y		
Patti Pluta (Formation) 6/2023	Y	Joyce Schlachter (Vice-Chairperson) (SW Deanery Rep) Term 6/2025	N
Jen Moscatello (Secretary Nominnee) Term 6/2026	Y	Jeannette Schupp (Worship) (SW Deanery Rep) Term 6/2024	Y
Kevin Beck Term 6/2025 (Finance)	Y	Dave Vanness (Trustee ex officio)	Y
Hoan Chau – Vietnamese Rep	Y	Pat Boyer (Trustee ex officio)	Y
Fr. Son Nguyen, SCJ (Assoc Pastor-ex officio)	Y	Fr Henry Nguyen, SCJ (Assoc-Pastor-ex officio)	N

Opening Prayer: Hoan Chau

Significant news shared.

Guests Present:

- Mary Beth Brummond & Margaret Christ - Milwaukee Catholic Schoolhouse homeschool group. This homeschool group is a part of a National Agency. Mary and her family have been going to a chapter in West Bend and have been looking for a site closer to where they live. During the school year, they will be meeting at SMOT once a week Friday mornings. The mission of Catholic School house was shared. The group uses a 3-year cycle to determine the curriculum. They are currently in Tour 1. Currently they have approximately 70 children from nursery age through 12th grade, with 20 families total. Most families are from the local area. The parents will volunteer to teach the curriculum, which is 24 weeks in total duration. One weekend they will present information to the parish. Will they have room for any of parish families?

They currently have reached capacity for each class. Next year they may have room. Any families can reach out to Mary Beth. In July, the volunteer teachers will be working on training. In August or September, the parish will be notified. They will be bringing in their own lunches and use our cafeteria and will clean up after themselves. They request prayers from the Parish Council. Father Son agreed to do Adoration at one of their parent meetings.

Approval of Minutes: Minutes of May 31st meeting: Motion to approve made by Kevin Beck and seconded by Patti Pluta. Minutes will be updated on the parish website.

Pastor's Report: Some time was spent to prepare for Jenny's maternity leave. Father is done with employee reviews. LOA is doing very well. It is still time consuming. Food Pantry location is moving.

- Discernment for new members – Joyce

- Scheduled Hospitality July 8-9 is sponsored by Parish Council. Pulpit announcements will be made by: Ken at 4 pm, Joyce at 8:30 am, and Jen at 10:30 am. Hospitality helpers will be: Ken at 4 pm, Jen and Marge at 8:30am, and Kevin and Pat at 10:30 am.

- Father A spoke with two people: Nate Wood & Jim Wier.

- Replacement for Barb: She had 1 more year left on her term. This is not a discernment. Ken can pick a person and the council can approve. Beth Rydeski or her son were asked.

- For continuing members: training was sent out. Father recommended that new members should go to these training sessions. They will be on August 3, 8, 16, 23.

- New chairperson: At the last meeting Marge Weiler was nominated. Motion made to nominate Marge Weiler as new chairperson made by Patti Pluta. Seconded by Jeannette Schupp. Motion accepted. Marge Weiler is the new pastoral council chair. Father asked the Vice Chair & Secretary to continue. All approved.

- New trustee: Sally Smith declined the invitation for new trustee. We still need a new trustee for Pat's position. Any suggestions are welcome. Father will approach the individual personally. It would be helpful for this person to have some financial knowledge. This individual should be available frequently. Finance Council suggested Jim Finstad, but he travels frequently.

-Youth member: Jen suggested Collin Kennedy as possibility, other than Nate Wood. Father will approach him personally.

Archdiocese Love One Another Capital Campaign: We have reached 80% of our goal. Phone calls and visits are continuing. The Vietnamese Community is contributing well. This week Father will be recording a 'robo-call'.

- Ideas are needed of where to put the money when it is received each quarter. August is the first time we will be receiving money. Pat added a document describing our proxy to the shared drive. It would be helpful for the Pastoral Council to have recommendations. A suggestion was made to replace all the metal chairs that are used in the cafeteria, narthex, etc. Possibilities was explored regarding projection screens, tv monitors, having individuals running the visual system, etc. We also have to financially plan ahead for expected repairs. There is a balance between investing in maintenance and liturgy. Father suggests sending an invitation to worship & liturgy committee to think about forming a 'projection ministry' concerning using projectors at masses. Jeannette will reach out to that committee. Pat volunteered to reach out to St. Leonard's Parish regarding information on their projection system.

360 Committee minutes – Ken (update): Simon Nguyen is a new committee member. His vision is to get the Vietnamese youth integrated with the English youth. All Vietnamese youth speak English. Discovered that the mission & vision statement the PC approved in April 2021. Those Mission & Vision statements are now on the website. The 360° Committee is deciding if they should change the name of the 360-degree committee to demonstrate that their focus is toward the future and the group will continue. Their job is to let the building committee know what facilities will be needed in the future. They want to separate the youth & family committee into 2 committees to create a ‘family’ committee and a ‘youth’ committee. Otherwise, we won’t do anything for youth. Plans are to bring back the Children’s Liturgy of the Word during masses. We will need volunteers to teach this.

