***PLEASE NOTE TIME CHANGE FOR MAY 26TH MEETING: 6:30 P.M.***

**St. Martin of Tours Parish**

**Pastoral Council Meeting Minutes: April 28th, 7pm – Science Room**

**Mission Statement**

St. Martin of Tours Parish strives to be a vibrant, welcoming, Roman Catholic Community, and to accept the call and challenge of Jesus through the guidance of the Holy Spirit.  We commit ourselves to the Word of God through Eucharistic worship, lifelong Catholic education and formation, and works of justice and stewardship.  We further strive to follow the example of our patron saint, Martin of Tours, to proclaim the kingdom of God through our generosity, love and service to one another and our neighbors.

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| Members | Present (Y /N ) | Members | Present (Y /N ) |
| Fr. Terry Langley, SCJ (Pastor-ex officio) | Y | Rosemary Karnowski (Human Concerns) | Y |
| Ken Keefer (Chairperson) | Y | Tom Van Handel  (Worship) | Y |
| Patti Pluta (Formation) | Y | Joyce Schlachter (Vice-Chairperson)  (APC Rep) | N |
| Renee Martin (Secretary) | N | John Howard  (Finance) | Y |
| Paul Rotzenberg  (Stewardship) | Y | Bob Mihm (Trustee ex officio) | Y |
| Tri Le – Vietnamese Rep | Y | Pat Boyer (Trustee ex officio) | Y |
| Fr. Joseph Quang Tran, SCJ (Associate Pastor ex officio) | N |  |  |

**Meeting Called to Order:** 7:02 p.m.

**Unable to Attend**: Renee Martin

**Opening Prayer:** Ken Keefer

**Guests Present:** Deacon Chuck

**Parish Community Comments:**  N/A

**Approval of Minutes:** Motion made by Tom to approve the minutes of the February 24th, 2021 meeting, seconded by Bob M. Vote taken and motion passed. (Need to make sure minutes are updated on the parish website.)

Ken presented the submission for approval of the appendix to the norms of the Pastoral Council. Tom moved to approve the appendix and Paul seconded the motion, and the motion carried. Pat made a motion to amend the motion so that we will post this appendix on the website for the education of new parishioners, the motion was seconded by Bob, and the motion carried. Ken will make sure that the appendix is posted on the parish website.

**Pastor’s Report:** Fr. Terry

Nothing to report this month.

**Rebuild:**

1. 360 degree study: John moved to approve the mission statement and vision statement, seconded by Bob. Motion carried.
   1. SWOT Analysis: Responses presented by Ken with council member discussion.
2. Time and Talent Survey Results: We have received approximately 150 responses so far. An additional request was recently placed in the bulletin asking for additional responses.

**Parish Committee Reports:**

* Formation: Report previously sent to members. Correction that there are 16 First Communicants.
* Stewardship: Paul stated that a member of the cemetery committee (subcommittee of the finance committee) would like to present two proposals to the Council. The cemetery is governed by the parish but is not an archdiocesan cemetery.
* Worship: Report previously sent to members. Tom would like to pursue the securing of four-hour votive candles. He obtained a document of restrictions from Catholic Mutual regarding the use of them.
* Human Concerns: Report previously sent to members.
* Elections: No one has shown interest in this ministry at this time. We need to do some heavy recruiting.

**Finance Committee Update:**

* March 2021 Financial Reports and Comments: The March 2021 Financial Reports were provided to the members and are incorporated herein by reference.

Finance Appendix: A motion was made by John to approve the finance appendix to the norms, and was seconded by Bob. Motion carried.

Compliments were given to both Bob and John for all of their hard work in preparing our monthly financial reports.

**Old Business:**

* Loop Sound System – Deacon Chuck: Plan to keep ETA as our internet provider. Deacon Chuck wants to get on their calendar to install the access spots for wireless capabilities.
* RE: Pastoral Council Photos: If photos need to be changed within the current frame, there is a $3 charge to do so at Hobby Lobby.
* 2020-2021 Council Schedule

5-26, 6-23

**New Business:**

St. Martin of Tours Pastoral Council Appendix

2021-2022 Meeting Schedule

Pat proposed that we plan sending out postcards to local communities to encourage people to come back to Mass! Plan to include on our agenda for discussion at our May meeting.

**Closing:** Motion to adjourn made by John and seconded by Paul. Meeting adjourned at 8:19 P.M.

**Our Next Meeting:** Wednesday, May 26th @ **6:30 p.m**. in the Science Room. **Please notice the time change for THIS meeting.**