**St. Martin of Tours Parish**

**Pastoral Council Meeting Minutes: December 4th, 7pm – Weinhart Room**

**Mission Statement**

St. Martin of Tours Parish strives to be a vibrant, welcoming, Roman Catholic Community, and to accept the call and challenge of Jesus through the guidance of the Holy Spirit.  We commit ourselves to the Word of God through Eucharistic worship, lifelong Catholic education and formation, and works of justice and stewardship.  We further strive to follow the example of our patron saint, Martin of Tours, to proclaim the kingdom of God through our generosity, love and service to one another and our neighbors.

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| Members | Present (Y /N ) | Members | Present (Y /N ) |
| Fr. Terry Langley, SCJ (Pastor-ex officio) | Y | Rosemary Karnowski (Secretary)  (Human Concerns) | Y |
| Ken Keefer (Chairperson) | Y | Tom Van Handel  (Worship) | Y |
| Patti Pluta (Vice-Chairperson)  (APC Rep) | Y | Joyce Schlachter  (Formation) | Y |
| Char Goehring | Y | John Howard  (Finance) | Y |
| Paul Rotzenberg  (Stewardship) | N | Bob Mihm (Trustee ex officio) | Y |
| Tien Pham – Vietnamese Rep | N | Dave Flynn (Trustee ex officio) | Y |
| Fr. Joseph Quang Tran, SCJ (Associate Pastor ex officio) | Y |  |  |

**Unable to Attend**: Tien Pham, Paul Rotzenberg

**Opening Prayer: 7:04** Ken Keefer

**Guests Present:** None

**Parish Community Comments:**

Patti Pluta said that several people have approached her and asked why we don’t kneel after Lamb of God. Father Terry would prefer that people kneel after the Lamb of God. It was suggested that Father suggest it to the congregation at Mass this weekend, 12/7 and 12/8/19.

**Approval of Minutes:** Minutes of October 23rd, 2019 meeting approved by Bob Mihm and seconded by John Howard. Need to make sure minutes are updated on parish website.

**Pastor’s Report:**

Father read an article about charitable giving, It stated that it is down around the country because fewer people attend church. Another reason could be that they are not deductible for tax purposes if the donor is not able to itemize deductions, per John Howard.

**Parish Council Training:**

Chairman Ken Keefer led the committee in training of Section 7 of the Parish Council Manual and our roles as council members as relates to this section including review of the Parish Pastoral Council Norms Sections 9 and 11.

Suggestion was made that summaries of minutes or action items from committee liaisons be shared with all Pastoral committee members prior to meetings. (Some are not formal meetings.) Support can be offered, when necessary. Dave Flynn said that as a parish we should know what’s going on. Next month, we will go through the list of committees and report when meetings are held, what’s going on, etc. in human concerns, christian women. John Howard moved that liaisons submit written summary of standing committee minutes or activities and issues three days prior to all council meeting to all council members, second by Bob Mihm motion passed

**Parish Committee Reports:**

* Stewardship

No report at this time.

* Formation

Reconciliation service 12/9. They will receive sacrament on January 27, 2020.

All students are working on a nativity competition. Life Teens are being included.

They are currently organizing servers and participants for Christmas Eve, collecting miscellaneous items for a local school, making cards for local seniors, and learning about new saints and advent traditions.

* Worship

Decoration for Christmas will take place on 12/15/19. Communal penance service for the cluster of parishes will be held at 7 p.m. on December 17, 2019.

* Human Concerns

Update on Christmas Giving Tree and committee provided a list of possible organizations that could receive donated funds.

**Finance Committee Update:**

* October 2019 Financial Reports and Comments

The Finance Council reports previously provided to the members are incorporated herein by reference.

**Old Business:**

* Pictures of members in council on website, narthex, etc. – taken by Paul Rotzenberg
* Security Committee Liaison – Dave Flynn

Issue with a door not locked overnight. Need to ensure that last person out locks the doors. Working on plans to ensure the safety of people, facilities, and Giving Tree gifts. New pads were ordered for the defibrillator.

* School Building Committee

Working on moving books to library for donation and usage.

* Facilities fees and usage rules Committee

* Loop Sound System – Deacon Chuck is working on the project but not in attendance.
* Synod Priority discussion

Multi-color hand out was provided to all committee members. Archdiocese wants us to prioritize one of these areas. Patti needs our focus so she can share that when she attends Deanery meetings. Priority focus: Stewardship, Outreach, and Evangelization.

Conversation on sub-committee reports not reporting back and following reporting

Liaisons need to be receiving committee minutes. Contact leadership and inform them that they need to report back to us on what is going on, what their needs are, etc. for the next Pastoral council meeting. What is active, etc.

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**New Business:**

Fr. Terry requested that Hospitality Sunday be reinstated as it has not happened in over a year. He also suggested that we begin serving breakfast on Sunday to afford the opportunity for people to get together for fellowship. This would not act as a fundraiser, but strictly for the opportunity to speak with others.

**Closing:** Meeting adjourned at 8:38 moved by John Howard, seconded by Bob Mihm.

**Our Next Meeting:** Wednesday, January 22nd @ 7:00 in the Weinhart Room.