Building Committee (update) – Dave met with contractors regarding patching the back parking lot. Finance council approved. We will be patching the back parking lot, side road, redo the parking slots in front of the parish office. Food pantry will be moving into the single-story portion of the school building. The entrance of the new food pantry location will be replaced. The walkway to the parish office will be redone. Work will be starting next week. The work has already been approved. Dave will write up notice for the bulletin and will communicate with Diane. Pat will make a Flocknote notice. Mass announcement can be made.

Parish Committee Reports:

- Communications – Jenny: rebranding St. Martin of Tours. Maintaining consistency (Logo, colors, story, etc). Will start publishing what’s happening in the Catholic church, Milwaukee Archdiocese, our parish (weekly). Pat suggested that in other parishes the Pastor sends a mass email to parishioners regarding funerals (with family/spouse approval) or parish news.
- Formation – no questions on information submitted.
- Worship – no questions on information submitted.
- Human Concerns - no questions on information submitted.
- Stewardship: How will we finalize which day new families will join for breakfast? We will need to let our cook know. Father requests more information regarding fall stewardship drive. This will have to be planned soon. The Mission Insight tool for the Archdiocese has general demographic breakdowns, but such breakdowns may only be useful for mailings. Marge will reach out to Mike Karolewicz and possibly have him attend the August PC meeting. Father viewed the postcard Mike created. Jenny wanted to send postcards to new subdivisions in the area.

Finance Committee Update:

- May Financial Report: weekly contributions are \$10,000 over budget. 36.8% over budget for the year. John Howard simplified budget document which will be in bulletin this weekend. If someone makes a contribution toward the Hot Rod, it will be accepted as such. Automatic withdrawals for the Hot Rod will continue. The envelope distribution has been suspended. It is simply not being actively promoted during the LOA campaign.

Vietnamese Report: 1st communion occurred & 12 children received the sacrament. The retreat was canceled, and individual families are going instead of a group at large. The TNTT 25th anniversary celebration last week was a success. Many activities will be occurring in September (picnic, Holy Hill, etc). Women’s group will be cleaning the storage areas above the church. Father suggested that communication of activities between the English & Vietnamese communities could improve.

Old Business:

- South Dakota mission – we are stuck. We don't know how many people will go. It is October 8, 9, etc. Father could announce it in the church. If so, individuals will want to know how much it will cost. We can't know how much it will cost without knowing how many individuals will attend. Staff: 2 people, FC: 1 person. Father will write something in the bulletin to gauge interest.

- Finance and Pastoral Council Retreat planning – Jeanette Oct 21: Jeannette reached out to the retreat center. Retreat center reached out to Jenny. We have not heard back since. Father wants to finalize the Mission & Vision at this retreat. The Vietnamese community was not a part of the 2021 statements and therefore there is nothing about diversity. Laura Engel can give some leadership training at the retreat. Jeannette will reach out to Laura. We need to have something practical and something spiritual planned for the retreat. There is another option to utilize Father Ted at the retreat center. Jenny is out for maternity leave for 6 weeks. We will have just lunch at the retreat. We will be encouraged to attend 4 pm mass after. Jeannette will reach out to the retreat center and work with Father to get the contracts signed.

- Needy Fund update: A donation was made to the ERA Service Network. Dave built a form for donations to organizations for Human Concerns and has worked with Susan Jensen with this process. Helping individuals can be a different process utilizing the pastor and trustees. Father suggested helping some of the tuition for confirmation families and to utilize some of the Needy Funds to the food pantry.

- Proposal for World Youth Day – 2 Seminarians and 2 Youths are attending: Christian Women, Life Teen, and KoC are donating funds. Father suggests donating \$1,000 toward each individual's trip.

- There has been a change in leadership of the Food Pantry. Barbee will remain a volunteer. The chair is shared between Father Son, Jenny, and Dave. Dave asked Barbee to write a correspondence to the volunteer team regarding the leadership change. Susan Jensen does the Monday food pickup and will continue to do so. The change coincides with the location move. Denise and Father Son will help during the first week when Jenny and Dave will not be there.

New Business:

- Vision and Mission Statement: these can be determined at the retreat on Oct. 21.

- St. Martins Fair: we will still have parking, Vietnamese activities, KoC beer tent. We could give out information about AF programs like last year. Father suggested that when we sale egg rolls or beer we could hand out information for the parish.

-2023-2024 Council Schedule

- o 8-30, 9-27, 10-25, 11-29, 1-31, 2-28, 4-24, 5-29, 6-26

Closing Prayer: Meeting adjourned at 8:49. A motion to end the meeting was made by Jen Moscatello and seconded by Pat Boyer.

Our Next Meeting: Wednesday, August 30th @ 7:00 in the Weinhart Room