**St. Martin of Tours Parish**

**Pastoral Council Meeting Minutes: May 25th, 7:00pm – Weinhart Room**

**Mission Statement**

St. Martin of Tours Parish strives to be a vibrant, welcoming, Roman Catholic Community, and to accept the call and challenge of Jesus through the guidance of the Holy Spirit.  We commit ourselves to the Word of God through Eucharistic worship, lifelong Catholic education and formation, and works of justice and stewardship.  We further strive to follow the example of our patron saint, Martin of Tours, to proclaim the kingdom of God through our generosity, love and service to one another and our neighbors.

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| Members | Present (Y /N ) | Members | Present (Y /N ) |
| Fr. Terry Langley, SCJ (Pastor-ex officio) | X | Rosemary Karnowski (Human Concerns) Term 6/2022 | X |
| Ken Keefer (Chairperson)  Term 6/2023 | X | Barb Poepping (Worship) Term 6/2024 | X |
| Patti Pluta (Formation)  6/2023 | X | Joyce Schlachter (Vice-Chairperson)  (SW Deanery Rep) Term 6/2022 | X |
| Jen Moscatello (Secretary Nominee) Term 6/2023 | X | Jeannette Schupp  (Worship) (SW Deanery Rep) Term 6/2024 | X |
| Paul Rotzenberg  (Stewardship/Finance) Term 6/2022 | X | Dave Vaness (Trustee ex officio) | N |
| Tri Le – Vietnamese Rep | N | Pat Boyer (Trustee ex officio) | X |
| Fr. Son | X |  |  |

**Unable to Attend**: Dave Vaness, Tri Le

**Opening Prayer:** Ken Keefer

**Guests Present:** Deacon Chuck

**Parish Community Comments:** Good news: The fundraising campaign will be moved to waive 3. Ken just returned safely and healthy from France. Deacon Chuck has gotten a lot of positive feedback on the bulletin boards and kiosks being updated regularly.

**Approval of Minutes:** Minutes of April 27th, 2022 meeting approved by Paul Rotzenberg (stewardship/finance) and seconded by Patti Pluta (formation). Need to make sure minutes are updated on parish website.

Pastor’s Report: Fr. Terry has met with upcoming pastor on two occasions. Fr. Terry believes he will do very well here. Pat will obtain biographies for Fr. Andrzej, Fr. Son and Deacon Henry for use in the bulletin.

Rebuild:

360-degree committee reports

Communications – Rosemary; committee facilitator – Pat B

Stewardship – Paul; committee facilitator – Mike K

Family and Youth – Patti; committee facilitator – Katie D

Adult Discipleship – Jen; committee facilitator – Bernie F

* No comments were made by Pastoral Council members regarding any changes needed to the committee report form that was sent to all members prior to the meeting. Deacon Chuck will review this reporting form with Paul. Jen will update the form according to the changes from Deacon Chuck and Paul.
* Deacon Chuck will prepare a statement to all the committees which will: (1) clearly identify the roles of the committees going forward, (2) who will be responsible to bring information to the Pastoral Council and how often, and (3) how the information will be gathered.
* The updated form will be emailed to committee heads prior to the next Pastoral Council meeting for each committee chair to complete and send back to the Pastoral Council.
* By the next Pastoral Council meeting there will be updated forms from each committee chairs.
* Minutes from the Adult Formation meeting on May 9th was shared with the Pastoral Council. Alpha will begin on Wednesday, September 7th from 6:30-7:30pm and occur for 11 consecutive weeks. The cafeteria will be used. A pull-down screen with a locking mechanism will be installed prior to the program. Action steps have been put in place which will lead to the next meeting of the Adult Formation group. No comments were made by Pastoral Council members.

Parish Committee Reports: (including audits of committees)

* Formation: The religious education year was completed with a May Crowing on May 1st. Altar Server Training has begun. Six students participated in three classes and will begin serving at mass soon. Youth and veterans will place new flags for Memorial Day, pending approval, in the cemetery. The religious education form has been updated and will be sent to families and posted on the parish website for next year. New volunteers for Life Teen will meet over the summer to plan for the fall. Notices will be in future bulletins regarding the need for catechists. Interested candidates for catechists should be directed to Katie.
* Stewardship: No new information available.
* Worship: No new information available.
* Human Concerns: No new information available.
* Cemetery Committee: No new information available.

Finance Committee Update:

* April Financial Reports and Comments: presented by Pat. Pat redesigned the Summary Financial Statement form to make it clearer. It was pointed out that, despite previous announcements of our budget lowering (accrual accounting), we are operating evenly. Our expenses are being covered and we have a cash reserve. From a donation standpoint, donations are not equal across the board.
* Paul will inquire with the Finance Committee regarding comparing 2022 to a pre-pandemic year.

**Old Business:**

* Proposed Bike Trail Update: New proposal of path is on the inside edge of the property line. We agree that taking away parking on the street will have a negative impact on parish operations. Paul forwarded info to cemetery committee and they will discuss material at their committee next week. The new Proposal is pending a survey by the city of Franklin. The question arose of who has the final decision regarding the bike trail. In typical situations, the city can act. In cases of private property, the owner becomes involved. Eminent domain can be utilized by the city and the land owner is compensated. The Archdiocese becomes involved if/when the bike path crosses parish property. More information will be presented as it is available.
* Nominations and Discernment for Pastoral Council: Due to being in wave three for the Love One Another Campaign and Fr. Andrzej coming, the chancellor of the archdiocese has asked the parish to delay discernment of all positions until Fr. Anjay has arrived and served at least two months in the parish. Any council members whose terms expire in July and cannot stay on until the August meeting will need to communicate this in writing to Fr. Terry before June 30th. Jeanette is going to be the deanery representative and Joyce will continue to go to the meetings. A notice still needs to be published in the bulletin for individuals to consider running for pastoral council. We do need a representative from the finance council.
* Deacon Chuck will make sure the picture board is updated by Sunday. This will help in promotion of the pastoral council.
* Motion to move the June meeting to June 29th made by Paul Rotzenberg and seconded by Pattie Pluta. Motion approved.

**New Business:**

* Pat shared information regarding the goals for the Love One Another Capital Campaign. Pat asked the Pastoral Council to look at the files and website by the next meeting. Paul stressed the importance of discussing it and suggested the Pastoral Council spend time discussing the topic at the current meeting, which occurred.
* The Love One Another campaign has two objectives: to state our goals broad enough so that our future needs still fit into our stated goals, and to be specific enough so parishioners will see the need to contribute. The money we raise in this campaign must be spent according to our stated goals that are submitted to the archdiocese. Goals will go in proxy to the Archdiocese and set up in memoriam. The funds we raise goes into funds at the archdiocese and quarterly the archdiocese will send the parish 60% of the funds raised to the parish. There may be objectives the parish has that may not be brick and mortar related. The Finance Council suggested having two goals to our campaign. The Parking lot resurfacing is a more immediate need. The second goal is a more generic goal of building and grounds needs/upgrades. Another upgrade item could be pertaining to the religious education program There may be other goals the Pastoral Council may deem important. Deacon Chuck is getting a quote for repairing the potholes in the back. This is a 5-year program. Would technology upgrades to livestream masses be a part of this? This would be part of the ‘upgrade’ option included in the vision the Finance Council came up with. Pat suggested posting our ideas on Flocknote. We have been given a gift with this extension (until November) to spend time to come to a decision. Money cannot be used for regular operating expenses. Paul suggested having this as a regular agenda item on the Pastoral Council agenda until the parish determines its decision.
* There were four donors for the kitchen stove: the bequest of Anges Waterman, aluminum can donations, Christian Women & the Knights of Columbus. Information has been posted on bulletin boards already. Pat will update Diane to put this info in the bulletin.
* 2022-2023 Council Schedule
  + 8-24, 9-28, 10-26, 11-30, 1-25, 3-1, 4-26, 5-24, 6-28

**Closing:** Motion to adjourn the meeting at 8:16 pm was made by Jen Moscatello and seconded by Joyce Schlachter.

**Our Next Meeting:** Wednesday, June 29th @ 7:00 in the Weinhart Room. Motion made via email by Ken Keefer to move the next Pastoral Council meeting to Wednesday, July 11th. Motion seconded by Barb Poepping. Motion approved.